

**North Cornwall Township
Mid-Month Meeting Minutes
June 15, 2021**

Call to Order:

The June 15, 2021, meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Wahmann at 6:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Michael Wahmann, Chairman, Ronald Sell, Vice- Chairman, Thomas J. Long, Sr., Township Manager, Sgt. Harry Ward of NCTPD, Steve Sherk of Steckbeck Engineering and Surveying, Inc., and Heather Eggert, attending for Amy Leonard of Henry & Beaver Law Firm. Sam Abram, Jr., Treasurer, was not in attendance.

Others in attendance are listed on the attached sign-in sheet.

Executive Session: An Executive Session was held on June 1, 2021, regarding personnel and legal matters. No decisions were made.

Public Comment: None

Plan Briefing/ Presentation Request(s):

Discussion/Action: Meadow Lane Farms LDP, Phase #1 LDP Final Approval.

Discussion - Mr. Long reported Meadow Lane Farms is seeking the final approval for Phase #1 Land Development Plan, noting the HOA agreement and fee schedule are in place. ACTION: Mr. Wahmann moved to approve the Meadow Lane Farms Land Development Plan, Phase #1. Mr. Sell seconded the motion. All voted in favor. Mr. Long noted the tree removal will begin this week. Mr. DeSouza stated he is expecting to get started on Phase 1 in about thirty (30) days.

Township Engineer Report:

Mr. Sherk gave a review of the PennDOT and Rail Trail meeting, which consisted of discussion concerning the intersection of 16th Street and Chestnut Street addition of a new signal and pedestrian cross walks. There is a bump-out planned at the northwest corner, and Mr. Sherk is concerned it will impede the ability of a tractor trailer to make the turn onto Chestnut Street. He will investigate.

Mr. Sherk noted the following:

He has a meeting tomorrow to discuss the Wilhelm Avenue project and will brief the Board of Supervisors at the next meeting.

His office is working on the drawings and documents for NC8, the Oak Street bridge. He is close to having the Bid Advertisement ready for release next week. ACTION: Mr. Wahmann moved for the approval for Steckbeck Engineering to advertise for Bids for the NC8 Oak Street bridge. Mr. Sell seconded. All voted in favor.

The Planning Commission gave conditional approval for the Quentin Crossing Plan, but it is not ready for the Board of Supervisors to review yet. Mr. Long noted there was a minor change made concerning the sanitary sewer connection.

The new Department of Emergency Services (DES) building property will be surveyed soon. There are waivers and permits that need to be addressed.

The site plan for the new North Cornwall Township office building is still being worked on. Mr. Long noted Josh Weber of Chrisland Engineering expects to have a conceptual design of the plan available for viewing the week of June 21st.

PUBLIC SAFETY

Police:

Sgt. Ward gave his report of the department activities for the month of May. Officer Groff will provide the monthly mileage report to Mr. Sell. Sgt. Ward noted he and Mr. Long have discussed adding security cameras at both entrances to the building. The cost will be around \$1,000 to install. The Board of Supervisors are agreeable to the cost and the installation.

Discussion: Review of Traffic Ordinance, Revision to Parking Sections. Sgt. Ward requests an increase of the parking ticket fee, and to possibly allow for expired inspections and/or registrations to be fined and towed. Mr. Long stated the Traffic Ordinance would need to be amended and he will discuss it with Ms. Leonard when she returns from vacation.

Zoning/Code/Planning Commission Report:

Next Planning Commission meeting is scheduled for June 30, 2021.

Fire:

Chief Shank gave the reports for the month of May, followed by a question regarding the numerical addresses at the 5 Guys building at the corner of Rocherty Road and Quentin Road. Chief Shank said it is confusing to the Emergency Responders. Mr. Long agreed it is confusing and will investigate. The original development plan had the 5 Guys building store entrances facing east, as there were supposed to be townhomes and other stores on the lane that comes off Rocherty Road, however that development plan was abandoned. Mr. Lux submitted the financial reports for May and presented a large piece of the water tank that fell off Engine #14, noting it is now out of service. He filed an insurance claim, but it was denied. Mr. Lux wishes for the Township to help with the repair or replacement costs. He stated this Engine is the most versatile as it fits into tight spaces like on Pleasant Hill, and this Engine is the most popular piece from a driver's standpoint. Also, it is used for twenty-five (25) to thirty (30) percent of their calls. Mr. Wahmann and Mr. Sell wished to see damaged Engine 14 and arranged to do so directly after the meeting. The Board will investigate options. Additionally, Mr. Lux requested assistance from Sgt. Ward to retrieve Neversink items that were not returned by two former members of the Fire Police. Lastly, the Chicken BBQ fund raising event sold out in two (2) hours and was a great success.

PUBLIC WORKS

Parks & Recreation: Meetings cancelled until further notice.

Buildings/Highway/Recycling:

Discussion/Action –Traffic Line Painting – Bid Results. Mr. Thompson, Public Works Director, stated the winning bid was awarded to Alpha Space Control Company for Option Two, including Thermoplastic paint for the intersections. ACTION: Mr. Sell motioned to approve the line painting bid to Alpha Space Control Company at \$24,199. Mr. Wahmann seconded the motion. All voted in favor.

Mr. Thompson noted a baseball tournament this weekend will be held at Dairy Road field. The Township will not need to do anything. The baseball association will take care of everything except cutting the field.

Sanitary Sewer/MS4 Stormwater:

Dairy Road Pump Station Update. Discussion - Mr. Thompson reported Cornwall Borough is still reviewing the agreement. Mr. Long discussed it with Act One and they agree it is time to move on this.

Discussion – Lebanon County Stormwater Consortium Meeting Packet. Mr. Long attached the May meeting packet for the Supervisors and noted most of the discussion concerned Steckbeck Engineering and the Quittapahilla Creek project.

ADMINISTRATION

Approval of Minutes:

The June 1, 2021 meeting minutes were tabled until the July meeting. An office staff member is out sick and the minutes are not complete yet.

Manager’s Report:

Administrative Office - Misc. Activities & Correspondence:

Mr. Long presented to the Board for review and consideration:

The American Rescue Plan Application was submitted by Jen Powers last week.

Update of the PennDOT Route 241 Round-About plan.

Josh Weber submitted the schedule timeline for the new administrative building design.

The insurance has been taken care of regarding the acquisition of the additional property from the City.

New Business: None

Old Business: None

Solicitor’s Report:

Supervisor’s Report:

Mr. Wahmann noted he met with Mr. Battistelli of Stifel and is pleased to report the Pension fund figures are great and right on target.

Additional Public Comment: None

Adjournment: Meeting adjourned at 7:02 pm.

Respectfully Submitted,
Thomas J. Long, Sr.
Township Manager
TJL/jt