

**North Cornwall Township
Mid-Month Meeting Minutes
June 20, 2023**

Call to Order:

The June 20, 2023, meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Wahmann at 6:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Michael Wahmann, Chairman, Samuel Abram, Jr., Vice-Chairman, Ronald Sell, Treasurer, Thomas J. Long, Sr., Township Manager, Justin Thompson, Public Works Director, Steve Sherk of Steckbeck Engineering and Surveying, Inc., Amy Leonard of Henry & Beaver Law Firm and Chief Harry Ward of NCTPD.

Others in attendance are listed on the attached sign-in sheet.

Executive Session: None

Public Comment: None

PUBLIC SAFETY

Fire Department / Emergency Services:

Discussion – Neversink Fire Company Monthly Reports. Chief Shank presented the reports for the month of May.

Mr. Lux presented the administrative and financial reports for the month of May.

Mr. Lux stated that the Chicken BBQ is being held Saturday at 10:00am.

Discussion/Action - Lebanon Country Club - Fireworks Permit. Lebanon County is currently under a burn ban which includes fireworks. Mr. Wahmann stated that Lebanon County has issued a waiver with conditions on the recommendation of DES to allow Union Township to schedule fireworks. Lebanon Country Club is also requesting a waiver to hold the fireworks on July 3 with a rain date of July 8 for the 4th of July holiday. The conditions include having fire apparatus on standby. Mr. Wahmann believes that Lebanon County shouldn't have granted a waiver during a burn ban. It sends the wrong message. Mr. Abram has no problem. Mr. Sell made a motion to accept Lebanon Country Club's request for Fireworks contingent on the County's approval of the permit, and their acceptance of the fees for the engine and the standby tanker at a cost of \$650.00 per hour, and meet any requirements set by the Township's Public Safety Officer. Mr. Abram seconded the motion. Mr. Wahmann is opposed. The motion passed.

Also, Mr. Shank stated that Neversink met with Mt. Gretna, Cornwall, and Quentin last week regarding regionalization. Currently they are all working together without a formal agreement. A meeting should be scheduled for the Supervisors from all four companies to discuss this because there is too much in-fighting among the members. Mt. Gretna is not enthusiastic. 164 would be the common call code. Mr. Yeagley stated that the largest problem to solve is who will be in charge. Mr. Wahmann asked who would oversee carrying the Worker's Compensation insurance. The location of the fire should determine who covers the Worker's Compensation insurance. Discussion followed.

Police Department:

Discussion - Chief Ward presented his report of department activities for the month of May. He stated that there was a typo in the reports. Car 34 should be Car 33.

Zoning/Code/Planning Commission Report

Next Planning Commission meeting is scheduled for June 28, 2023.

PLANNING – ENGINEERING

Plan Briefing/ Presentation Request(s):

Discussion - Mr. Sherk received the updated traffic study for Chick fil A today but has not reviewed it.

Township Engineer Report:

Discussion/Action – North Cornwall Commons - Lot 3, LOC Reduction Request #1. Mr. Abram made a motion to release the entire financial security for Lot 3, North Cornwall Commons in the amount of \$125,041.40. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action - Meadow Lane Farms, Phase 5 - Time Extension Letter. Mr. Abram made a motion to approve the Time Extension for Meadow Lane Farms, Phase 5. Mr. Wahmann seconded the motion. All voted in favor. Mr. Wahmann stated that the time extension is until July 18, 2023. Ms. Leonard stated that she sent Landmark the Storm Water O & M Agreement, the Development Improvements Agreement. There has been no response. Mr. Sherk stated that they will be blasting which requires an Indemnification Agreement. Ms. Leonard was not aware of that. They did submit HOA documents. Mr. Thompson and Mrs. Long made comments, as well as comments from Ms. Leonard. The document seems incomplete. They did have notes regarding a water/sewer easement needed from the Dairy. Mr. Thompson stated that he believes that was obtained at the end of 2022. Ms. Leonard stated that she also sent the Sewer Extension Agreement. She also hasn't received the information on Financial Security.

PUBLIC WORKS

Parks & Recreation:

Discussion – Mr. Thompson reported that the Rec Board is looking at getting quotes for additional playground equipment at Snitz Park.

Buildings/Highway/Recycling:

Discussion/Action – New Administration Building - LA Builders, Pay Request #12. Mr. Abram made a motion to approve Pay Request #12 to LA Builders in the amount of \$10,215.57. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action - 2023 Line Painting Project, Bid Results / Bid Award. Mr. Thompson reported that the low bid was A-1 Traffic Control for \$24,050.00. Mr. Sell made a motion to award the 2023 Line Painting Project to A-1 Traffic Control in the amount of \$24,050.00. Mr. Abram seconded the motion. All voted in favor.

Sanitary Sewer/MS4 Stormwater:

Discussion – Lebanon County Stormwater Consortium – Meeting Packet. Mr. Sherk reported on the SQ-1 Project. Mr. Long will inquire about the intentions of removal of the remaining trees that are leaning.

Discussion/Action - West Cornwall Township / NCT, Joint Facilities Agreement. Mr. Long has the agreements for both West Cornwall Township and Cornwall Borough ready for signatures from the Supervisors. He will email and hand deliver the hard copies tomorrow. Mr. Wahmann made a motion to approve the adoption of the Joint Facilities Agreement with West Cornwall Township. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action - Cornwall Borough / NCT, Joint Facilities Agreement. Mr. Wahmann made a motion to approve the adoption of the Joint Facilities Agreement with Cornwall Borough. Mr. Sell seconded the motion. All voted in favor.

Discussion – Dairy Road Pump Station Project Update. Mr. Thompson stated that there was a two-hour meeting with Act One to review the specification for the DRPS Project. We are on track for an October / November bid, with a 2024 start on construction. Mr. Long stated that DCED submitted follow-up questions, but we should know about the grants in July / August 2023.

ADMINISTRATION:

Approval of Minutes:

Mr. Abram made a motion to approve the minutes from the June 6, 2023, meeting as written. Mr. Wahmann seconded the motion. All voted in favor.

Manager's Report:

Administrative Office - Misc. Activities & Correspondence

Discussion - Wilhelm Avenue Intersection - Project Update. There was a kick-off meeting held last Friday. H & K was awarded the Utility Relocation contract. The estimated completion date is July 2025. The estimated completion date for the school is 2024.

BUSINESS/REPORTS

New Business:

Discussion/Action – Mr. Thompson stated that the Township received a request for permission to store an additional trailer at 1811 Walnut Street. Mr. Sell made a motion to add this request to the agenda. Mr. Abram seconded the motion. All voted in favor. The property owner already has a travel trailer stored there. The ordinance only allows for the storage of one travel trailer. Mr. Wahmann made a motion to deny permission for the storage of an additional travel trailer on the property. Mr. Abram seconded the motion. All voted in favor.

Old Business: None

Solicitor's Report:

Discussion - Ms. Leonard stated that she is still working with Verizon regarding the Cell Tower Lease Agreement.

Discussion - Ms. Leonard reminded the Supervisors that they previously approved advertisement for the Zoning Amendments. The advertisements will run in the next two weeks. It should be on the agenda for the July 18th meeting.

Supervisor's Report: None

Additional Public Comment: None

Executive Session: The Supervisors retired to Executive Session at 6:58pm. No action will be taken.

Adjournment:

Mr. Wahmann made a motion to adjourn the meeting at 7:36 pm. Mr. Sell seconded the motion. All voted in favor.

Respectfully Submitted,
Thomas J. Long, Sr.
Township Manager
TJL/cm