

**North Cornwall Township
Board of Supervisor's Meeting
December 3, 2024**

Call to Order:

The December 3, 2024, meeting of the North Cornwall Township Board of Supervisor's was called to order by Mr. Wahmann at 7:00pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Michael Wahmann, Chairman, William Yeagley, Vice-Chairman, Ron Sell, Treasurer, Justin Thompson, Township Manager, Sgt. Paul Savini of NCT Police Department, and Amy Leonard of Henry & Beaver Law Firm. Absent was Steve Sherk, Steckbeck Engineering and Surveying, Inc.

Others in attendance are listed on the sign-in sheet.

Executive Session: None

Public Comment: Tom Long requested a follow-up to his inquiry at a previous meeting about his concerns regarding the stormwater basin at Rt. 72 and Rocherty Road, near 72 Storage. Mr. Thompson answered that he reached out to Carl Kerchner of the Lebanon Valley Conservation District, and he had no concerns about the basin, and it was performing as expected for this stage in the project.

PUBLIC SAFETY

Fire Department/Emergency Services:

Discussion/Action – Resolution 2024-22A, Revised LSA Grant Application – Mr. Wahmann explained to those in attendance that actual quotes received pertaining to Neversink's grant request were less than the anticipated amount of \$40,000.00 they initially asked for. Therefore, the grant request must be for the lesser amount of \$34,870.00.

Mr. Wahmann made the motion to rescind Resolution 2024-22. Mr. Yeagley seconded the motion. All voted in favor.

Mr. Wahmann made the motion to adopt Resolution 2024-22A. Mr. Yeagley seconded the motion. All voted in favor.

Police Department:

Discussion – Sgt. Savini provided the Board with an update of the cadets currently in the police academy. All 3 cadets are expected to graduate December 20, 2024. Following their state certification, a swearing in ceremony will be held. Mr. Wahmann reminded everyone that there is a swearing in ceremony scheduled for the current police officers into the Lebanon County Regional Police Department on December 19, 2024, at 3:00 p.m. at the Lebanon County Courthouse.

Discussion – November 26, 2024, Regional Police Commission Meeting Report – At the November 26, 2024, meeting the Commission approved the Chief and Lieutenant Agreements and gave approval to hire another police officer.

The next Commission Meeting is scheduled for December 10, 2024, at 6:30 p.m. and will be held at the North Lebanon Township building.

Zoning/Code/Planning Commission Report:

The next Planning Commission Meeting is scheduled for December 18, 2024, at 7:00pm. Additionally, there is a Zoning Hearing Board meeting scheduled for December 4, 2024, at 6:30 p.m.

PLANNING-ENGINEERING

Planning-Presentation Request: None

Township Engineer Report:

Ethan Gehenio, Steckbeck Engineering, provided the Township Engineer Report on behalf of Steve Sherk. After

inspections of the Chick-Fil-A and Sheetz projects, the Township Engineer recommended reductions of Financial Security.

Discussion/Action – 1147 Quentin Road, Letter of Credit Reduction #1- Chick-Fil-A- Mr. Yeagley motioned to approve the reduction of the bond’s original amount of \$714,957.66 by \$708,757.66 leaving a balance of \$6,200.00. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action – 2150 W. Cumberland Street, Letter of Credit Reduction #1- Sheetz, Inc.- Mr. Wahmann motioned to approve the reduction of the Letter of Credit’s original amount of \$640,295.00 by \$628,295.00 leaving a balance of \$12,000. Mr. Sell seconded the motion. All voted in favor.

PUBLIC WORKS

Park & Recreation: None

Buildings/Highway/Recycling: None

Sanitary Sewer/ MS4 Stormwater:

Discussion/Action – Grinder Repair Quote for Dairy Road Pump Station – Mr. Thompson stated that the grinder has been down. The cutters, frame, bearings, and shafts need to be replaced. The motor does not need to be replaced. The timing of the replacement is not preferred with the new Dairy Road Pump Station set to break ground in 2025, but it must be done to avoid further costly problems until the new pump station is complete.

Mr. Wahmann motioned to approve the quote from Slaymaker Electric Motor and Supply Co. for the purchase of parts and labor to repair the grinder at the pump station in the amount of \$ 30,291.50. Mr. Sell seconded the motion. All voted in favor.

