

**North Cornwall Township
Board of Supervisor's Meeting
February 7, 2023**

Call to Order:

The February 7, 2023, meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Wahmann at 7:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Mike Wahmann, Chairman, Sam Abram, Jr., Vice-Chairman, Ronald Sell, Treasurer; Thomas Long, Sr., Township Manager; Justin Thompson, Public Works Director; Steve Sherk of Steckbeck Engineering and Surveying, Inc; Amy Leonard, Henry and Beaver Law Firm, and Police Chief Harry Ward of NCTPD.

Others in attendance are listed on the sign-in sheet.

Executive Sessions since last meeting: There was an executive session January 17, 2023 regarding legal matters. No action was taken.

Public Comment: None

PUBLIC SAFETY

Fire Department:

Discussion/Action-Mr. Wahmann informed the Board that the Neversink Fire Department was recently awarded a \$13,000.00 grant from the state.

Police Department:

Discussion/Action- Approval to Hire Patrolman Applicant- No action was taken to approve the patrolman applicant.

Zoning/Code/Planning Commission Report:

Planning Commission Report- At their most recent meeting, the Planning Commission recommended approval for the Sheetz Land Development Plans and Meadow Lane Farms- Phase 5. Mr. Abram said that at this meeting, Sheetz confirmed that will do a reconstruction of Walnut Alley.

The next Planning Commission meeting is February 22, 2023.

PLANNING-ENGINEERING

Planning-Presentation Request:

Discussion/Action- Mr. Sherk informed the Board that he is prepping the list of upcoming bridge projects for future presentation and discussion.

Township Engineer Report:

Discussion/Action-NCC Phase 1/1A LOC Reduction Request #9-Mr. Abram made a motion to approve the NCC Phase 1/1A LOC Reduction Request in the amount of \$210,362.82. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action-NCC Phase 3, LOC Reduction Request #4- Mr. Abram made a motion to approve the NCC Phase 3, LOC Reduction Request #4 in the amount of \$112,882.17. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action-Miscellaneous Items to Report-None

PUBLIC WORKS

Park & Recreation:

There will be no February meeting for the Recreation Board. The next meeting will be held March 20, 2023.

Buildings/Highway/Recycling:

Discussion/Action-New Admin. Building-A.H. Moyer-Pay Request #2-Mr. Abram made a motion to approve payment to A.H. Moyer in the amount of \$38,304.00. Mr. Wahmann seconded the motion. All voted in favor.

Discussion/Action- New Admin. Building-A.H. Moyer-Pay Request #3-Mr. Abram made a motion to approve payment to A.H. Moyer in the amount of \$30,649.00. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action-New Admin. Building-Vision Mechanical-Pay Request #5-Mr. Wahmann made a motion to approve payment to Vision Mechanical in the amount of \$17,665.00. Mr. Abram seconded the motion. All voted in favor.

Discussion/Action-New Admin. Building- LA Builders Pay Request #8-Mr. Wahmann made a motion to approve payment to LA Builders in the amount of \$148,309.10. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action-New Admin. Building-Shannon A. Smith Pay Request #6-Mr. Wahmann made a motion to approve payment to Shannon A. Smith in the amount of \$15,477.30. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action-New Admin. Building-LA Builders-Change Order 1010-Mr. Abram made a motion to approve Change Order 1010 from LA Builders in the amount of \$777.40. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action-Approval to Advertise 2023 Paving Project-Mr. Sell made a motion to approve the advertising of the 2023 North Cornwall Township Paving Project Bid Packet. Mr. Abram seconded the motion. All voted in favor. (Paving projects include portions of Abington Alley, Federal St., Varney Alley, and Dairy Road).

Discussion/Action- Resolution 2023-09, Escalator Clause for Bituminous Materials-Mr. Wahmann made a motion to approve R2023-09. Mr. Sell seconded the motion. All voted in favor.

