

**North Cornwall Township  
Mid-Month Meeting Minutes  
August 16, 2022**

**Call to Order:**

The August 16, 2022, meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Wahmann at 6:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Michael Wahmann, Vice-Chairman, Ronald Sell, Treasurer, Thomas J. Long, Sr., Township Manager, Justin Thompson, Public Works Director, Steve Sherk of Steckbeck Engineering and Surveying, Inc., Amy Leonard of Henry & Beaver Law Firm and Chief Harry Ward of NCTPD. Samuel Abram, Jr., Chairman was absent.

Others in attendance are listed on the attached sign-in sheet.

**Executive Session:** None

**Public Comment:** None

**PUBLIC SAFETY**

**Fire Department / Emergency Services:**

Discussion/Action – Neversink Fire Company Monthly Reports. Chief Shank presented the reports for the month of July.

Two out of three of the re-testers have passed the test for Fire Fighter One. The third will take the retest in October.

Mr. Lux stated that due to the lack of meeting in August he does not have the financials to report. He will present them along with August financials at the September meeting.

The Open House is scheduled for October.

Mr. Lux stated that the Fund Drive Letter went out and it has been a little slow on the responses. We'll see what comes in during the next 60 days.

Mr. Thompson asked if Anne from DCED contacted the Fire Dept. The report is almost ready, it is in the finishing stages, and she wanted to set up a meeting sometime in September for presentation. Mr. Lux asked if it will be a joint meeting. Mr. Wahmann stated that the Fire Dept. is welcome to attend when they meet with the Township.

**Police Department:**

Discussion/Action - Chief Ward gave his report of department activities for the month of July.

Mr. Wahmann stated that it looks like the police vehicles are averaging approximately 10 miles per gallon.

Discussion/Action – 911-Rapid Response Quote, E-Citation Units for Patrol Cars. The quote from 911-Rapid Response in the amount of \$5,930.55 is for installing the E-Citation electronic license scanning equipment in each police car. This will eliminate two steps in the process as well as a lot of paperwork. Down the road this will become mandatory. Discussion followed for how this will fit into the budget. There was a budgeted item that was removed so this will be counted in the 2021 final year end budget. Mr. Sell made a motion to approve the quote/purchase of E-Citation scanners from 911-Rapid Response in the amount of \$5,930.55. Mr. Wahmann seconded the motion. All voted in favor.

**Zoning/Code/Planning Commission Report**

Planning Commission Report - None

Next Planning Commission meeting is scheduled for August 31, 2022. There are four sets of plans on the agenda for review.

## **PLANNING – ENGINEERING**

**Plan Briefing/ Presentation Request(s):** None

### **Township Engineer Report:**

Discussion – Sheetz – Traffic Patterns in and out of the proposed Sheetz location. While PennDOT is typically in favor of pushing traffic to secondary streets, in this case the secondary street is already overtaxed. Cumberland Street already has a left turning lane. The timing of the traffic light can be adjusted to the flow of traffic. The scoping application is kind of a pre-application to start groundwork with PennDOT. Mr. Sherk said that we need to formalize our comments with our position on this.

Discussion/Action – SQ1 Flood Plain Restoration Project. Mr. Sherk is hoping to advertise starting on Monday. They are working on the bid documents and are trying to get them completed in time to advertise. The goal is to have the bid opening September 20. The bid will be Lump Sum. Ms. Leonard stated that if they think they may have bid documents ready for advertisement, it would be a good idea to have the Supervisors authorize advertisement. Since this item did not appear on the original agenda, the agenda must be revised to take action. Mr. Wahmann made a motion to revise the agenda to include the authorization to advertise the bid for the SQ1 Floodplain Restoration Project. Mr. Sell seconded the motion. All voted in favor. Mr. Wahmann made a motion to authorize Steckbeck Engineering to advertise upon completion of the bidding documents for the SQ1 Floodplain Restoration Project. Mr. Sell seconded the motion. All voted in favor.

## **PUBLIC WORKS**

### **Parks & Recreation:**

Discussion – Rec Board Meeting Report. Mr. Thompson reported that the meeting was Monday, August 15. The meeting dates for 2023 were discussed. Also, the Baseball Association requested permission to install dugouts at the Dairy Road field. The request was denied since the Township does not own that property.

### **Buildings/Highway/Recycling:**

Discussion – New 330 S. 18<sup>th</sup> Street Admin. Building Updates. Mr. Thompson stated that footers should be poured tomorrow and the holes for the piers. The foundation should be done by the end of the month. The water and sewer are hooked up. There will be two change orders on the agenda that will be up for approval at the next meeting.

### **Sanitary Sewer/MS4 Stormwater:**

Discussion – Cornwall Borough Response Letter. The Borough of Cornwall submitted a letter dated August 5, 2022, stating that they are interested in continuing the talks regarding additional capacity for Cornwall in exchange for transferring ownership of a portion of the shared transmission line to North Cornwall Township as previously discussed. The Township will be meeting with the Dairy Road Pump Station team at Act ONE on August 23, 2022.

### **Discussion – Lebanon County Stormwater Consortium – Annual Meeting**

The meeting packet was submitted to the Supervisors for review. The SQ1 project was discussed. We won't have a payment due this coming year since we've already made our 5<sup>th</sup> year payment. New agreements will be coming out. Mr. Long will keep the Supervisor's posted.

## **ADMINISTRATION**

### **Approval of Minutes:**

Mr. Sell made a motion to approve the minutes from the August 2, 2022, meeting as written. Mr. Wahmann seconded the motion. All voted in favor.

### **Manager's Report:**

#### **Administrative Office - Misc. Activities & Correspondence**

- Fall Township Newsletter – No suggested additions or changes. Be sure to email a copy to Mr. Abram for review.
- Citizen Complaint – 5 Royal Road – Stormwater Issue. The complaint was that the homeowner at 5 Royal Road was filling in a retention pond, which is NOT OK to do. Mr. Long went to the site to inspect. The homeowner was spreading a few inches of dirt to level out a portion of the absorption area which showed signs of surface deterioration. This was not affecting stormwater flow. Mr. Long approved the use of rip rap on the field side to slow stormwater runoff.
- Sheetz, 2150 W. Cumberland Street. Zoning Hearing Board Request. A Petition to Appear before the Zoning Hearing Board was received last week. The tentatively scheduled hearing date is September 14, 2022, pending the response by the Zoning Hearing Board solicitor.

## **BUSINESS/REPORTS**

**New Business:** None

**Old Business:** None

**Solicitor's Report:** Ms. Leonard didn't have any updates. There is a litigation matter to discuss in an Executive Session following regular meeting.

**Supervisor's Report:** None

**Additional Public Comment:** Mr. Schlegel who is running for office of PA State Representative stated that the meeting was informative and well organized.

### **Adjournment:**

Regular meeting was ended at 6:37pm. The board retired to Executive Session until 6:55pm. Mr. Sell made a motion to adjourn the meeting at 6:55pm. Mr. Wahmann seconded the motion. All voted in favor.

Respectfully Submitted,  
Thomas J. Long, Sr.  
Township Manager  
TJL/cm