ADMINISTRATION

Approval of Minutes:

Discussion/Action – November 19, 2024, Meeting Minutes. Mr. Sell made a motion to approve the November 19, 2024, meeting minutes as written. Mr. Yeagley seconded the motion. All voted in favor.

Treasurer’s Report/Fund Balance Report:

Discussion/Action – Mr. Sell presented the Treasurer’s Report as of November 27, 2024. Mr. Wahmann made a motion to approve the Treasurer’s report to be filed for annual audit and the payment of the bills presented. Mr. Yeagley seconded the motion. All voted in favor.

2025 Budgets:

Discussion/Action – Resolution 2024-24, Appropriating Funds for 2025 – Mr. Wahmann motioned to approve R2024-24, Appropriating Funds for the 2025 Budget. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action – Resolution 2024-25, Fixing Tax Rates for 2025- Mr. Thompson reported there are no tax increases from 2024. Mr. Sell motioned to approve R2024-25, Fixing Tax Rates for the 2025 Budget. Mr. Yeagley seconded the motion. All voted in favor.

Discussion/Action – Adoption of 2025 Budget- Mr. Yeagley motioned to approve the 2025 Budget as displayed. Mr. Sell seconded the motion. All voted in favor.

Manager’s Report:

Administrative Office – Misc. Correspondence, Items to Report, Discussion/Action:

Discussion – Thank you Letter – Lebanon Community Library – The Lebanon Community Library sent a Thank You Letter to the Board for their continued support and their donation of \$10,000.00.

Discussion/Action – 2025 Township Calendar- Mr. Thompson provided copies of the proposed 2025 Township Calendar for their review. Mr. Wahmann made a motion to approve the 2025 Township Calendar for printing. Mr. Yeagley seconded the motion. All voted in favor.

BUSINESS/REPORTS

New Business:

Discussion/Action-Resolution 2024-23, Lebanon Valley Expo LSA Grant Application – Mr. Thompson informed the Board that the Township submitted a grant application on behalf of Pat Kerwin of the Lebanon County Expo Center. The Resolution must accompany the grant application. Mr. Wahmann made a motion to adopt R2024-23, Lebanon Valley Expo LSA Grant Application in the amount of \$500,000.00. Mr. Sell seconded the motion. All voted in favor.

Old Business: None

Solicitor’s Report:

Ms. Leonard reviewed with the Board the replacement of Letters of Credit with Bonds pertaining to the Springwood Development. She has reviewed them, and they are acceptable.

Discussion/Action – Springwood Development Partners, Letter of Credit Replacement- Phase 1/1A and Phase 2-

Mr. Wahmann motioned to approve for North Cornwall Commons Phase 2- Site Improvements, the Letter of Credit #301 from Riverview Bank in the amount of \$696,313.73 to be cancelled and replaced with Subdivision Bond #101242032 from Merchants National Bonding, Inc. in the amount of \$696, 313.73. Mr. Sell seconded the motion. All voted in favor.

Mr. Yeagley motioned to approve for North Cornwall Commons Phase 2- Sanitary Sewer Improvements, the Letter of Credit #302 from Riverview Bank in the amount of \$134,075.00 to be cancelled and replaced with Subdivision Bond #101242031 from Merchants National Bonding, Inc. in the amount of \$134,075.00. Mr. Wahmann seconded the motion. All voted in favor.

Mr. Wahmann motioned to approve, for North Cornwall Commons Phase 1- Pavements, the Letter of Credit #310 from Riverview Bank in the amount of \$93,682.02 to be cancelled and replaced with Subdivision Bond #101242033 from Merchants National Bonding, Inc. in the amount of \$93,682.02. Mr. Sell seconded the motion. All voted in favor.

Ms. Leonard reported that there was a lot of interest in the offer of Bonds for the new Dairy Road Pump Station. She anticipates closing by the end of the year. Mr. Thompson further added that finance agreements have been circulated and final numbers can be set for West Cornwall and Cornwall Borough. He expects the agreements to be returned to him soon.

Supervisor’s Report: None

Public Comment: None

Adjournment:

Mr. Yeagley made a motion to adjourn the meeting at 7:25 p.m. Mr. Sell seconded the motion. All voted in favor.

Respectfully Submitted,
Justin M. Thompson
Township Manager

JMT/su