Sanitary Sewer/ MS4 Stormwater:

Discussion/Action-Mr. Long and Mr. Thompson led a discussion about the recently completed Sewer Rate Study completed by Act One & Associates.

Discussion/Action- Dairy Road Pump Station Project Update- None

ADMINISTRATION

Approval of Minutes:

Mr. Abram made a motion to approve the January 17, 2023, meeting minutes. Mr. Sell seconded the motion. All were in favor.

Treasurer's Report/Fund Balance Report:

Discussion/Action- Mr. Abram made a motion to approve the Treasurer's report to be filed for annual audit and the payment of the bills presented. Mr. Wahmann seconded the motion. All voted in favor.

Manager's Report:

Administrative- Miscellaneous Correspondence, Items to Report:

Verizon Cell Tower- Gloninger Woods Park Lot-Mr. Long reported he was contacted by James Rodgers of Verizon for background information of the cell tower pad site behind Gloninger Woods Park. The site is 100ft by 100ft and Verizon only needs 50ft by 50ft. They are interested and would like to see the site in person within the next week. Mr. Abram responded that the flag lot was subdivided for that purpose, so the Board of Supervisors is interested in future discussion.

Tour-De-Lebanon Valley Pre-registration Event June 9, 2023- Mr. Thompson informed the Board that he and other Township staff members spoke with the Visit Lebanon Valley staff about the Tour-De-Lebanon Valley kick off party and pre-registration event. The event will be held at the Visit Lebanon Valley offices on Friday, June 9, 2023 and is set to include a DJ, a food truck, other vendors and corn hole boards. Mr. Wahmann asked if they had applied for any vending permits yet. Mr. Thompson replied they have not yet, but they will apply for solicitation permits.

Mr. Long was contacted by Jason Hirsch, the engineer representing the Wilhelm Avenue and Cornwall Road project. Mr. Hirsch forwarded to Mr. Long the traffic plans for the project for review and signature. Mr. Wahmann reminded Board members that the Neversink Fire Dept. was authorized to do exercises in that area, and they will need a heads-up.

BUSINESS/REPORTS

New Business:

Discussion/Action-Elected Township Auditor Termination- Mr. Abram made a motion to vacate the position of David Haller in the elected Township Board of Auditors. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action-Township Auditor Appointment- Mr. Abram made a motion to approve the appointment of Brian Hockley to the vacant position in the Township Board of Auditors to serve the remainder of the term (through the end of this year). Mr. Wahmann seconded the motion. All voted in favor.

Old Business:

Discussion/Action- None

Solicitor's Report:

Discussion/Action- Approval to Advertise Liquor License Transfer-101 Blackford Blvd-Mr. Wahmann made a motion to approve the advertisement of the Liquor License Transfer Hearing. Mr. Sell seconded the motion. All voted in favor. The Hearing will take place at 6:00 pm on February 21, 2023.

Discussion/Action-Pinebrook Subdivision-Indemnification Agreement, PennDOT HOP- Mr. Abram made a motion to execute the 950AA and Indemnification Agreement for Pine Hill at Lebanon LLC. Mr. Sell seconded the motion. All voted in favor.

Ms. Leonard led a discussion about changes to consumer and novelty fireworks state regulations.

Supervisor's Report: None

Public Comment:

Fred Tomko asked when the new Administration Building will be completed. Mr. Thompson said March 13th is the anticipated date.

Mr. Tomko also inquired about the new Wilhelm Road project. The Board directed him to the plans on display in the conference room.

John Hewit inquired about the Pine Hill Development off Colebrook Road. The Board answered his questions.

The Board retired to an Executive Session for personnel matters at 8:02 pm.

The Board returned from the Executive Session at 8:35 pm. No action taken.

Adjournment:

Mr. Sell made a motion at 8:35 pm to adjourn the meeting. Mr. Wahmann seconded the motion. All voted in favor.

Respectfully Submitted,
Thomas J. Long, Sr.
Township Manager
TJL/su