

**North Cornwall Township
Mid-Month Meeting Minutes
November 16, 2021**

Call to Order:

The November 16, 2021, meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Wahmann at 6:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Michael Wahmann, Chairman, Ronald Sell, Vice- Chairman, Sam Abram, Jr., Treasurer, Thomas J. Long, Sr., Township Manager, Justin Thompson, Public Works Director, Sgt. Harry Ward of NCTPD, Steve Sherk of Steckbeck Engineering and Surveying, Inc., Heather Eggert of Henry & Beaver Law Firm, and Josh Weaber of Chrisland Engineering.

Others in attendance are listed on the attached sign-in sheet.

Executive Session: None

Public Comment:

Mr. Kneasel of 809 Rex Avenue is putting his trust in the Township Supervisors to do the right thing regarding the proposed school for Lebanon School District. Mr. Wahmann stated that Mr. Kneasel will be happy with what North Cornwall Township is going to do. A traffic study is going to be done and is in process. This will be a comprehensive study including pedestrian and vehicle/bus traffic. Chrisland Engineering will do the plan reviews because Steckbeck Engineering has a conflict of interest. There will be a Joint Planning Commission Meeting between the North Cornwall Township Planning Commission and the North Cornwall Township Supervisors, which is open to the public to attend.

Plan Briefing/ Presentation Request(s): None

Township Engineer Report:

Discussion/Action - Bible Fellowship Church, Financial Security Reduction. Mr. Sherk stated that there are a few punch list items that need to be completed, including as-built drawings before they will recommend full reduction in financial security. Mr. Sherk is recommending reducing the financial security in the amount of \$110,313.00 leaving a remaining balance of \$20,987.00. Mr. Wahmann made a motion to reduce financial security for Bible Fellowship Church in the amount of \$110,313.00. Mr. Abram seconded the motion. All voted in favor.

Discussion/Action - NC-8 Bridge Rehabilitation, Mar-Allen Payment Request. Mr. Sherk recommended payment of AFP #1 for the NC-8 Bridge Repairs (Oak Street over Beck Creek). This application includes minor increases in the scheduled value due to unforeseen field conditions. Mr. Wahmann made a motion to approve payment of AFP #1 to Mar-Allen Concrete Products, Inc. in the amount of \$116,113.01. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action – 22nd Street Improvement Project, CoLA & LVMC Subdivision Plan. Mr. Sherk stated that everything is in order, so he is recommending approval of the subdivision plan. Mr. Wahmann made a motion to approve the 22nd Street Improvement Project. Mr. Abram seconded the motion. All voted in favor.

Discussion – Springwood Development Partners, Phase 1 & 1A, Dedication of SS / Streets. According to the settlement agreement, the Township is not obligated to take dedication of the streets in Phase 1A. The Supervisors agreed to follow the settlement agreement.

Discussion – Mr. Sherk stated that tomorrow, Wednesday, November 17, 2021, at 4:00 pm, is the Zoning Hearing Board at the City. The only change that was made was regarding the fire hydrant issue. No one from the Township is required to attend, however, all are welcome.

Discussion – Consortium Meeting today – SQ1 Flood Plain Restoration Project is still moving forward and is progressing nicely, and the Stormwater Basin Project/421 Millbridge Drive. Mr. and Mrs. Bailey are meeting with Mr. Sherk on Monday to sign agreements. As soon as that is all complete and DNS approves, Mr. Sherk will put together bid documents. The Township will be the contracting agent and will be reimbursed by the Consortium.

PUBLIC SAFETY

Police:

Sgt. Ward gave his report of the department activities for the month of October 2021.

The new police vehicle has been ordered.

Mr. Wahmann noticed that while there are 10,000 less miles driven in 2021, there is 600 more gallons of fuel used. Sgt. Ward stated that he has asked Pat to use the gallons billed by the City of Lebanon rather than the gallons purchased and recorded in the police logs. He was not responsible for the 2020 numbers.

Zoning/Code/Planning Commission Report:

Planning Commission Report - None.

Next Planning Commission meeting is scheduled for December 8, 2021.

Fire:

Chief Shank gave the reports for the month of October 2021. There were no questions.

Discussion – Mr. Abram asked if the Fire Dept. was ready to discuss the Knox box questions. Mr. Lux stated that Neversink has approved the request made by the City for two (2) Knox boxes, one for Car 1 and one for Car 2. The computers they are using are obsolete, and the operating system is no longer being supported by the company. Mr. Lux questioned whether they should be running two (2) different systems. Mr. Wahmann stated that the NCT PD has computers. Mr. Lux stated that they wouldn't need any computers if they updated the software to Version 6 which is run through WIFI. Mr. Shank stated that five (5) units plus 3 years of service is roughly \$6,000.00. Neversink will get a quote for review.

Discussion – 2021 Actual vs. Budget. Mr. Lux stated that as of October YTD expense account it looks like income is on target to exceed the amount budgeted, expenses are as projected. They will be holding off on replacing the heating system.

Discussion – Neversink will be driving around the Township with Santa in a handmade sleigh. One half of the Township will be on December 4, the other half on December 11. December 18, 2021, is the rain date.

Discussion – The Fire Company had three (3) members take the Fire 1 Class, and one (1) member take the Fire 2 Class. No results have been released.

