

**North Cornwall Township  
Board of Supervisor's Meeting  
October 4, 2022**

**Call to Order:**

The October 4, 2022, meeting of the North Cornwall Township Board of Supervisor's was called to order by Mr. Abram at 7:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Sam Abram, Jr., Chairman, Mike Wahmann, Vice-Chairman, Ronald Sell, Treasurer, Thomas Long, Sr., Township Manager, Justin Thompson, Public Works Director, Chad Smith, Steckbeck Engineering and Surveying, Inc., Amy Leonard, Henry and Beaver Law Firm, and Police Chief Harry Ward of NCTPD. Absent was Steve Sherk, Steckbeck Engineering and Surveying, Inc.

Others in attendance are listed on the attached sign-in sheet.

**Executive Session:** There was one executive session on September 22, 2022, to discuss the DCED Fire Study Report. Mike Wahmann gave a brief description of the findings of the report to the Board and public in attendance.

**Public Comment:** John Schlegel, who is running for Office of PA State Representative, told the Board to keep up the good work they are doing. He has been attending many municipal meetings and sees commonalities in terms of issues that must be dealt with, and the Board is there for the right reasons- the people in the community. He said it was a pleasure to be with them all at the meeting.

**PUBLIC SAFETY**

**Fire Department/Emergency Services: None**

**Police Department:**

Discussion/Action- Mike Wahmann made a motion to add the Letter of Support for a grant application to the agenda. Ron Sell seconded the motion. All voted in favor.

Chief Ward told the Board details of the grant the Police Department is applying for. It is a technology grant to use for upgrading the computer system the department currently uses, purchasing a laptop to take to the courthouse, and acquiring an enhancement to the CODY System. Mr. Abram asked about the amount of funds applied for in the grant application. Chief Ward replied that it was for \$25,000.00

Discussion/Action- Mr. Abram made a motion to sign the Letter of Support for the North Cornwall Township Police Department. Mr. Wahmann seconded the motion. All voted in favor.

**Zoning/Code/Planning Commission Report:**

Discussion/Action: September 28, 2022, Planning Commission meeting: Springwood Development Partners Lots 3 and 6, NCC Apartments Lots 20-22, 1147 Quentin Road Sketch Plan – Mike Swank was present to seek the Board's approval on Land Development Plans for Lots 3 and 6 of the Springwood Development. Proposed on Lot 3 is a 6700 sq. foot building with 3 units. One unit will have a drive through option. Waivers regarding trees, benches and trash

receptacles will not be granted at this time. Financial security has not been posted, Stormwater O&M Agreement, and a Developer's Agreement are not completed for either lot. Approval will not be given at this meeting.

**Discussion/Action-** The next Planning Commission meeting will occur October 26, 2022.

## **PLANNING-ENGINEERING**

### **Planning-Presentation Request(s):**

Discussion/Action- 22<sup>nd</sup> St. Road, Bridge, & LVRT Project -Lebanon County Planning Department- Tom Kotay, LVRT Board Member, thanked the Township and the Board for their support in the Rail Trail Phase 6-C project. The funds necessary to do the project have been acquired from the county, the Township, grants, and LVRT Inc. The project will be managed by the county through Penn-DOT. Bidding is expected to take place next year. It will be LVRT's most complex project. Mr. Kotay is available to be present at future meetings to discuss any concerns as the project begins. Appreciation was also shown to Tom Long for his coordination with the Motorcycle Club.

### **Township Engineer Report:**

Discussion/Action- Quentin Road, Lot 1, Letter of Credit Reduction #1- Mr. Wahmann made a motion to approve the reduction of financial security for the total of \$416,907.57. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action- 3525 Oak Street, Letter of Credit Reduction #1-Mr. Wahmann made a motion to reduce the security amount for \$34,500.00. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action- NC-8 Bridge Project- Pay Request #3 Final- Mr. Wahmann made a motion to approve the payment of \$10,219.56 to Mar-Allen Concrete Products for completion of the Oak St. Bridge #8. Mr. Sell seconded the motion. All voted in favor.

## **PUBLIC WORKS**

### **Park & Recreation:**

The next Recreation Board meeting will be held on October 17, 2022, at NOON.

### **Buildings/Highway/Recycling:**

Discussion/Action- New Admin. Building-Vision Mechanical Pay Request #2-Mr. Wahmann moved to approve the payment of \$26,414.10 to Vision Mechanical. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action- LA Builders pay Request # 4 - Mr. Sell moved to approve the payment request to LA Builders for \$241,028.76. Mr. Wahmann seconded the motion. All voted in favor.

Discussion/Action- New Admin. Building- Project Update- Mr. Thompson reported that the steel beam installation is scheduled for later in the week. After that, framing of interior walls will begin. Roof work should begin by the end of the month.

**Sanitary Sewer/ MS4 Stormwater:**

Discussion/Action- Dairy Road Pump Station-Cornwall Boro Interceptor Exchange – Mr. Wahmann made a motion to accept the proposed deal with Cornwall Boro to exchange a portion of the interception line that lies within the Township in exchange for granting Cornwall Boro additional 50,000 gallons per day capacity within the new Dairy Road Pump Station. Mr. Sell seconded the motion. All voted in favor.

**ADMINISTRATION**

**Approval of Minutes:** Mr. Wahmann made a motion to approve the September 20, 2022, Board of Supervisors Meeting minutes. Mr. Sell seconded the motion. All voted in favor.

**Treasurer’s Report/Fund Balance Report:**

Discussion/Action- Sam Abram made a motion to approve the Treasurer’s report to be filed for annual audit and the payment of bills presented. Mike Wahmann seconded the motion. All voted in favor.

**Manager’s Report:**

Discussion/Action- Budget Draft #2 Comments/Discussion- Budget drafts 2 and 2A were discussed.

Discussion/Action-Mr. Wahmann made a motion to authorize the Township Manager and Financial Administrator for the Township be given the authority to, within their discretion, move funds from the capital reserve fund into a general fund money market account based on consultations with the investment firm. Mr. Sell seconded the motion. All voted in favor.

**BUSINESS/REPORTS**

**New Business:**

Discussion/Action-2023 MMO-Pension Plan Contributions-The Board acknowledged receipt of the MMO Pension Plan Contributions for 2023. Non-Union funding will be \$52,885.00. Union funding will be \$294,257.00.

**Old Business: None**

**Solicitor’s Report:** Ms. Leonard informed the Board that the turn-back agreement for 22<sup>nd</sup> Street has been turned over to the Clerk of Courts. She is waiting for the return of her copies. Proof will need to be sent to the Commonwealth that the recording has been satisfied.

**Supervisor’s Report: None**

**Public Comment:** William Yeagley asked if the DCED Fire Study Report public record. He would like to obtain a copy. One will be provided to him, and it will be placed on the Township website as well.

**Executive Session:** The Board retired to Executive Session at 7:53 pm. The Board returned from Executive Session at 8:47 pm. Mr. Wahmann made a motion to adjourn the meeting at 8:47 pm. Mr. Sell seconded the motion. All voted in favor.

Respectfully Submitted,  
Thomas J. Long, Sr.  
Township Manager  
TJL/slu