

**North Cornwall Township
Mid-Month Meeting Minutes
December 17, 2024**

Call to Order:

The December 17, 2024, meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Wahmann at 6:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Michael Wahmann, Chairman, William Yeagley, Vice-Chairman, Ronald Sell, Treasurer, Justin Thompson, Township Manager, Steve Sherk of Steckbeck Engineering and Surveying, Inc., Amy Leonard of Henry & Beaver Law Firm, and Sgt. Paul Savini of North Cornwall Township Police Department.

Others in attendance are listed on the attached sign-in sheet.

Executive Session:

An Executive Session was held December 11, 2024, in conjunction with the Fire Department – DCED. No decisions were made, and no action was taken.

Public Comment:

Mr. Long, 1812 Center Street, said that the left turn arrow isn't working at the traffic light at Rt. 72 and Isabel Drive. Mr. Sherk, Steckbeck Engineering, stated that there is no protected green phase at that light and the addition of a protected green phase would make the other phases less efficient.

PUBLIC SAFETY

Fire Department / Emergency Services:

Discussion – Neversink Fire Company Monthly Reports. Chief Shank summarized the reports for November. Twenty-five (25) calls were in Township, and fourteen (14) were mutual aid calls. Also, the Chief Engineers Report was presented. There were 23 incidents. 17 were calls, 1 was training, 1 was public service, 2 miscellaneous, and 2 were fuel runs.

Mr. Eisenhauer, President of Neversink Fire Company reported on the financials for the month of November. Mr. Firestine thanked the Township for submitting the LSA Grant and thanked the Police Dept. for assisting with the Santa Tour through North Cornwall Township.

Discussion/Action – Acknowledgement of Lease Agreement Modification. It was discovered during the Relief Audit that the original Lease Agreement of November 9, 2021, did not include the Relief Association and should be modified. Mr. Yeagley made a motion to acknowledge the modification to the Lease Agreement. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action – Approval to Advertise 2024 Door Replacement Project. Mr. Thompson stated that the 2023 LSA Grant will be used for this project which includes purchase and installation for 5 overhead garage doors, 2 garage door motors, and 2 man doors. Bids will be received until January 17, 2025, anticipating the award of the project on January 21, 2025. Mr. Wahmann made a motion to approve the Advertisement for Bid for the 2024 Door Replacement Project. Mr. Yeagley seconded the motion. All voted in favor.

Police Department:

Discussion – Sgt. Savini presented the report on department activities for the month of November. There were 481 calls for service, 111 traffic arrests, and 16 criminal arrests. Sgt. Savini stated that this would be the last time he will be addressing the Board as a North Cornwall Township Police Officer. Sgt. Savini thanked the Board for their guidance throughout this past year.

Discussion – December 10, 2024, Regional Police Commission Meeting Report. Mr. Wahmann stated that the 2025 Meeting Dates were approved for advertising and the 2025 Budget was approved.

The next Regional Police Commission Meeting: December 19, 2024, 6:30pm. at the North Lebanon Township building. That will be the final meeting before becoming regionalized. The swearing-in ceremony will be held that same day at 3:00pm.

Zoning/Code/Planning Commission Report:

The next Planning Commission meeting is scheduled for December 18, 2024, at 7:00pm.

PLANNING – ENGINEERING

Plan Briefing/ Presentation Request(s): None

Township Engineer Report: None

PUBLIC WORKS

Parks & Recreation: None

Buildings/Highway/Recycling: None

Sanitary Sewer/MS4 Stormwater:

Discussion - Mr. Thompson stated that the meeting packet for the Lebanon County Stormwater Consortium is provided for review. No action was taken.

Discussion/Action – DRPS Replacement Project – Financing Agreements. Mr. Thompson stated that we did receive the signed agreement from Cornwall Borough. Mr. Wahmann made a motion to approve the Financial Agreement between North Cornwall Township and Cornwall Borough. Mr. Sell seconded the motion. All voted in favor.

West Cornwall Township Municipal Authority will take action on this Agreement at the January 7, 2025 meeting. Mr. Wahmann made a motion to approve the Financial Agreement between North Cornwall Township and West Cornwall Township Municipal Authority. Mr. Sell seconded the motion. All voted in favor.

ADMINISTRATION:

Approval of Minutes:

Discussion/Action – December 3, 2024, Meeting Minutes. Mr. Sell made a motion to approve the minutes of the December 3, 2024, meeting as written. Mr. Yeagley seconded the motion. All voted in favor.

Manager’s Report:

Administrative Office - Misc. Activities & Correspondence:

Discussion – City of Lebanon Authority 2025 Water and Sewer Rates. Mr. Thompson received an email from The City of Lebanon Authority regarding the Water and Sewer Rates for 2025. The sewer consumption rate will increase approximately 3% while the water consumption rate will increase approximately 5%.

Tom Long requested clarification regarding the non-consumption base charges for water which is \$48.18 per quarter for 2025.

BUSINESS/REPORTS

New Business:

Discussion/Action – Resolution 2024-26, Amending Various Line Items in 2024 Budgets. Mr. Yeagley made a motion to approve Resolution 2024-26, Amending Various Line Items in the 2024 Budgets. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action – Building Lease Agreement, Lebanon County Regional Police Department. The Building Lease Agreement is between North Cornwall Township and Lebanon County Regional Police Department. The Commission shall pay the Township the sum of \$8.50 per square foot per year in equal monthly payments. Mr. Wahmann made a motion to approve the Building Lease Agreement. Mr. Sell seconded the motion. All voted in favor.

Old Business: None

Solicitors' Report: None

Supervisor's Report:

Mr. Yeagley thanked the other Board members and the Administrative Staff for making his first year a pleasant one. And a special thank you to the Manager and Financial Administrator for the countless hours spent working on the transition from the North Cornwall Township Police Department to the Lebanon County Regional Police Department.

Additional Public Comment:

Tom Long thanked Sgt. Savini for his years of service.

Mr. Wahmann stated that the telephone numbers for the Police Department have not changed. There will be administrative staff at both locations.

Tom Long also asked Sgt. Savini if the PD has received any calls regarding the flying of drones. They have not received any calls so far.

Adjournment:

Mr. Yeagley made a motion to adjourn the meeting at 6:32pm. Mr. Sell seconded the motion. All voted in favor.

Respectfully Submitted,
Justin M. Thompson
Township Manager

JMT/cm