

**North Cornwall Township  
Board of Supervisor's Meeting  
June 7, 2022**

**Call to Order:**

The June 7, 2022, meeting of the North Cornwall Township Board of Supervisor's was called to order by Mr. Abram at 7:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Sam Abram, Jr., Chairman, Mike Wahmann, Vice-Chairman, Ronald Sell, Treasurer, Thomas Long, Sr., Township Manager, Justin Thompson, Public Works Director, Steve Sherk of Steckbeck Engineering and Surveying, Inc., Amy Leonard, Henry and Beaver Law Firm, and Police Chief Harry Ward of NCTPD.

Others in attendance are listed on the attached sign-in sheet.

**Public Comment: None**

**Executive Session: None**

**PUBLIC SAFETY**

**Fire Department/Emergency Services:**

Discussion/Action-EMA Coordinator – Jason Weikel from Lebanon County Department of Emergency Services presented William J. Yeagley with his PA Emergency Management Basic Certification. Mr. Yeagley is 1 of 3 individuals in the Lebanon County who have obtained this certification.

Discussion/Action- Sign Ordinance Waiver Request – The expected official letter from Neversink has not been received at this time. Discussion about this waiver request followed. Township Supervisors agreed that the Township can utilize the digital signs at Gloninger Woods Park and Snitz Creek Park to post messages on behalf of Neversink Fire Department.

**Police Department:**

Mike Wahmann made a motion to hire Tiffany Knight for the position of Police Department Secretary. Ron Sell seconded the motion. All were in favor.

Police Chief Ward requested the current Police Officer job posting be updated to reflect salary ranges. Township will take care of the update.

**Zoning/Code/Planning Commission Report:**

Planning Commission Report- Sam Abram reported to the Board the discussions regarding Lot 3 and Lot 6 in the Springwood Development.

The next Planning Commission meeting is scheduled for June 29, 2022.

**PLANNING-ENGINEERING**

**Planning-Presentation Request(s): None**

**Township Engineer Report:**

Steve Sherk reported that the executed agreements, bonds, and certificate of insurance are expected to be received tomorrow, June 8, 2022, for Project 1 Bridge Repairs.

He also discussed with the Board the bid amendment process for 421 Millbridge.

Sam Abram made a motion to amend the original awarding of the 421 Millbridge bid to Construction Masters Services total to \$ 89,880.00, including the allowance of \$24,880.00. Mike Wahmann seconded the motion. All were in favor.

## **PUBLIC WORKS**

### **Park & Recreation:**

The June and July meetings have been cancelled unless a need to hold either arises. The next recreation board meeting is scheduled for August 15, 2022.

### **Buildings/Highway/Recycling:**

Discussion/Action-New Administration Building-Interior Furnishings Quote

Ron Sell made a motion to award the new administrative building interior furnishings quote to Tanner Furniture in the amount of \$42,193.30. Mike Wahmann seconded the motion. All were in favor.

Justin Thompson reported to the Board that the paving on Mill Road and Spangler Road has been completed. The Snitz Creek park walking path has completed as well, with touch-up work to the topsoil along the edges expected.

### **Sanitary Sewer/ MS4 Stormwater:**

Discussion/Action-The Dairy Road Pump Station Project & Agreement

Tom Long updated the Board on the latest discussions regarding the Agreement.

## **ADMINISTRATION**

### **Approval of Minutes:**

Mike Wahmann made a motion to approve the May 24, 2022, meeting minutes. Sam Abram seconded the motion. All were in favor.

### **Treasurer's Report/Fund Balance Report:**

Discussion/Action- Mike Wahmann made a motion to approve the Treasurer's report to be filed for annual audit and the payment of bills presented. Sam Abram seconded the motion. All were in favor.

Ron Sell also informed the Board that the fire emergency tax and ambulance tax will be on a separate report as per auditor's recommendation.

### **Manager's Report:**

Discussion/Action-None

## **BUSINESS/REPORTS**

### **New Business:**

Discussion/Action- Elected Auditor Resignation Letter

The official letter from the elected position holder has not been received in Township offices at this time. The Township will reach out to this individual regarding this pending resignation.

### **Old Business:**

Discussion/Action- Resolution 2022-19-PennDOT Right-of-Way Acquisition- Wilhelm Avenue

Ron Sell made a motion to pass Resolution 2022-19. Mike Wahmann seconded the motion. All were in favor.

**Solicitor's Report:**

Amy Leonard provided the Board an update regarding the 22<sup>nd</sup> Street Project. The closing went through on the acquisition of two portions of property that are part of that project.

**Supervisor's Report: None**

**Public Comment:** A Township resident raised concerns about the Springwood Development. Those concerns included future parking space availability and lack of open space in each phase.

Mike Wahmann made a motion at 7:46 pm to adjourn the meeting. Sam Abram seconded the motion. All were in favor.

Respectfully Submitted,  
Thomas J. Long, Sr.  
Township Manager  
TJL/slu