North Cornwall Township Board of Supervisor's Meeting December 5, 2023, 7:00 p.m.

#### CALL TO ORDER

-Pledge of Allegiance

# **ANNOUNCE EXECUTIVE SESSION(S) as of LAST MEETING**

-none

# PUBLIC COMMENT

#### 1) PUBLIC SAFETY

- a. Fire Department / Emergency Services -Discussion / Action- Any misc. items to report
- Police Department

   Next Regional Police Department Steering Committee Meeting: December 13, 2023
- c. Zoning / Code / Planning Commission Report -Next Planning Commission Meeting: December 13, 2023

#### 2) PLANNING - ENGINEERING

- a. Planning Presentation Request -Discussion /Action- None
- **b.** Township Engineer Report -Discussion /Action- Quentin Crossing, Lot 1- Financial Security Reduction #3/Final

#### 3) PUBLIC WORKS

- a. Park & Recreation -NCT Recreation Board- Next Meeting: January 15, 2024
- b. Buildings / Highway / Recycling
  1) Discussion / Action- Building- Shannon Smith Electric- Pay request #13
- c. Sanitary Sewer / MS4 Stormwater -Discussion / Action- Any misc. items to report

# 4) ADMINISTRATION

# a. Approval of Minutes

1) Discussion / Action- November 21, 2023 Meeting Minutes

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# b. TREASURER'S REPORT / FUND BALANCE REPORT (as of 11/30/2023)

-Discussion / Action- Approval of the Treasurer's report to be filed for annual audit and the payment of the bills presented.

| Payment of Bills (2023):                                   |          |                          |
|------------------------------------------------------------|----------|--------------------------|
| General Fund                                               | \$       | 381,404.50               |
| Payment Gen. Fund under \$100.00                           | \$       | 1,004.64                 |
| State Fund                                                 | \$       | 0.00                     |
| Payment State Fund under \$100.00                          | \$       | 0.00                     |
| Sewer Fund                                                 | \$       | 62,831.18                |
| Payment Sewer Fund under \$100.00                          | \$       | 137.92                   |
| Park & Recreation                                          | \$       |                          |
|                                                            |          | 3,148.09                 |
| Payment P&R Fund under \$100.00                            | \$       | 0.00                     |
| Grant Funds                                                | \$       | 0.00                     |
| Payroll                                                    | \$       | 139,382.67               |
| Stormwater Fund                                            | \$       | 28,564.58                |
| Capital Purchase Fund                                      | \$       | 0.00                     |
| Traffic Infrastructure                                     | \$       | 0.00                     |
| Receipts- General Fund                                     | \$       | 318,950.02               |
| Receipts-Sewer Fund                                        | \$       | 24,912.98                |
|                                                            |          |                          |
| Fund Balances:                                             |          |                          |
| General Fund - PLIGIT                                      | \$       | 0.00                     |
| General Fund – PSBT                                        | \$       | 230,026.75               |
| General Fund Money Market – PSBT                           | \$       | 390,946.58               |
| General Fund Totals                                        | \$       | 620,973.33               |
| Admin Building Project – PSBT                              | \$       | 160.59                   |
| State Fund – PSBT                                          | \$       | 30,647.30                |
| State Fund – PLIGIT                                        | \$       | 158,310.88               |
| State Fund Totals                                          | \$       | 188,958.18               |
| Sewer Fund – PSBT                                          | \$       | 104,988.55               |
| Sewer Fund – PLIGIT                                        | \$       | .81                      |
| Authority – Checking                                       | \$       | 4,285.82                 |
| Sewer Fund Money Market – PSBT                             | \$       | 46,343.06                |
| *Sewer Fund – STIFEL                                       | \$       | 796,345.30               |
| Sewer Fund Totals                                          | \$       | 951,963.54               |
| Fire Protection Reserve - PSBT                             | \$       | 60,056.24                |
| First Aid & Rescue Reserve - PSBT                          | \$       | 29,233.11                |
| First Aid & Rescue Reserve – PLGIT                         | \$       | 103,905.73               |
| Parks & Rec. – PSBT                                        | \$       | 65,900.55                |
| Parks & Rec – PLGIT                                        | \$       | 104,885.87               |
| Stormwater – PSBT                                          | \$       | 99,677.67                |
| Stormwater – PLGIT                                         | \$       | 309,529.59               |
| Grant Funds - PSBT                                         | \$       | 27.41                    |
| Developer's Escrow – PSBT                                  | \$<br>\$ | 69,969.40                |
| Developer's Escrow – PLGIT<br>Infrastructure Escrow - PSBT | ې<br>\$  | 105,574.87<br>134,854.70 |
| Operating Reserve Fund – PSBT                              | \$<br>\$ | 25,048.19                |
| Police Donations – PSBT                                    | \$<br>\$ | 5,070.92                 |
| Capital Reserve Fund – PSBT                                | \$       | 190,895.55               |
| Capital Reserve – PLGIT                                    | \$       | 2,974,203.19             |
| All Funds -Total Balances                                  | \$       | 6,040,888.63             |
|                                                            |          |                          |

Budget vs. Actual YTD reports: January-November 2023, Posted on Twp. Website

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### c. Manager's Report

Administrative - Misc. Correspondence, Items to Report, Discussion / Action:

• Letter of Interest- Zoning Hearing Board Solicitor

### 5) **BUSINESS / REPORTS**

#### a. New Business

-Discussion / Action- Any misc. items to report

# b. Old Business -Discussion / Action- Any misc. items to report

c. Solicitor's Report -Discussion / Action- Any misc. items to report

# d. Supervisor's Report

Chairman- Mike Wahmann Vice-Chair- Sam Abram Jr. Treasurer- Ron Sell

#### **PUBLIC COMMENT**

#### **ADJOURNMENT**