

**North Cornwall Township  
Mid-Month Meeting Minutes  
June 21, 2022**

**Call to Order:**

The June 21, 2022, meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Abram at 6:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Samuel Abram, Jr., Chairman, Michael Wahmann, Vice-Chairman, Ronald Sell, Treasurer, Thomas J. Long, Sr., Township Manager, Justin Thompson, Public Works Director, Steve Sherk of Steckbeck Engineering and Surveying, Inc., Amy Leonard of Henry & Beaver Law Firm and Chief Harry Ward of NCTPD.

Others in attendance are listed on the attached sign-in sheet.

**Executive Session:** None

**Public Comment:** None

**PUBLIC SAFETY**

**Fire Department / Emergency Services:**

Discussion/Action – Neversink Fire Company Monthly Reports. Chief Shank presented the reports for the month of May.

Mr. Lux presented the financial reports for May.

Mr. Lux also discussed the generator that they are currently using. They have had it for about 7 years. It can only be used at the Station. It is continuously in need of repairs. The Township purchased it and donated it to the Fire Dept. Can it be sold? Mr. Abram stated that the Township will look into donating it or using it elsewhere.

Fund Drive Letters will be sent out within the next couple of weeks.

**Police Department:**

Discussion/Action - Chief Ward gave his report of department activities for the month of May.

Discussion/Action - CLSD, Thank You Letter – Police car donation. The new police car will be delivered in July, and on the road by August.

**Zoning/Code/Planning Commission Report**

Planning Commission Report - None

Next Planning Commission meeting is scheduled for June 29, 2022.

**PLANNING – ENGINEERING**

**Plan Briefing/ Presentation Request(s):** None

**Township Engineer Report:**

Discussion/Action – 1659 Colebrook Road – Escrow/Financial Security Release. Mr. Sherk recommended that the Township refund the \$1,500.00 deposit made by Brian & Timothy Nolt. Mr. Wahmann made a motion to authorize the refund to Brian & Timothy Nolt for Project #012-16-014. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action – Quentin Road/Isabel Drive Intersection, Proposed Bike Lane. Mr. Sherk presented a potential design change to include a bike lane at the intersection of Quentin Road and

Isabel Drive. Mr. Wahmann questioned where would this two (2) block proposed bike lane connect to an existing trail. Mr. Sherk said that at this time there is no connecting point. Mr. Sherk will relay that The Township is not in favor of a bike lane to Mr. Fitzkee of Lebanon County Planning Department.

Discussion/Action – CoLA WWTP Expansion Project – Review Letter #1. Mr. Sherk presented Review Letter #1 regarding the Wastewater Treatment Plant Improvements Project. CoLA will be requesting several additional waivers at the Planning Commission Meeting before the plan is up for approval.

Discussion/Action -- Colebrook Road Subdivision – Review Letter #1. Mr. Thompson discussed Review Letter #1 from Mr. Weaber of Chrisland Engineering. Discussion followed. No action was taken.

Discussion – 421 Millbridge Drive. Mr. Sherk stated that the Consortium approved this today. Agreements were presented for signature.

## **PUBLIC WORKS**

### **Parks & Recreation:**

Discussion/Action – Snitz Creek Path Paving – Application for Payment #1. Mr. Sherk presented a letter from Steckbeck Engineering recommending the approval of Application for Payment #1 submitted by Construction Masters Services, LLC in the amount of \$55,299.15. Ten percent retainage in the amount of \$6,144.35 is being held. Mr. Wahmann made a motion to approve payment of Application for Payment #1 to Construction Masters Services in the amount of \$55,299.15. Mr. Sell seconded the motion. All voted in favor.

### **Buildings/Highway/Recycling:**

Discussion/Action – New 330 S. 18<sup>th</sup> Street Admin. Building Updates. Mr. Abram stated that the construction fence is up, the construction road is in, and the job trailer has arrived.

### **Sanitary Sewer/MS4 Stormwater:**

Discussion/Action – Updates on Dairy Road Pump Station Project/Agreements. The Township received a letter from Cleona Borough Council. Mr. Long will be meeting with the Township Solicitor to discuss tomorrow.

Discussion/Action – Springwood Development Partners L.P., Off-Site Sanitary Sewer Improvement Request. The Township does not agree that upgrades to only partial sections of the off-site downstream sanitary Sewer section lines would be a viable option. Mr. Swank will contact The Township in the coming weeks to schedule a meeting.

Discussion/Action – Lebanon County Stormwater Consortium – Meeting Packet. The meeting packet was submitted to the Supervisors for review.

## **ADMINISTRATION**

### **Approval of Minutes:**

Mr. Wahmann made a motion to approve the minutes from the June 7, 2022, meeting as written. Mr. Sell seconded the motion. All voted in favor.

**Manager's Report:**

**Administrative Office - Misc. Activities & Correspondence**

Proposed Sheetz, 2150 W. Cumberland Street – PennDOT Scoping Meeting Overview. Mr. Long participated in a zoom meeting on June 13. Sheetz agreed with The Township's position in wanting to keep 2 entrance/exits onto Rt. 422. Discussion followed. Mr. Long stated that there is a meeting scheduled for next week with the representatives from Sheetz. There is also a meeting scheduled for tomorrow with Mr. Armel regarding Game Time.

Springwood, Lot 6 – The Supervisors are in agreement that a LDP and financial security should be in place for each lot.

Springwood, Phase 2 – Mr. Swank sent an email notifying The Township that they are going to start moving dirt on Phase 2. Before they can begin moving ground, The Township needs to see the approved agreement with WellSpan, as well as a revised plan. They were denied approval to begin moving ground until there is a meeting between all parties.

**BUSINESS/REPORTS**

**New Business:** None

**Old Business:**

Discussion/Action: Mr. Wahmann made a motion to appoint Kathryn Conrad to the Auditor position. Mr. Sell seconded the motion. All voted in favor.

**Solicitor's Report:**

Discussion/Action – Ms. Leonard heard from the County regarding the Floodplain Restoration Easement Agreement. She will be forwarding the revised agreement to the County.

Discussion/Action – The Township approved the Debt Act Ordinance at the last meeting. We have DCED Approval. It is time to close the loan. Ms. Leonard suggested to get this done next week. Just a reminder that The Township agreed to pay the costs.

**Supervisor's Report:** None

**Additional Public Comment:** None

**Adjournment:**

Regular meeting was adjourned at 6:48 pm. Mr. Wahmann made a motion to adjourn the meeting. Mr. Sell seconded the motion. All voted in favor.

Respectfully Submitted,  
Thomas J. Long, Sr.  
Township Manager  
TJL/cm