

**North Cornwall Township
Mid-Month Meeting Minutes
August 20, 2024**

Call to Order:

The August 20, 2024, meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Wahmann at 6:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Michael Wahmann, Chairman, William Yeagley, Vice-Chairman, Ronald Sell, Treasurer, Justin Thompson, Township Manager, Ethan Gehenio of Steckbeck Engineering and Surveying, Inc., and Sgt. Paul Savini of North Cornwall Township Police Department.

Others in attendance are listed on the attached sign-in sheet.

Executive Session:

Executive Sessions to discuss Contract and Legal Matters were held August 8, August 14, and August 15, 2024. No decisions were made, and no action was taken.

Public Comment: None

PUBLIC SAFETY

Fire Department / Emergency Services:

Discussion – Neversink Fire Company Monthly Reports. Chief Shank summarized the reports for July including the Chief Engineers Report.

Discussion - Ms. Scheib introduced Ed Eisenhauer as the new President of Neversink Fire Company and stated that she will continue as Vice-President. She then reported on the financials for the month of July. The Fire Company is going to apply for several grants. The Firehouse Subs Grant, which they can complete, and the Norfolk Southern Grant, which will require the Township's assistance given the funding structure of the grant.

Ms. Scheib also thanked the Township for assisting with the LSA Grant.

Chief Shank stated that Neversink was awarded the Assistance to Firefighters Grant for approximately \$25,000. A Gear Washer and Gear Dryer, which cost approximately \$20,000, will be purchased with this money.

Police Department:

Discussion – Sgt. Savini presented the report on department activities for the month of July which includes the Lebanon Area Fair.

Trick or Treat is scheduled for Thursday, October 31, 2024, 6:00pm – 8:00pm, no rain date has been scheduled at this time.

Mr. Wahmann asked how the two (2) cadettes are doing at the Academy. Sgt. Savini stated that they are doing very well.

Mr. Wahmann asked what the status is with the purchase of the new police vehicle. Sgt. Savini responded that they are waiting to hear if they got the LSA Grant. Mr. Thompson stated that the vehicle will be ready when we are.

Mr. Wahmann gave an update on the Lebanon County Regional Police Department merger. Last evening, North Lebanon Township named their at-large member, Richard Blouch. The five-man commission is now formed. Ron Sell, Mike Wahmann, Arden Snook, Garry Heisey, and Richard Blouch. The next meeting will be held at the North Lebanon Township Building on Tuesday, August 27, 2024, 6:30pm. The agenda for this meeting will include organizing the Commission, appointing a Chief of Police, and hopefully adopting the Charter and the Labor Contract.

Discussion/Action – Lebanon County Dept. of Emergency Services, Reporting System Change. Sgt. Savini stated that the County is moving toward a combined reporting system which will allow the use of dispatch information to combine into reports. The Tyler Reporting System will start February 2025 under Regional. North Cornwall Township is currently using the Cody System for reporting. Information must be archived in the Cody System to be accessible through the Tyler Reporting System. The cost to do this is \$32,866.67. There is carryover from a grant that was applied for two (2) years ago in the amount of \$25,631.00 that was going to go toward Cody. They checked with the State to see if that money could be reallocated to Tyler. The State said yes. To do the archiving with Cody, two (2) programs need to be purchased at a cost of \$5,000.00. Total expenditure from the Township will be \$12,235.67.

Mr. Wahmann made a motion to approve payment to Lebanon County Dept. of Emergency Services in the amount of \$32,866.67. Mr. Sell seconded the motion. All voted in favor.

Mr. Wahmann made a motion to apply \$25,631.00 from a grant that was previously awarded. Mr. Sell seconded the motion. All voted in favor.

Mr. Wahmann made a motion to approve payment to Cody in the amount of \$5,000.00. Mr. Sell seconded the motion. All voted in favor.

Zoning/Code/Planning Commission Report:

The next Planning Commission meeting is scheduled for August 28, 2024, at 7:00pm.

PLANNING – ENGINEERING

Plan Briefing/ Presentation Request(s):

Discussion/Action – The Lebanon Valley Conservancy, Presentation. Ron Birch, Treasurer introduced Carol Hickey, Vice-President. The Conservancy works to protect the cultural, historical and environmental resources of the region and is committed to collaborating with the community to ensure equitable access to all these resources for the benefit of present and future generations.

Discussion/Action – 2075 Quentin Road, 72 Storage LLC, Land Development Plan. Mr. Thompson stated that everything should be in place for 72 Storage plans. We are doing a restricted escrow account which will be cancelled when the Letter of Credit takes effect. The Letter of Credit will be in place for September. Josh Weaber of Chrisland Engineering briefly reviewed the plan.

Mr. Wahmann made a motion to approve the 2075 Quentin Road, 72 Storage Land Development Plan. Mr. Yeagley seconded the motion. All voted in favor.

Mr. Wahmann made a motion to approve the Land Development Improvements and Financial Security Agreement. Mr. Yeagley seconded the motion. All voted in favor.

Mr. Wahmann made a motion to approve the Stormwater Best Management Practices Operation and Maintenance (O&M) Agreement. Mr. Yeagley seconded the motion. All voted in favor.

Mr. Wahmann made a motion to approve the Indemnification Agreement Regarding Township Application for Highway Occupancy Permit. Mr. Yeagley seconded the motion. All voted in favor.

Mr. Wahmann made a motion to approve the Agreement for Public Sidewalk Purposes. Mr. Yeagley seconded the motion. All voted in favor.

Mr. Wahmann made a motion to approve the Financial Security Restricted Escrow Account, and the execution of the required documents required by Fulton Bank. Mr. Yeagley seconded the motion. All voted in favor.

Township Engineer Report: None

PUBLIC WORKS

Parks & Recreation:

Discussion – Mr. Wahmann asked when the expected delivery date is for the playground equipment. Mr. Thompson stated that the playground equipment will be delivered in October or November, before it gets too cold.

Buildings/Highway/Recycling:

Discussion/Action – Loader Forks Quote – Cleveland Brothers. Mr. Thompson requested approval for the purchase of forks for the wheel loader, which are available through CoStars. The quote is from Cleveland Brothers in the amount of \$5,175.00. The wheel loader will be necessary when equipment for the new pump

station is delivered. Mr. Sell made a motion to approve the purchase of loader forks from Cleveland Brothers in the amount of \$5,175.00. Mr. Yeagley seconded the motion. All voted in favor.

Sanitary Sewer/MS4 Stormwater:

Discussion - Mr. Thompson stated that the meeting packet for the Lebanon County Stormwater Consortium is provided for review.

ADMINISTRATION:

Approval of Minutes:

Discussion/Action – August 6, 2024, Meeting Minutes. Mr. Sell made a motion to approve the minutes of the August 6, 2024, meeting as written. Mr. Yeagley seconded the motion. All voted in favor.

Manager’s Report:

Administrative Office - Misc. Activities & Correspondence:

Discussion – Lebanon County Ag. Preservation Board – Thank you letter. Lebanon County Ag. Preservation Board sent a letter of thanks for the donation of \$3,000.

BUSINESS/REPORTS

New Business: None

Old Business: None

Solicitor’s Report: None

Supervisor’s Report: None

Additional Public Comment: None

Adjournment:

Mr. Sell made a motion to adjourn the meeting at 6:37pm. Mr. Yeagley seconded the motion. All voted in favor.

Respectfully Submitted,
Justin M. Thompson
Township Manager

JMT/cm