

**North Cornwall Township  
Board of Supervisor's Meeting  
April 2, 2024**

**Call to Order**

The April 2, 2024, Board of Supervisors meeting was called to order by Mike Wahmann at 7:00 pm with the Pledge of Allegiance to the Flag. In attendance were Supervisors Michael Wahmann, Chairman and Bill Yeagley, Vice- Chairman, Ron Sell, Treasurer, Justin Thompson, Township Manager, Chief Harry Ward of NCTPD, Amy Leonard, Township Solicitor, and Steve Sherk, Township Engineer.

Others in attendance are listed on the sign-in sheet.

**Executive Sessions since last meeting:** There was an executive session March 19, 2024, to discuss legal matters.

**Public Comment:** Travis Steiner requested clarification on the bill fee that is on the sewer bill sent out by the City of Lebanon Authority (CoLA). Mr. Steiner stated he contacted them regarding the 60% billing fee increase and CoLA's response was that it was because of the Township. The Board and Township Manager answered that the Township does not impose that fee nor does the Township receive any portion of funds from the CoLA billing fee. Discussion followed.

An unknown participant asked the Board if there was an update from the Police Regionalization Meetings. Mr. Wahmann stated it is on the agenda for this meeting.

**PUBLIC SAFETY**

**Fire Department/Emergency Services**

Discussion/Action- Any misc. items to report- None.

**Police Department**

Discussion/Action – Approval to Advertise Police Department Exterior Renovations Project- Mr. Sell made a motion to approve advertisement for the Police Department Exterior Renovations Project. Mr. Yeagley seconded the motion. All voted in favor.

Discussion/Action- March 7, 2024, Steering Committee Meeting Minutes- Mr. Wahmann motioned to approve the meeting minutes from the March 7, 2024, Steering Committee Meeting. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action- March 27, 2024, Steering Committee Meeting Minutes- Mr. Wahmann motioned to approve the meeting minutes from the March 27, 2024, Steering Committee Meeting. Mr. Sell seconded the motion. All voted in favor.

Discussion-March 27, 2024, Regional Police Steering Committee Meeting Report- Mr. Wahmann provided a summary of the most recent steering committee meeting. The charter was not discussed at the meeting since reviews from both township's labor attorneys had not been received. There will be a meeting scheduled after the attorney's reviews have been returned to the Townships. Mr. Wahmann and Chief Ward answered questions from an unnamed member of the public.

**Zoning/Code/Planning Commission Report:**

The next Planning Commission Meeting is scheduled for Wednesday, April 24, 2024, at 7:00 pm.

**PLANNING-ENGINEERING**

**Planning-Presentation Request:**

Discussion/Action – Lebanon Quittie Park, Land Development Plan- Mr. Strodowski, landscape architect, and Scott and Barbara Shreve presented their preliminary/final land development plan to the Board. After a short discussion, five waivers and one deferment were requested from the Board: Section 502.5 A.2 Reconstruction of existing streets, Section 502.11 Curbing, Section 503.4 B Emergency access requirements, Section 510.3 B.3 Requiring street trees, Section 305 Storm water rate control requirements, and a deferment of 502.12- Sidewalk to the east of the entrance until the rail trail is relocated to the east of connection to the rail trail to the east and sidewalk to the west of the entrance until the adjacent property gets developed. Mr. Wahmann made a motion to approve the five waivers and the deferment requests pertaining to the Quittie Creek Park Land Development Plan. Mr. Sell seconded the motion. All voted in favor.

**Township Engineer Report:**

Discussion - Mr. Sherk stated that regarding the 22<sup>nd</sup> Street Bridge Realignment Project, there is some progress towards obtaining a permit. Construction may begin in 2025, but funding could push it to 2026.

**PUBLIC WORKS**

**Park & Recreation:**

Discussion/Action- Any misc. items to report: None.

**Buildings/Highway/Recycling:**

Discussion/Action- Any misc. items to report:

**Sanitary Sewer/ MS4 Stormwater:**

Discussion/Action- Any misc. items to report:

**ADMINISTRATION**

**Approval of Minutes:**

Discussion/Action – March 19, 2024, Meeting Minutes – Mr. Sell made a motion to approve the March 19, 2024, meeting minutes as written. Mr. Yeagley seconded the motion. All voted in favor.

**Treasurer’s Report:** Mr. Sell presented the Treasurer’s Report. Mr. Wahmann motioned to approve the Treasurer’s Report to be filed for annual audit and the payment of bills presented. Mr. Yeagley seconded the motion. All voted in favor. Mr. Yeagley abstained from check numbers 39927 and 1554.

**Manager’s Report:**

Administrative Office – Misc. Correspondence of items to Report:

Arbor Day Invitation- Mr. Thompson informed the Board that there is an Arbor Day event at South Hills Park on April 26, 2024, at 3:00 PM with a rain date of May 3, 2024. A copy of the invitation was provided to the Board.

Spring Township Newsletter- The Township Spring Newsletter was provided to the Board for their review.

**BUSINESS/REPORTS**

**New Business:**

Discussion/Action- NCC Apts. Lots 20-22, Sanitary Sewer LOC Reduction Request #1- Mr. Wahmann motioned to approve the North Cornwall Commons Apartments Lots 20-22, Sanitary Sewer Letter of Credit Reduction request #1 in the amount of \$60,425.00, leaving a balance of \$19,339.00. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action-NCC Apts. Loys 20-22, Site Work Letter of Credit Reduction Request #1- Mr. Wahmann motioned to approve the North Cornwall Commons Apartments Lots 20-22, Site Work Letter of Credit Reduction Request in the full amount of \$234,903.90. Mr. Sell seconded the motion. All voted in favor.

**Old Business:**

Discussion/Action- Any miscellaneous items to report- None.

**Solicitor's Report:** None.

**Supervisor's Report:** None.

**Additional Public Comment:** None.

**Adjournment:** Mr. Sell motioned to adjourn the meeting at 7:43 pm. Mr. Yeagley seconded the motion. All were in favor.

Respectfully Submitted,  
Justin Thompson  
Township Manager  
JT/su