

**North Cornwall Township
Board of Supervisor's
Mid-Month Meeting
July 19, 2022**

Call to Order:

The July 19, 2022, mid-month meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Wahmann at 6:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Mike Wahmann, Vice-Chairman and Ronald Sell, Treasurer, Thomas Long, Sr., Township Manager, Justin Thompson, Public Works Director, Steve Sherk of Steckbeck Engineering and Surveying, Inc., Amy Leonard, Henry and Beaver Law Firm, and Police Chief Harry Ward of NCTPD. Absent was Township Supervisor Sam Abram, Jr., Chairman.

Others in attendance are listed on the sign-in sheet.

Public Comment: None

Executive Sessions since last meeting: None

PUBLIC SAFETY

Fire Department

Discussion/Action-Fire Chief Shank presented the fire department's monthly report to the Board. The President of the fire company was absent, but the Treasurer's report was provided earlier to the Board for review.

Chief Shank also informed the Board that the new engine requires a corner piece, preferably stainless steel, to protect the paint and underlying metal from scratching when the hose pulls out. E&E Metal Fabrication, Inc. will donate the piece.

Discussion/Action-Portable Generator Sale – Ron Sell communicated that the sale of the portable generator can be overseen by Neversink. Justin Thompson will provide a contact to the Fire Chief of a company that may be interested in purchasing it. Neversink would like to obtain a stand-alone generator for the firehouse. Mike Wahmann expressed it would be a good idea to utilize the profit from portable generator sale toward the cost of the stand-alone generator.

Discussion/Action- First Aid and Safety Patrol Quarterly Report – The Board reviewed the most recent report.

Police Department

Discussion/Action- Chief Ward reported the police department's monthly report to the Board. He also provided an update on the new police cruiser. The cruiser will have radios installed within a week. The car will then be delivered to the station and sent for striping.

Discussion/Action- Approval to Hire – Ron Sell made a motion to approve the hire of Thomas Holley in the position of Patrolman, pending all background checks. Mike Wahmann seconded the motion. All were in favor.

Zoning/Code/Planning Commission Report

Planning Commission Report- No miscellaneous items to report. The next is scheduled for Wednesday, July 27, 2022.

PLANNING-ENGINEERING

Plan Briefing-Presentation Request

Discussion/Action- None

Township Engineer Report

Discussion/Action-Starbucks/Mod Pizza – Proposed Menu Board Relocation – Steve Sherk reviewed the Starbucks Menu Board relocation plans. He agrees with the Supervisors and the Board that it may cause more of a back-log of cars waiting to approach the order window.

Discussion/Action – Lebanon Valley Rail Trail, Ph. 6A & 6B review letter #3- A third letter has been issued. A few changes to some certifications on the plan are expected. They will be requesting some waivers, such as financial security.

Discussion/Action- Mr. Sherk also gave an update regarding the bridge project. Dairy Road over the Snitz Creek has been completed and LoBar & Associates will begin on the bridge at Oak Street. LoBar's request to have Oak St. closed was denied by Tom Long and Justin Thompson. The closure would be too much of a hardship for Township residents. The Board agreed.

Discussion/Action-There are verbal approvals of the agreements from SQ1 from the County and Game Time Fun representatives. Physical signatures on the agreement are expected soon.

PUBLIC WORKS

Park & Recreation

Discussion/Action – Snitz Creek Path Paving – Payment Application #2 – Justin Thompson reported that there is some still touch up work to be done with re-seeding. This was acknowledged by Construction Masters Services and will be taken care of. Mike Wahmann made a motion to approve a payment of \$3,116.54 as payment #2. Ron Sell seconded the motion. All were in favor.

The next Recreation Board Mtg. will be held Monday, August 15, 2022.

Buildings/Highway/Recycling

Discussion/Action- New Administration Building Updates – Justin Thompson provided the Board with progress of the new building, including site work and stormwater basin.

Discussion/Action- New Administration Building Payment Application #1 – Mike Wahmann made a motion to approve the payment of \$82,526.00 to LA Building Contractors. Ron Sell seconded the motion. All were in favor.

Sanitary Sewer/ MS4 Stormwater

Discussion/Action-The Dairy Road Pump Station Project & Agreement -Township Manager Tom Long updated the Board on the progress regarding the Dairy Road Pump Station Project and its ongoing discussions with neighboring municipalities.

Discussion/Action- Lebanon County Stormwater Consortium- Mr. Long reported on the discussions that occurred at the most recent meeting. Discussion followed.

ADMINISTRATION

Approval of Minutes

Ron Sell made a motion to approve the June 21, 2022, meeting minutes as presented. Mike Wahmann seconded the motion. All were in favor.

Treasurer's Report/Fund Balance Report

Discussion/Action – Mike Wahmann made a motion to approve the Treasurer's Report to be filed for annual audit and the payment of bills presented. Ron Sell seconded the motion. All were in favor.

Manager's Report

Administrative office – Miscellaneous Activities & Correspondence – Mr. Long reported to the Board details of the meeting with Springwood Development Partners. Outstanding items at the meeting were discussed such as parking eliminations, sewer EDUs, and parks and recreation fees.

Mr. Long also presented updates on the proposed Sheetz on Cumberland St. The PennDOT-TIS application report has been received, including accident reports over the past 5 years. He spoke at a previous meeting with Police Chief Ward about the accident reports.

The parking space issues at 7 Cuz Beer were further addressed after questions regarding progress were raised.

BUSINESS/REPORTS

New Business

Discussion/Action- Mike Wahmann made a motion to grant consent to conflict-of-interest waiver from Stevens & Lee. Ron Sell seconded the motion. All were in favor.

Discussion/Action- Mike Wahmann made a motion to approve IRS mileage rate of 62.5 cents for the remainder of the calendar year. Ron Sell seconded the motion. All were in favor.

Discussion/Action- The Board was shown a bike park sketch plan proposal for a property on Chestnut Street. Discussion followed. The plan will be presented for review at the next Planning Commission meeting. Discussion followed.

Old Business

Discussion/Action – 22nd Street PennDOT Turnback Agreements – The next step to turning back South 22nd Street to the Township is the signing of the Agreement by the Township Supervisors. Funds pertaining to the Rail Trail/South 22nd Street Project are in place and the project move can move to the next phase at this time. Township Supervisors then signed the Agreement.

Solicitor's Report

Discussion/Action- Any items to report – None

The Board retired to an Executive Session at 7:00pm.

The Board returned from Executive Session at 7:13 pm.

Adjournment: Ron Sell made a motion to adjourn the meeting at 7:13 pm. Mike Wahmann seconded the motion. All were in favor.

Respectfully Submitted,
Thomas J. Long, Sr.
Township Manager
TJL/slu