Discussion – Shaylene Scheib, Vice-President of Neversink, prepared the 2022 Budget. Mr. Lux asked if the Supervisors have any comments. Mr. Abram stated that the stipend coming from the Township will not be \$60,000. The stipend has been dropped to \$20,000. Mr. Abram outlined several items that could be eliminated including \$17,000 saved for future vehicles. Also, \$5,000 for preventative maintenance on the new Fire Engine 14. Mr. Abram stated that this board is

committed to purchasing all new apparatus including the DO and Utility vehicles. Mr. Lux responded stating that the Township is banking on the public making enough donations to Neversink to keep them running.

Mr. Abram asked if Neversink is a 501c3 organization. Mr. Lux responded no. He believes that Neversink is a 501c4 organization.

Mr. Lux asked if the Township is contracting Lebanon City to run calls for Neversink. Mr. Wahmann said NO. There needs to be more open and transparent communication.

Mr. Lux asked if the Township is committed to the \$20,000 stipend, if so . . . the Fire Co. will be bankrupt by the end of 2022. Mr. Lux again asked if the Township was committed to purchasing all new equipment and apparatus. Mr. Abram said YES.

Joel from Glick's is recommending to not relocate the Federal Q (siren) but rather to modify the light bar. The cost to relocate was included in the original quote. To modify the light bar will run approximately \$2,000.00.

Mr. Wahmann asked why the 2022 Budget is showing a \$20,000 expenditure in General Fund to upgrade the engine to the NCT rig but no corresponding revenue. Mr. Lux explained that the revenue to pay the expense will at least partially come from the Relief Fund. You can transfer from the General Fund to the Relief Fund but not the other way around.

Again, Mr. Lux asked the board to if they truly intend to purchase all new equipment and apparatus including a new DO & Utility vehicle. The Supervisors all responded YES. Mr. Abram again noted that this Board cannot bind a future Board to their whims.

PUBLIC WORKS

Parks & Recreation:

NCT Recreation Board - None.

Discussion/Action – Request from Lebanon High School, Rental Use Township Soccer Fields for next fall. This is for both varsity boys and girls to practice. Mr. Wahmann agreed with Mr. Long regarding the use of the fields at Gloninger Woods Park. Mr. Wahmann made a motion to allow Mr. Long to negotiate with Lebanon High School regarding the use of the soccer fields at Gloninger Woods Park at no cost. Mr. Sell seconded the motion. All voted in favor.

Buildings/Highway/Recycling:

Discussion/Action – NCT Administration Building: Mechanical Design Updates.

Josh Weaber invited the Township Supervisors to Chrisland Engineering's Open House on Thursday at their new building at 602 Cornwall Road.

This past Friday there was a meeting at the Township Building to discuss the Electrical and Plumbing plan. Discussion followed regarding the plumbing and the lighting plans in detail. There is another meeting scheduled for Tuesday, November 23, 2021. Carol Hickey will be bringing more samples.

Sanitary Sewer/MS4 Stormwater:

Discussion - Dairy Road Pump Station Update. We are currently waiting for the Cleona Engineer to meet with us. Right now, we are at a stalemate hinging on the billing formula. NCT has 336 customers, Cleona Borough has 194 customers. Mr. Long will keep the Supervisor's informed of any progress.

Discussion – Lebanon County Stormwater Consortium Meeting Packet. Mr. Long attached the November meeting packet for the Supervisors from today's meeting.

ADMINISTRATION

Approval of Minutes:

Discussion/Action – November 9, 2021, Meeting Minutes. Mr. Abram made a motion to approve the November 9, 2021, minutes as written. Mr. Sell seconded the motion. All voted in favor.

Manager's Report:

Administrative Office - Misc. Activities & Correspondence:

Discussion/Action – Final 2022 Budgets, Approve for Advertisement and Public Display. Mr. Abram made a motion to approve the Advertisement of the Final 2022 Budget. Mr. Sell seconded the motion. All voted in favor.

BUSINESS / REPORTS

New Business:

Discussion/Action – Handicap Parking Request, 1822 Chestnut Street. All applicable documents were attached. Mr. Sell made a motion to approve the request for a Handicap Parking space at 1822 Chestnut Street. Mr. Abram seconded the motion. All voted in favor.

Old Business:

Discussion/Action – Advertisement, Traffic Ordinance #328. Ms. Leonard submitted a redline copy to highlight the changes made. Mr. Abram made a motion to advertise the Traffic Ordinance #328. Mr. Sell seconded the motion. All voted in favor.

Solicitor's Report:

Discussion/Action – 970 York Street NOV Citation DJ Hearing. Mr. Thompson reported on this on-going property maintenance issue. Mr. Sanders was found guilty of all six (6) citations. The citations do not require Mr. Sanders to clean up his property. The Township will wait several weeks to see if anything gets cleaned up. If not, the next step is the Court of Common Pleas. If Mr. Sanders is found guilty, the Judge can enforce action. All the Supervisors are in favor of taking the next step with Ms. Leonard.

Supervisor's Report: None

Additional Public Comment: None

Adjournment: The Supervisors went into Executive Session at 8:04 pm. The meeting was adjourned at 8:41 pm.

Respectfully Submitted,
Thomas J. Long, Sr.
Township Manager
TJL/cm