

**North Cornwall Township
Board of Supervisor's Meeting
January 16, 2024**

Call to Order:

The January 16, 2024, meeting of the North Cornwall Township Board of Supervisor's was called to order by Mr. Wahmann at 6:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Michael Wahmann, Chairman, Bill Yeagley, Vice-Chairman, Ronald Sell, Treasurer, Thomas Long, Sr., Township Manager, Justin Thompson, Public Works Director, Chief Harry Ward of NCTPD, Amy Leonard, Township Solicitor, and Steve Sherk, Township Engineer.

Others in attendance are listed on the sign-in sheet.

Executive Sessions since last meeting:

There were no executive sessions since the January 2, 2024, meeting.

Public Comment: None

PUBLIC SAFETY

Fire Department/Emergency Services:

Discussion- Neversink Fire Co. Monthly Reports- Matt Berfield provided the December 2023 report and the year-end report to the Board of Supervisors. In 2023, the Neversink Fire Co. ran 256 calls inside the Township, and 88 outside of the Township for a total of 344 calls. The year-end Treasurer's report was available for the Board to view. There were no questions.

Police Department:

Discussion/Action – Chief Ward provided the December 2023 reports and 2023 year-end reports to the Board. In December 2023, there were 453 calls for service. In total for 2023, there were 6979 calls for service.

Discussion/Action – Mr. Wahmann reminded those in attendance that the next Regional Police Steering Committee meeting will be held January 25, 2024, 3:00 pm, at the North Cornwall Township Municipal Building.

Zoning/Code/Planning Commission Report:

The next Planning Commission Meeting is scheduled for Wednesday, January 31, 2024, at 7:00 pm.

PLANNING-ENGINEERING

Planning-Presentation Request:

Discussion/Action – None.

Township Engineer Report: Mr. Sherk said he will be issuing a letter for the stormwater plan for the cell tower site at Gloninger Woods Park. He and Ms. Leonard had a discussion regarding agreements, financial security and any bonding required regarding the project. Ms. Leonard will prepare the necessary documents.

PUBLIC WORKS

Park & Recreation:

The January 15, 2024, Recreation Board meeting was cancelled. There is no February meeting. The next Recreation Board meeting is scheduled for Monday, March 18, 2024.

Buildings/Highway/Recycling:

Discussion/Action-Approval to Advertise for Highway Maintenance Worker- Mr. Sell made a motion to Approve the advertisement for Highway Maintenance Worker. Mr. Yeagley seconded the motion. All voted in favor.

Sanitary Sewer/ MS4 Stormwater: The Board received the January 16, 2024, meeting packet from the Lebanon County Stormwater Consortium for their review. There were no questions regarding this material.

Mr. Thompson said by the end of January, the Township should have the full specifications of the Dairy Road Pump Station project to review. It is expected to have the project out to bid in February 2024.

ADMINISTRATION

Approval of Minutes:

Discussion/Action – January 2, 2024, Meeting Minutes - Mr. Sell made a motion to approve the January 2, 2024, Regular Meeting Minutes as written. Mr. Yeagley seconded the motion. All voted in favor.

Mr. Sell motioned to approve the January 2, 2024, Reorganization Meeting Minutes. Mr. Yeagley seconded the motion. All voted in favor.

Manager’s Report:

Administrative Office – Misc. Correspondence of items to Report:

22nd Street Bridge Realignment Project Update- Mr. Thompson reported that the 22nd Street Bridge Realignment Project will not start until 2026. The date has been pushed back for various reasons. The Motorcycle Club project can begin and finish in the meantime. Mr. Wahmann clarified that there were funds for the Motorcycle Club project in this year’s budget. The funds will be rolled over to the 2025 budget.

BUSINESS/REPORTS

New Business:

Discussion/Action – North Cornwall Commons, LOT 20 Apartments LDP- Time Extension Letter – Mr. Wahmann made a motion to approve the 90-day time extension request for the North Cornwall Commons LOT 20 Apartments Land Development Plan. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action- 72 Storage LLC LDP, 2075 Quentin Road- Time Extension Letter - Mr. Wahmann motioned to approve the 120-day time extension request for the review of the Final Land Development Plan for 72 Storage LLC, 2075 Quentin Road. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action- 1620 Chestnut Street, Handicapped Parking Application- Mr. Wahmann made a motion to deny the Handicapped Parking Application for 1620 Chestnut St. Mr. Yeagley seconded the motion. All voted in favor to deny the application.

Discussion/Action – Chrisland Engineering, Proposal for Police Department Exterior Renovations – Mr. Yeagley made a motion to approve the proposal from Chrisland Engineering for exterior renovations of the Police Department. Mr. Sell seconded the motion. All voted in favor.

Old Business:

Discussion/Action – Intermunicipal Fire Services Agreement – This Agreement is with the City of Lebanon to provide 24/7 fire service response to Box Cards 14-03 and 14-04 areas of the Township which include North Cornwall Commons and the General Commercial Zone. The minimum compensation is \$25,000. This agreement will be for one year. Mr. Wahmann made a motion to approve the Intermunicipal Fire Services Agreement with the City of Lebanon. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action – Resolution 2024-08, Adoption of Intermunicipal Fire Services Agreement –Mr. Wahmann motioned to approve R2024-08, Adoption of Intermunicipal Fire Services Agreement. Mr. Sell seconded the motion. All voted in favor.

Solicitor’s Report: Ms. Leonard gave a positive report on the new credit card policy the Township has recently begun. She is seeing many residents paying stormwater fees through the credit card system, avoiding any future fines or liens.

Supervisor’s Report: None.

Public Comment: None.

Executive Session: The Board retired to an executive session regarding legal issues at 6:21 p.m. The Board returned from executive session at 6:46 p.m. with no action taken.

Adjournment:

Mr. Sell made a motion to adjourn the regular meeting at 6:46 p.m. Mr. Yeagley seconded the motion. All voted in favor.

Respectfully Submitted,
Justin Thompson
Assistant Manager/Township Secretary
JT/su