

**North Cornwall Township  
Board of Supervisor's Meeting  
March 5, 2024**

**Call to Order:**

The March 5, 2024, meeting of the North Cornwall Township Board of Supervisor's was called to order by Mr. Wahmann at 7:00pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Michael Wahmann, Chairman, William Yeagley, Vice-Chairman, Ronald Sell, Treasurer, Justin Thompson, Township Manager, and Chief Ward of NCT Police Department.

Others in attendance are listed on the sign-in sheet.

**Executive Sessions since last meeting:**

Mr. Wahmann stated that there have been no executive sessions since the last meeting.

**Public Comment:** None

**PUBLIC SAFETY**

**Fire Department/Emergency Services:** None

**Police Department:**

Discussion/Action – Approval to Advertise for Patrolman. Mr. Sell made a motion to approve the advertisement for Patrolman. Mr. Wahmann seconded the motion. All voted in favor.

Discussion/Action – January 25, 2024, Steering Committee Meeting Minutes. Mr. Sell made a motion to approve the minutes as written for the January 25 Steering Committee Meeting. Mr. Yeagley seconded the motion. All voted in favor.

Discussion/Action – February 22, 2024, Steering Committee Meeting Minutes. Mr. Sell made a motion to approve the minutes as written for the February 22 Steering Committee Meeting. Mr. Yeagley seconded the motion. All voted in favor.

Discussion - February 22, 2024 – Regional Police Steering Committee Meeting Report. Mr. Wahmann stated that they went through the reviews and changes that were made to the draft charter. Changes were approved by all the attending members. One recommendation was to extend the time period from 15 to 24 months that a Township has to get out of the Regional Agreement. The floor was then opened to public comment. No public comment was made.

The next Committee Meeting: March 7, 2024, 6:00pm – North Lebanon Township Building at 725 Kimmerlings Road.

**Zoning/Code/Planning Commission Report:**

Discussion – 2455 Chestnut Street – Lebanon Quittie Park Land Development Plan. Mr. Sherk stated that the engineer for the developer presented revised plans for the Lebanon Quittie Park Land Development Plan and requested an additional waiver which the Planning Commission is recommending. No action needs to be taken until they've addressed all the comments and are ready for approval. They did submit a cost estimate today, however Mr. Sherk did not have a chance to review it. Mr. Sherk did give them a flood plain consistency letter because they need to obtain a Chapter 105 Permit from DEP for floodway

encroachment. They are making progress, but it could be some time before the Chapter 105 Permit is approved. Mr. Thompson questioned whether improvements can be started that do not fall under the flood plain prior to the Chapter 105 Permit approval. Mr. Sherk responded that our Ordinance states that all permits must be received prior to plan approval. Ms. Leonard wondered if this would fall under the same category as the HOP (Highway Occupancy Permit) in that the Township cannot hold up a plan approval because the permit that is pending does not come from the Township, it comes from the Commonwealth. Mr. Wahmann asked Mr. Sherk if there are any indications of any problems with the Chapter 105 Permit. Mr. Sherk responded that there should not be any problems. Mr. Wahmann asked when they will be submitting the plans to the Township. Mr. Thompson responded that at the earliest it would be the first April meeting. Mr. Sherk stated that the Planning Commission recommended approval of the waivers and approval of the plan conditioned to them addressing the items in his letter.

### **PLANNING-ENGINEERING**

**Planning-Presentation Request:** None

The next Planning Commission Meeting is scheduled for Wednesday, March 27, 2024, @ 7:00pm at the Township building.

#### **Township Engineer Report:**

Discussion/Action – 2023 Bridge Maintenance Project – Pay Request #3/Final.

Mr. Sherk said that this is for Projects 2 & 3, which is the work in the stream. Lobar has completed the punch list items, so Mr. Sherk is recommending payment of \$16,947.25 (5% retainage). Mr. Sherk provided the contract closeout documents to the Township which includes a one-year warranty (December 4, 2024). Mr. Wahmann made a motion to approve payment to Lobar Site Development in the amount of \$16,947.25. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action – SQ1 Streambank Restoration Project – Pay Request #5.

Mr. Sherk stated that there was some back and forth with Flyway Excavating. They requested final payment of all retainage. The Township was holding 10% retainage due to the vegetative condition at 22<sup>nd</sup> & Chestnut Streets. DEP conducted an inspection with Land Studies. Overall, they are pleased but would like to see some improvement in the vegetative conditions. It was agreed to withhold 2 ½% or \$20,338.94. Mr. Sherk recommends a partial payment of retainage in the amount of \$61,016.84. Mr. Wahmann made a motion to approve payment in the amount of \$61,016.84 to Flyway Excavating. Mr. Sell seconded the motion. All voted in favor.

### **PUBLIC WORKS**

**Park & Recreation:** None

#### **Buildings/Highway/Recycling:**

Mr. Thompson stated that the 2024 Paving Project is out for bid. There were several questions leading to an addendum being issued.

**Sanitary Sewer/ MS4 Stormwater:** None

### **ADMINISTRATION**

#### **Approval of Minutes:**

Discussion/Action – February 20, 2024, Meeting Minutes. Mr. Sell made a motion to approve the February 20, 2024, meeting minutes as written. Mr. Yeagley seconded the motion. All voted in favor.

**Treasurer’s Report/Fund Balance Report:**

Discussion/Action- Mr. Sell presented the Treasurer’s Report. Mr. Wahmann made a motion to approve the Treasurer’s report to be filed for annual audit and the payment of the bills presented. Mr. Yeagley seconded the motion. All voted in favor.

**Manager’s Report**

**Administrative Office – Misc. Correspondence of items to Report.:** None

**BUSINESS/REPORTS**

**New Business:**

Mr. Wahmann stated that the Township received correspondence from Annville-Cleona Fire Company regarding Speedwell. Ms. Leonard suggested that Mr. Thompson meet with Chief Shank of Neversink Fire Company to draft a letter to DES regarding the dispatching in North Cornwall Township.

**Old Business:** None

**Solicitor’s Report:**

Discussion/Action – Resolution 2024-14, Greystone Crossing Sewer Line Dedication. Ms. Leonard stated that the roads have already been dedicated. This is for public sewer lines in Phase 4 & 5. Mr. Sell made a motion to adopt Resolution 2024-14. Mr. Wahmann seconded the motion. All voted in favor.

**Supervisor’s Report:** None

**Public Comment:** None

**Adjournment:** Mr. Sell made a motion to adjourn the meeting at 7:20pm. Mr. Yeagley seconded the motion. All voted in favor.

Respectfully Submitted,  
Justin M. Thompson  
Township Manager