

**North Cornwall Township
Mid-Month Meeting Minutes
December 21, 2021**

Call to Order:

The December 21, 2021, meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Wahmann at 6:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Michael Wahmann, Chairman, Samuel Abram, Jr., Treasurer, Thomas J. Long, Sr., Township Manager, Justin Thompson, Public Works Director, Steve Sherk of Steckbeck Engineering and Surveying, Inc., Amy Leonard of Henry & Beaver Law Firm and Sgt. Harry Ward of NCTPD. Ronald Sell, Vice- Chairman, was absent due to illness.

Others in attendance are listed on the attached sign-in sheet.

Executive Session: There was an Executive Session regarding Personnel Matters held December 13, 2021, and on December 15, 2021. No Action was taken.

Public Comment: None

Plan Briefing/ Presentation Request(s): Discussion/Action – Public MS4 Stormwater Presentation. Mr. Jacob Schaffer of Steckbeck Engineering gave a MS4 presentation regarding Flood Plain Restoration. Mr. Schaffer discussed how sediment washing down stream over time and the impact of the sediment on aquatic life and the water temperature of the creek. The Flood Plain Restoration project removes the sediment accumulation to a pre-development level. The removed sediment material will go to the landfill for reuse. This project will exceed the DEP Permit obligations for the Consortium for this Permit cycle.

Township Engineer Report:

Mr. Sherk noted the following topics:

- Resolution 2021-22, County Marcellus Shale Grant, Snitz Creek Park Paving Project Discussion/Action – Mr. Sherk reported the Marcellus Shale Grant is due by the end of December. He has been working with Mr. Thompson to apply for up to \$25,000.00 to pave the Snitz Creek Park Trail. ACTION: Mr. Abram motioned to accept Resolution 2021-22 Marcellus Shale Grant for Snitz Creek Park. Mr. Wahmann seconded the motion, and all were in favor.
- Discussion/Action - 421 Millbridge Drive – Stormwater O& M Agreement. Mr. Sherk noted this is a pollutant reduction plan basin retro fit. North Cornwall Township is the host municipality and will need an Easement Agreement for the Township/Consortium to have access to the land to do the work. Mr. Sherk also noted the current landowner has agreed to maintain the area and sign an O & M Agreement. The landowner asks for a provision the Township remedy sink holes in that area for a 5-year period following the completion of the work. Ms. Leonard agreed the 5-year remedy period was suitable. Mr. Wahmann asks what areas the provision covers, and Mr. Sherk replied the easement area is defined, and the provision to remedy sink holes is in that defined area only. ACTION: Mr. Abram motioned to approve the Easement Agreements for Millbridge Drive regarding the Stormwater Management. Mr. Wahmann seconded the motion. All voted in favor.

- Discussion/Action - Meadow Lane Farms Blasting Agreement Financial Security Release. Mr. Sherk and Mr. Thompson noted there were no complaints, issues, or damage from the blasting at the Meadow Lane Farms site and recommended the release of the financial security. ACTION: Mr. Abram motioned for the release of the security of the Meadow Lane Farms Blasting Agreement. Mr. Wahmann seconded the motion. All voted in favor.
- Nolt's Greenhouse Expansion. Mr. Sherk noted the Nolts wish to expand 3 of their greenhouses and construct a storage building. Mr. Gearhart submitted the plans to Mr. Sherk, and he is ok with the expansion and additional facility. The Nolts already have security in place.
- Lastly, Mr. Sherk reported during one of the inspections at Meadow Lane Farms it was discovered the rock being used to back fill trenches was not up to standard. The construction crew is awaiting a new crusher to remedy the situation.

PUBLIC SAFETY

Police: Sgt. Ward gave his report of the department activities for the month of November.

Zoning/Code/Planning Commission Report: None

Next Planning Commission meeting is scheduled for January 26, 2022.

Fire:

Chief Shank gave the reports for the month of November. The financial reports were not submitted. The Chief asked for the Township to fund a change of color in one of the new Pumper lights at the cost of about \$500.00. He would like to replace the red light with an amber colored light to keep all the equipment uniform. Mr. Thompson said he would ask Glick if it is a required change. The Board decided to table the item until Mr. Thompson gets clarification. Mr. Wahmann asked if the Knox Boxes are ordered, to which Mr. Thompson and Chief Shank replied yes.

PUBLIC WORKS

Parks & Recreation:

Mr. Thompson noted the message board at Gloninger Woods Park goes up on December 28th.

Buildings/Highway/Recycling:

NCT Administration Building Design Updates Discussion: Josh Weaber of Chrisland Engineering was in the audience and reported he has received the preliminary estimate from Funks Construction for the building. A discussion involving the Board and Mr. Long regarding financial options to fund the project ensued. Mr. Weaber noted he expects the project will go out for bid at the end of January.

Sanitary Sewer/MS4 Stormwater:

Dairy Road Pump Station Update: Mr. Thompson reported he has a zoom meeting after the first of the year with Duperon Company regarding possible equipment that will be used in the new pump station.

Lebanon County Stormwater Consortium Meeting Packet: There was no December meeting.

Discussion/Action – Eckert Seamans Special Council for Pump Station Project. Mr. Long reported he has met with Jonathan Cox who specializes in Municipal Sanitary Sewer Agreements and Contracts. Mr. Long requested the Board give him permission to have Mr. Cox as legal counsel for the Township for the Sanitary Sewer contract negotiations. ACTION: Mr. Abram motioned to secure Eckert Seaman as Sanitary Sewer legal counsel to negotiate the Sanitary Sewer Agreement with Cleona, Cornwall, and West Cornwall. Mr. Wahmann seconded the motion. All voted in favor.

ADMINISTRATION

Approval of Minutes:

Mr. Wahmann made a motion to approve the minutes from the December 7, 2021, meeting as written. Mr. Abram seconded the motion. All voted in favor.

Manager's Report:

Administrative Office - Misc. Activities & Correspondence:

Mr. Abram stated there are 18 Line items this year to adjust for the Budget via a Resolution. ACTION: Mr. Abram motioned to approve Resolution 2021-19 and Exhibit A as presented. Mr. Wahmann seconded the motion. All voted in favor.

New Business: Resolution 2021-23, Tax Collector Requirements.

This topic was discussed by Ms. Leonard and Action was taken during the Solicitor's Report portion of the meeting.

Old Business: None

Solicitor's Report: American Tower Agreement Proposal -

Ms. Leonard stated she has received yet another Agreement from American Tower and it is still unacceptable. She will continue to negotiate.

Ms. Leonard also stated the Township Tax Collector requirements have not changed and she recommends an updated Resolution to reiterate and carry over the Township requirements due to the recent election. ACTION: Mr. Wahmann moved to adopt Resolution 2021-23. Mr. Abram seconded the motion. All voted in favor.

Supervisor's Report: None

Additional Public Comment: None

Adjournment:

Mr. Abram motioned to adjourn the meeting. Mr. Wahmann seconded the motion. All voted in favor. Meeting adjourned at 7:04 pm.

Respectfully Submitted,
Thomas J. Long, Sr.
Township Manager
TJL/jt