

**North Cornwall Township
Board of Supervisor's Meeting
April 4, 2023**

Call to Order:

The April 4, 2023, meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Wahmann at 7:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Mike Wahmann, Chairman, Sam Abram, Jr., Vice-Chairman, Ronald Sell, Treasurer; Thomas Long, Sr., Township Manager; Justin Thompson, Public Works Director; Amy Leonard, Henry and Beaver Law Firm, and Police Chief Harry Ward of NCTPD. Steve Sherk, Steckbeck Engineering and Surveying, Inc was absent and was represented by Chad Smith, SESI.

Others in attendance are listed on the sign-in sheet.

Executive Sessions since last meeting: There was an executive session March 21, 2023, regarding legal matters. No action was taken.

There was also a joint meeting with North Lebanon Township Board of Supervisors. This advertised public meeting was to discuss the possible regionalization of police departments.

Public Comment:

Fred Tomco asked about crime rates in the Township since the population has grown in the past 20 years and how it may have impacted the police department. Police Chief Ward responded that there has been an increase in calls of service, but serious crimes have stayed about the same.

Chad Patrick voiced to the Board that he thinks merging the police departments is a great idea.

PUBLIC SAFETY

Fire Department/Emergency Services:

Discussion/Action- Any misc. items to report- None.

Police Department:

Discussion/Action-Approval to Hire Patrolman Applicant- Police Chief Ward reported that he is waiting for the completion of background checks. This Agenda item is tabled until the next Board of Supervisor's meeting.

Zoning/Code/Planning Commission Report:

Planning Commission Report-Mr. Abram informed the Board that at the Planning Commission meeting held on March 29, 2023, the planning commission unanimously recommended approval of the subdivision plan and two waivers from Pine Hill Builders.

The next Planning Commission meeting is April 26, 2023, at 7:00 pm.

PLANNING-ENGINEERING

Planning-Presentation Request

Discussion/Action- None.

Township Engineer Report:

Discussion/Action- 850 Norman Drive, Letter of Credit Reduction #2-Mr. Abram made a motion to release the last \$5,350.00 of credit for 850 Norman Drive. Mr. Sell seconded the motion. All voted in favor.

PUBLIC WORKS

Park & Recreation: The next meeting will be June 19, 2023.

Buildings/Highway/Recycling:

Discussion/Action- New Admin. Building – LA Builders Pay Request #1010- Mr. Abram made a motion to approve Pay Request #1010 to LA Builders in the amount of \$159,959.77. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action – New Admin. Building – Shannon Smith Electric Pay Request #8 – Mr. Sell made a motion to approve pay request #8 to Shannon Smith Electric in the amount of \$130,310.71. Mr. Abram seconded the motion. All voted in favor.

Discussion/Action – New Admin. Building – A.H. Moyer Pay Request #5 – Mr. Abram made a motion to approve pay request #5 to A.H. Moyer in the amount of \$22,467.50. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action – Vision Mechanical-Pay Request #7 – Mr. Sell made a motion to approve pay request #7 to Vision Mechanical in the amount of \$8,478.75. Mr. Abram seconded the motion. All voted in favor.

Discussion/Action- LA Builders- Change Order Request #1015 – Mr. Abram made a motion to approve LA Builders change order request #1015 for \$9,014.72, replacing mulch areas around the new administrative building with Shenandoah stone. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action - New Admin. Building Project Updates- Mr. Thompson reported to the Board that the parking lot paving is complete. Punch list items are still being worked on. Sound systems, TV's and workstations are being installed this week. Items will be moved into the offices the week of April 11, 2023.

Discussion/Action - 2023 Paving Project Bid Award- Mr. Thompson told the Board 2 quotes were received: Construction Masters and H & K. Mr. Wahmann made a motion to approve the contract of \$69,619.50 to Construction Masters for the paving projects for 2023. Mr. Sell seconded the motion. All voted in favor.

Sanitary Sewer/ MS4 Stormwater:

Discussion/Action- Dairy Road Pump Station Project Update – Mr. Long updated the Board on recent communication with Cornwall Borough. He is waiting for a response from their engineer. Mr. Abram asked when construction on this project is likely to begin. Mr. Long said it would be June or July 2024 until the project is ready to go out for bid.

ADMINISTRATION

Approval of Minutes

Discussion/Action- March 15, 2023, Meeting Minutes

Mr. Abram made a motion to approve the meeting minutes from the March 15, 2023, joint meeting with North Lebanon Township. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action- March 21, 2023, Meeting Minutes

Mr. Sell made a motion to approve the minutes from March 21, 2023, Board of Supervisors meeting. Mr. Abram seconded the motion. All voted in favor.

Treasurer's Report: Mr. Wahmann moved to approve the Treasurer's report to be filed for the annual audit and the payment of bills presented. Mr. Abram seconded the motion. All voted in favor.

Manager's Report:

Administrative- Miscellaneous Correspondence, Items to Report:

Swatara Watershed Association Proclamation Request- The Swatara Watershed Association On May 6, 2023, the Swatara Watershed Association will hold its 33rd Paddle and Litter Cleanup on the Swatara Creek. Mr. Wahmann made a motion to approve a Proclamation in support of the Swatara Watershed Association event. Mr. Abram seconded the motion. All voted in favor.

Lebanon County MPO- Reimbursement for Professional Services- Mr. Long informed the Board that the Township can be reimbursed for legal and engineering bills they paid toward the Lebanon Valley Rail Trail project as well as any future project that the Township and County are involved in.

Lebanon County Conservation District- 2022 Annual Report - The Board reviewed the annual report provided from the Lebanon County Conservation District.

BUSINESS/REPORTS

New Business:

Discussion/Action - Approval to Hire Public Safety Officer Applicant – Mr. Sell made a motion to approve the hire of Joshua Shank as the Public Safety Officer, starting April 24, 2023. Mr. Abram seconded the motion. All voted in favor.

Discussion/Action - ARPA Grant Funds - New Administrative Building - Mr. Wahmann made a motion to approve spending \$832,670.37 of the ARPA Grant funds for the construction of the new administrative building in North Cornwall Township. Mr. Abram seconded the motion. All voted in favor.

Old Business:

Discussion/Action- None.

Solicitor's Report:

Discussion/Action- None.

Supervisor's Report: None.

Public Comment: Mr. Tomco inquired about the responsibilities of the Public Safety Officer. Discussion about various responsibilities followed.

Adjournment: Mr. Sell made a motion to adjourn the meeting at 7:34 pm. Mr. Wahmann seconded the motion. All voted in favor.

Respectfully Submitted,
Thomas J. Long, Sr.
Township Manager
TJL/su