



**NORTH CORNWALL  
TOWNSHIP**

Petition Number

Date Received

**Uniform Construction Code (UCC)  
APPEALS BOARD PETITION**

This form may be used to file an appeal, seek a variance or an extension of time. When variances are requested, as many variances as may be needed may be sought via this petition. Once this petition has been submitted, no changes may be made, and any additional variance requests must be filed via a separate (new) petition.

<b>APPLICANT AND LOCATION</b>	Location of Property
	Township, Borough or City Name County
	Property Owners Name
	Owners Current Address
	City State Zip Code
<b>ENGINEER/ARCHITECT BUILDER/CONTRACTOR</b>	Name Phone Number
	Company Name
	Address
	City State Zip Code
<b>TYPE OF PETITION BEING FILED</b>	Check the petition type(s) and complete the appropriate detailed information for each petition type below <input type="checkbox"/> Appeal <input type="checkbox"/> Extension of Time <input type="checkbox"/> Variance
<b><u>Petition Type One:</u></b>  <b><u>APPEAL OF BUILDING CODE OFFICIAL (BCO) DECISION</u></b>	BCO Name Date of BCO Decision  Please check which of the following form the basis for your appeal; <input type="checkbox"/> The true intent of the Pennsylvania Construction Code Act (PCCA) or the UCC was incorrectly interpreted <input type="checkbox"/> The provisions of the PCCA do not apply to this construction <input type="checkbox"/> An equivalent form of construction was proposed for use.  On an 8 1/2" x 11" page of paper, please detail the grounds for appealing this decision, citing provisions of the PCCA or the UCC, or explaining how your proposed construction would be equivalent to that specified in the UCC.
<b><u>Petition Type Two:</u></b>  <b><u>EXTENSION OF TIME REQUESTED</u></b>	Building Code Official Order Date Deadline  On an 8 1/2" x 11" page of paper, please detail the reasons for this request.



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<p><u>Petition Type Three;</u> <u>REQUEST FOR VARIANCE</u></p>	<p>Please provide <u>all</u> of the following information <u>for each variance requested</u>:</p> <ul style="list-style-type: none"><li>• Specify the <u>particular code</u> and the <u>section(s) of the code</u>, or <u>any referenced standard</u> mentioned in the specified section(s)</li><li>• Indicate on your plans what portions of the building will be affected by the variance request.</li><li>• State the reasons for the requested variance, including why the strict letter of the code is impractical, how the variance would satisfy the code's intent, and why the modification would not lessen health, life and fire safety or structural requirements in the listed code section(s).</li></ul> <p>Attach this information to a page of 8 ½" x 11" page of paper and attach to this petition.</p>
<p>Certification</p>	<p>Select the Board procedure requested</p> <p><input type="checkbox"/> I request a written decision, <u>without</u> a hearing from the Board</p> <p><input type="checkbox"/> I request a <u>hearing and a written decision</u> from the Board</p> <p>I hereby certify that this appeal application information is true and correct, to the best of my knowledge.</p> <p>_____ Applicant</p>
<p><u>FILING INFORMATION</u></p>	<ul style="list-style-type: none"><li>• Submit completed petition and any additional information sheets.</li><li>• Submit one set of drawings, including floor plans.</li><li>• If requesting Board's review only <u>without a hearing</u>, submit a fee of : \$500.00</li><li>• If requesting Board's review <u>with a hearing before the board</u>, submit a fee of :\$1,000.00</li><li>• Make check payable to: <u>North Cornwall Township</u></li></ul> <p><u>Mail to:</u> UCC Appeals Board c/o North Cornwall Township 320 South 18<sup>th</sup> Street Lebanon, Pa. 17042</p> <p><u>Direct questions to:</u> (717) 273-9200</p> <p><u>Note:</u> IF ADDITIONAL REQUESTS ARE NEEDED AFTER THIS PETITION FORM IS FILED, YOU MUST SUBMIT THESE REQUESTS ON A SEPARATE PETITION FORM, ALONG WITH REQUIRED FEE.</p>
<p><u>BCO USE ONLY</u></p>	<p>Date received: ____/____/____ Check Number: _____ Received By: _____</p>