North Cornwall Township
Board of Supervisor's Meeting
September 3, 2024

Call to Order:
The September 3, 2024, meeting of the North Cornwall Township Board of Supervisor's was called to order by Mr. Wahmann at 7:00pm with the Pledge of Allegiance to the Flag.
In attendance were Supervisors Michael Wahmann, Chairman, William Yeagley, Vice-Chairman, Ronald Sell, Treasurer, Justin Thompson, Township Manager, Sgt. Paul Savini of NCT Police Department, and Amy Leonard of Henry & Beaver Law Firm.

Others in attendance are listed on the sign-in sheet.

Executive Sessions since last meeting: None
Discussion – Emily Bixler, of LebTown, asked if the Board met in the backroom prior to the start of this Meeting. Mr. Wahmann explained that they were looking at some photos. It was not an Executive Session.

Public Comment: Mr. Tomco reported that he had a very positive experience with the Police Department. His neighbor's calf got out and he couldn't reach him, so he called the Police Department who arrived in less than ten (10) minutes. They were very prompt to respond. The Police arrived at about the same time the neighbor came out to take care of the calf.

Mr. Thompson stated that the next Regional Comprehensive Plan Meeting is being held on September 18, 2024, from 6:00pm to 8:00pm at the LGI Building at Cedar Crest High School. The draft plan will be reviewed.

PUBLIC SAFETY
Fire Department/Emergency Services: None

Police Department:
Discussion – August 27th Regional Police Commission Meeting Report. Mr. Wahmann participated in the Regional Police Commission Organizational Meeting, which was held Tuesday, August 27, 2024. He was elected as Chairman of the Regional Commission, Mr. Sell was elected as Secretary/Treasurer, Gary Heisey was elected Vice-Chairman. The next Meeting will be held September 10, 2024. The meetings will be held at North Lebanon Township for the remainder of 2024 and all of 2025.

Mr. Wahmann confirmed with Sgt. Savini that Joseph Bernardo II and Joshua Behney were hired on July 8, 2024, at a starting salary of $25.77 per hour.

Zoning/Code/Planning Commission Report:
The next Planning Commission Meeting is scheduled for September 25, 2024, at 7:00pm.

Mr. Thompson reported that at the Planning Commission Meeting, Springwood presented the plan for Lot 26 (approximately 36 condo style units), which is located beside their new office building.

Also, Josh Weaber of Chrisland Engineering presented a proposal from the Nolt's for a topsoil screening operation for comment from the Planning Commission. The facility would be located at the Esther Martin farm along Quentin Road just about a quarter mile south of Rocherty Road. Mr. Thompson stated that this would be a special exception so they would need to go to the Zoning Hearing Board.

PLANNING-ENGINEERING
Planning-Presentation Request: None

Township Engineer Report: None

PUBLIC WORKS

Park & Recreation: None

Buildings/Highway/Recycling:

Discussion/Action – Final Invoice, 2024 Paving Project. Mr. Thompson stated that New Enterprise Stone & Lime Co., Inc. submitted the final invoice for paving in the amount of $204,675.57. Of that total, $26,408.02 is reimbursable by South Annville Township for a portion of Reist Road, which will be paid at their next meeting, September 11, 2024. Mr. Yeagley made a motion to approve payment for the final invoice in the amount of $204,675.57 to New Enterprise Stone & Lime Co., Inc. Mr. Sell seconded the motion. All voted in favor.

Sanitary Sewer/ MS4 Stormwater:

Discussion – DRPS Project, Construction Administration Proposal. Robert Shaffer, ACT One & Associates submitted a proposal for the Scope of Services: Construction Administration, Resident Project Representation, and Operation Phase. This includes construction observation, which means that there will be someone on site every day that crews are working to handle any issues or problems that arise and to make sure that everything is done correctly.
Mr. Wahmann made a motion to approve the quote from ACT One & Associates for the Construction Administration and Operation Phases, and the Resident Project Representative Phase in the amount of $874,100.00. Mr. Sell seconded the motion. All voted in favor.

Emily Bixler asked Mr. Thompson for more information regarding this project. Mr. Thompson stated that the contracts for the Dairy Road Pump Station Project were awarded in July 2024. 2024-1 General Construction – JEV Construction, 2024-2 Electrical Construction – Garden Spot Electric, Inc., and 2024-3 Mechanical Construction – A.H. Moyer, Inc. The proposal for the Scope of Services is for work to be completed by ACT One & Associates and Herbert Rowland & Grubic, Inc.

ADMINISTRATION

Approval of Minutes:

Discussion/Action – August 20, 2024, Meeting Minutes. Mr. Sell made a motion to approve the August 20, 2024, meeting minutes as written. Mr. Yeagley seconded the motion. All voted in favor.

Treasurer's Report/Fund Balance Report:

Discussion/Action - Mr. Sell presented the Treasurer's Report as of August 30, 2024. Mr. Wahmann made a motion to approve the Treasurer's report to be filed for annual audit and the payment of the bills presented. Mr. Yeagley seconded the motion. All voted in favor.

Manager's Report

Administrative Office – Misc. Correspondence, Items to Report.:

Discussion – Request Letter, Lebanon County Agricultural Land Preservation Board. Mr. Thompson stated that North Cornwall Township received a letter from the Lebanon County Agricultural Land Preservation Board requesting a donation for 2025. In previous years, the Township has donated $3,000.00. Mr. Thompson asked the Supervisor's for approval to donate $3,000.00 for 2025. Mr. Wahmann asked if this is included in the 2025 Budget. Mr. Thompson replied yes. All three supervisors approved.

Discussion – Fall Township Newsletter. Mrs. Urban prepared the 2024 Fall Newsletter for review. Mr. Wahmann wondered if we could squeeze a reminder that as of January 1, 2025, the Regional Police Department will be operational. Mr. Thompson responded that it is mentioned under Frequently Asked Questions, #3. The 2025 Spring Newsletter will also contain information regarding the Regional Police Department.

BUSINESS/REPORTS

New Business:

Discussion – 2025 General Fund Budget, Draft #1 Review. Mr. Thompson reviewed the revenues by account totals. Comments and questions were addressed as presented. Total projected revenues are $4,257,377.00, which is approximately $100,000.00 higher than 2024. The Fire Budget will be discussed in October.
The Expenditures, General Administration through Public Works, will be discussed at the next meeting.

Old Business: None

Solicitor's Report:
Discussion/Action – 72 Storage LLC, Restricted Escrow Account / Letter of Credit. Ms. Leonard stated that we are now in receipt of the original Letter of Credit, so the Restricted Escrow Account should be released. Mr. Wahmann made a motion to release the Restricted Escrow Account for 72 Storage LLC. Mr. Sell seconded the motion. All voted in favor. Mr. Wahmann made a motion to approve and accept the Letter of Credit. Mr. Sell seconded the motion. All voted in favor.

Supervisor's Report: None

Public Comment:
Mr. Tomco stated that the budget shows income in the amount of $131,000.00 for the Cable TV Franchise Agreement. Are they paying that money for the privilege of providing cable tv to our residents?
Ms. Leonard stated that the cable company is required by both federal and state law to secure a franchise from the local government. The Cable Communications Policy Act of 1984 (the Cable Act) states that municipalities are entitled to a maximum of 5% of gross revenues derived from the operation of the cable system. Franchise Agreements are typically for a 10 – 12-year period.

Adjournment:
Mr. Sell made a motion to adjourn the meeting at 7:37pm. Mr. Yeagley seconded the motion. All voted in favor.

Respectfully Submitted,
Justin M. Thompson
Township Manager

JMT/cm