

**North Cornwall Township
Board of Supervisor's Meeting
November 21, 2023**

Call to Order:

The November 21, 2023, meeting of the North Cornwall Township Board of Supervisor's was called to order by Mr. Wahmann at 6:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Michael Wahmann, Chairman, Samuel Abram, Jr., Vice-Chairman, Ronald Sell, Treasurer, Thomas Long, Sr., Township Manager, Justin Thompson, Public Works Director, Chief Harry Ward of NCTPD, Amy Leonard, Township Solicitor, and Steve Sherk, Township Engineer.

Others in attendance are listed on the sign-in sheet.

Executive Sessions since last meeting:

Mr. Wahmann stated that there was an executive session on November 14, 2023, to discuss personnel matters. No action was taken.

Public Comment: None

PUBLIC SAFETY

Fire Department/Emergency Services:

Discussion/Action – Fire Chief Josh Shank provided the reports for the month of October. The report included 27 total calls (19 Township and 8 mutual aid), man hours (123), and trainings. Chris Lux provided the financial reports which included the purchase of rescue tools out of funds after grant money was applied. Mr. Sell asked what the issues are with Rescue Engine 14. Mr. Lux replied that a repair is needed to the seatbelt sensor. It does not shut off. Mr. Abram requested an income statement/net worth statement be provided to the Township manager or to the Board at the next meeting. Yes, Mr. Lux will provide that. The Neversink Fire Company report ended with news of a Boot Drive event on Friday, November 24, 2023, as well as when Santa is coming to the Township.

Police Department:

Discussion/Action – Chief Ward provided October reports to the Board. These reports include 557 calls of service. He also reported the new car will be in service November 22, 2023.

Discussion/Action – Mr. Wahmann updated the Board about the Regional Police Steering Committee meeting that was held November 16, 2023.

Zoning/Code/Planning Commission Report: Mr. Abram reported that the Revised Final Subdivision and Land Development plan for Lot 20 of the North Cornwall Commons development was recommended for approval. He expects it to be presented at the December Board of Supervisor's meeting for Board approval.

The next Planning Commission Meeting is scheduled for Wednesday, December 13, 2023.

PLANNING-ENGINEERING

Planning-Presentation Request:

Discussion/Action – None.

Township Engineer Report:

Discussion/Action- Meadow Lane Farms, Ph. 1 Site Work, Letter of Credit Reduction #4- Mr. Sell moved to approve the Meadow Lane Farms, Ph. 1 Site Work, Letter of Credit Reduction #4 in the amount of \$213,400.00 leaving a balance of \$523,267.19. Mr. Abram seconded the motion. All voted in favor.

Discussion/Action- SQ6 Streambank Restoration Project Update- Mr. Sherk informed the Board about two recent meetings held for property owners along the affected area. About ½ of property owners attended 1 of the 2 meetings available to them. Mr. Sherk would like to get the landowner agreements in order by the end of the year. Discussions with some residents who are concerned about the loss of farmland are ongoing.

Floodplain restoration is preferred for this project, so the Stormwater Consortium gains enough credits to meet DEP's expectations for the permit cycle. Streambank restoration is less impactful, so this is not preferred. The Township will continue to discuss options for the owner of affected farmland.

PUBLIC WORKS

Park & Recreation:

Mr. Thompson reported that there was no quorum. The Recreation Board did, however, discuss professional opinions and warranty information of the equipment in consideration for Snitz Creek Park. The next Recreation Board Meeting is scheduled for Monday, January 15, 2024. There is no December 2023 meeting.

Buildings/Highway/Recycling: None.

Sanitary Sewer/ MS4 Stormwater: The Board received the November 21, 2023, meeting packet from the Lebanon County Stormwater Consortium for their review.

ADMINISTRATION

Approval of Minutes:

Discussion/Action – November 14, 2023, Meeting Minutes - Mr. Sell made a motion to approve the November 14, 2023, meeting minutes as written. Mr. Abram seconded the motion. All voted in favor.

Manager's Report:

Administrative Office – Misc. Correspondence of items to Report: None.

BUSINESS/REPORTS

New Business:

Discussion/Action – Approval to Advertise for the Appointment of CPA Firm for 2024- Mr. Sell made a motion to approve the advertisement for the appointment of CPA Firm for 2024. Mr. Wahmann seconded the motion. All were in favor.

Discussion/Action – Approval to Advertise the 2024 Budget for Public Display – Mr. Wahmann made a motion to approve the advertisement of the 2024 Budget for public display. Mr. Sell seconded the motion. All were in favor.

Discussion/Action- 1716 Center Street, Handicapped Parking Application- Mr. Abram made a motion to approve the Handicapped Parking Application for 1716 Center St. Mr. Sell seconded the motion. Mr. Wahmann was opposed.

Old Business:

Discussion/Action – None.

Solicitor's Report: Ms. Leonard provided some updates to the Board. The last round of Notices for the 2023 Stormwater Collection Fee is being prepared. They are being sent later than usual, due to the Township trying to secure a credit card payment option for residents. The Township's Financial Administrator is scheduling a training course and equipment installation with bank representatives. Ms. Leonard also updated the Board that the Township is working on a Food Truck Ordinance, to be separate from the current Solicitation Ordinance. Lastly, there are residents who failed to participate in the on-lot septic pumping schedule. Correspondence to those residents has been sent out.

Supervisor's Report: None.

Public Comment: Chad Patrick said the street crew has done a great job with leaf pick up in advance of the rainy weather and upcoming holiday.

Adjournment:

Mr. Abram made a motion to adjourn the meeting at 6:30 p.m. Mr. Sell seconded the motion. All voted in favor.

Respectfully Submitted,
Thomas J. Long, Sr.
Township Manager
TJL/su