

**North Cornwall Township  
Mid-Month Meeting Minutes  
February 20, 2024**

**Call to Order:**

The February 20, 2024, meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Wahmann at 6:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Michael Wahmann, Chairman, William Yeagley, Vice-Chairman, Ronald Sell, Treasurer, Justin Thompson, Township Manager, Steve Sherk of Steckbeck Engineering and Surveying, Inc., and Chief Harry Ward of North Cornwall Township Police Department.

Others in attendance are listed on the attached sign-in sheet.

**Executive Session:** None

**Public Comment:** None

**PUBLIC SAFETY**

**Fire Department / Emergency Services:**

Discussion – Neversink Fire Company Monthly Reports. Chief Shank summarized the reports for January. The reports are very basic because they are in the process of switching reporting systems.

Mr. Lux stated that Shaylene Scheib is not at the meeting, and this meeting is Jamie Lux's (Secretary) first meeting so he will assist her. Mr. Lux presented the financial reports for the month of January.

On the administrative side, they are still looking to fill open positions.

Mr. Thompson asked how the Retention Program is going. Mr. Lux stated that they are seeing an increase in numbers responding to calls. The overall response is positive.

**Police Department:**

Discussion – Chief Ward presented the report on department activities for the month of January.

The next Steering Committee Meeting will be held at the North Lebanon Township Building on February 22, 2024, at 3:00pm.

**Zoning/Code/Planning Commission Report:**

The next Planning Commission meeting is scheduled for February 28, 2024, at 7:00pm.

Mr. Wahmann asked about the reorganization of the Zoning Hearing Board. Mr. Thompson stated that we will be receiving a petition this week. We will address the reorganization prior to the next hearing.

**PLANNING – ENGINEERING**

**Plan Briefing/ Presentation Request(s):** None

**Township Engineer Report:** None

**PUBLIC WORKS**

**Parks & Recreation:** None

**Buildings/Highway/Recycling:**

Discussion/Action – Approval to Advertise 2024 Paving Project. Mr. Thompson reported that Steckbeck Engineering prepared the bid packet for the 2024 Paving Project because it includes bridge work on Reist Road. \$150,000.00 was budgeted for paving, and \$25,000.00 was budgeted for the bridge work. Mr. Wahmann asked exactly where we will be paving this year. Mr. Thompson responded that we will be paving Reist Road from Bricker Lane to the Township line. South Annville Township will pave from the Township line to Royal Road.

We will also be paving Quail Lane. Mr. Sell made a motion to approve the advertisement for the 2024 Paving Project as listed. Mr. Yeagley seconded the motion. All voted in favor.

Discussion/Action – Resolution 2024-11, Escalator Clause for Bituminous Materials. Mr. Sherk stated that the reason they recommend doing this is because the paving companies tend to inflate their numbers to protect themselves from fluctuations in the cost for bituminous materials. Mr. Wahmann made a motion to adopt Resolution 2024-11. Mr. Sell seconded the motion. All voted in favor.

**Sanitary Sewer/MS4 Stormwater:**

Mr. Thompson stated that the meeting packet for the Lebanon County Stormwater Consortium is provided for review.

**ADMINISTRATION:**

**Approval of Minutes:**

Mr. Sell made a motion to approve the minutes of the February 6, 2024, meeting as written. Mr. Yeagley seconded the motion. All voted in favor.

**Manager's Report:**

**Administrative Office - Misc. Activities & Correspondence**

Discussion – North Cornwall Township Police Chief Harry Ward's Retirement Notice. Mr. Thompson stated that we are in receipt of a letter from Chief Ward of his impending retirement effective April 26, 2024. Mr. Wahmann made a motion to accept Chief Ward's notification of retirement. Mr. Sell seconded the motion. All voted in favor.

**BUSINESS/REPORTS**

**New Business:**

Discussion/Action – Resolution 2024-12, Adoption of 2023 Hazard Mitigation Plan. Mr. Yeagley stated that we would be adopting the County Plan rather than creating our own. Mr. Thompson stated that several other townships/municipalities have adopted this plan. Mr. Wahmann made a motion to adopt Resolution 2024-12. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action – Resolution 2024-13, Zoning Hearing Board Appointment. Mr. Wahmann made a motion to appoint Brian Deiderick to the Zoning Hearing Board. Mr. Sell seconded the motion. All voted in favor.

**Old Business:** None

**Solicitor's Report:**

Discussion/Action – Approval to Advertise Ordinance #334 – Updated Traffic Ordinance. Mr. Thompson and Ms. Leonard discussed some of the changes. Mr. Sell made a motion to approve the advertisement of Traffic Ordinance #334. Mr. Yeagley seconded the motion. All voted in favor.

**Supervisor's Report:** None

**Additional Public Comment:** None

**Adjournment:**

Mr. Sell made a motion to adjourn the meeting at 6:15pm. Mr. Yeagley seconded the motion. All voted in favor.

Respectfully Submitted,  
Justin M. Thompson  
Township Manager  
JMT/cm