

**North Cornwall Township  
Mid-Month Meeting Minutes  
April 20, 2021**

**Call to Order:**

The April 20, 2021 meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Wahmann at 6:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Michael Wahmann, Chairman, Ronald Sell, Vice- Chairman, Sam Abram, Jr., Treasurer, Thomas J. Long, Sr., Township Manager, Sgt. Harry Ward of NCTPD, Steve Sherk of Steckbeck Engineering and Surveying, Inc., and Amy Leonard of Henry & Beaver Law Firm.

Others in attendance are listed on the attached sign-in sheet.

**Executive Session:** An Executive Session was held on April 6, 2021 regarding personnel and legal matters. No decisions were made.

**Public Comment:** None

**Plan Briefing/ Presentation Request(s):** None

**Township Engineer Report:**

Discussion – R2021-10 Schedule Fee Revisions of Resolution 2019-15

Mr. Sherk stated the Township fee schedule revision addresses the smaller land development situations. The new fee schedule will now cover the basic engineering fees and escrows. All unused funds will be refunded. ACTION: Mr. Abram moved to approve R2021-10. Mr. Sell seconded the motion. All voted in favor.

Discussion – Meadow Lane Farms, Phase 1 Extension Letter.

Mr. Shirk stated the Extension letter allows the Township a sixty (60) day extension before granting the Meadow Lane Farms, Phase 1 final plan. ACTION: Mr. Abram moved to accept the offer of Meadow Lane Farms time extension. Mr. Wahmann seconded the motion. All voted in favor.

Discussion – April 14, 2021 Wilhelm/Cornwall Road Project Meeting report.

Mr. Shirk noted a brief update on the project at this meeting. After much discussion, the project is back on track. PennDOT is transitioning from Mackin to Larsen Engineering design. PennDOT will soon be initiating a Right of Way (ROW) acquisition process, which is estimated to take 12-18 months. Construction will begin in 2023, unless the ROW acquisition moves faster.

Discussion – Waiver for Well Ordinance at 21521 Colebrook Road.

Mr. Shirk requested a waiver for the well Ordinance for Mr. and Mrs. Sensenig's detached garage construction on their property. Mr. Shirk noted the Township has granted this waiver previously. The garage will be constructed 20' from the existing well, while the Ordinance requires the distance to be a 30' set-back. ACTION: Mr. Abram motioned to issue a waiver to the Well Ordinance to allow the isolation distance to be 20' for the on-lot well for Mr. and Mrs. Sensenig at 2151 Colebrook Road. Mr. Sell seconded the motion. All voted in favor.

Discussion – Mailbox Constructed Structures in Street Right of Way.

Mr. Shirk discussed the need to create a list of suggestions or guidelines for the placement of a block type of mailbox. Mr. Long noted there is an increase in the application for permits to erect

this type of mailbox, and issues arise where some locations infringe on stormwater drainage and flow. Mr. Shirk added perhaps Justin Thompson, the Township Public Works Director, could go out to the proposed mailbox site and assess the location. Mr. Long will work on creating the guidelines.

Mr. Shirk discussed the stream bank stabilization topic from the April Consortium Meeting. The Consortium has agreed to move ahead with Phase 1 of the SQ1 project – restoring the flood plain of the Quittapahilla. LandStudy is the principal designer of the project and believes the load reduction credit for this project is substantial. Concept plans are in the works and will be placed on the NCT website when available.

## **PUBLIC SAFETY**

### **Police:**

Sgt. Ward gave his report of the department activities for the month of March. Sgt. Ward did reach out to the Expo center to see if there will be a need for traffic assistance as the Lebanon County Fair will be live this year. He also reported the four (4) day traffic study in Creekside showed the average speed was 29mph. The posted speed is 25mph.

### **Zoning/Code/Planning Commission Report:**

Next Planning Commission meeting is scheduled for April 28, 2021.

### **Fire:**

Chief Shank gave the reports for the month of March. Mr. Lux gave his financial reports for March and noted the boot drive of April 17<sup>th</sup> was a huge success. Mr. Lux is working on a fitness program for the Neversink volunteers by perhaps reimbursing the volunteer for a gym membership. Details are still being worked out.

## **PUBLIC WORKS**

**Parks & Recreation:** Meetings cancelled until further notice.

### **Buildings/Highway/Recycling:**

Discussion/Action –Resolution 2021-11, MS-339 Application for County Liquid Fuels. Mr. Long noted this is our annual Resolution to apply for County Aid for Liquid Fuels. ACTION: Mr. Abram moved to approved Resolution 2021-11. Mr. Wahmann seconded the motion. All voted in favor.

### **Sanitary Sewer/MS4 Stormwater:**

Dairy Road Pump Station Update / Stream Bank Stabilization. Discussion – Mr. Thompson reported the pump station is moving forward. Also, while camering the Beck Creek line it was discovered a large tree root has grown into the line. The root is slated to be removed May 6, 2021. Mr. Shirk discussed the stream bank stabilization in his Engineers Report earlier at the meeting.

Discussion – Lebanon County Stormwater Consortium Meeting Packet. Mr. Long attached the April meeting packet for the Supervisors.

## **ADMINISTRATION**

### **Approval of Minutes:**

Mr. Abram made a motion to approve the minutes from the April 6, 2021 meeting as written. Mr. Sell seconded the motion. All voted in favor.

**Manager's Report:**

**Administrative Office - Misc. Activities & Correspondence:**

Discussion/Action – Mr. Long discussed the need to increase the internet speed at the Township office. Currently he and Mr. Thompson are having connection issues while on Zoom meetings. Mr. Long has contacted Comcast and has discovered by increasing the internet speed the Township will be saving on the monthly fee.

**New Business:** None

**Old Business:** None

**Solicitor's Report:**

Ms. Leonard gave a Verizon update. As Verizon is not offering cable TV services, they are not required to provide a franchise fee to the Township, however, should they offer cable TV at any time within the Township it will trigger a franchise agreement. Ms. Leonard suggested a letter with this language be sent to Verizon. ACTION: Mr. Wahmann advised Ms. Leonard to notify Verizon should they begin cable TV services they will be subject to a franchise fee. Mr. Abram seconded the motion. All voted in favor. Ms. Leonard stated she has discovered the Deed to the property on Cornwall Road involved in the Wilhelm Road project was signed but not recorded. PennDOT will take care of recording the Deed. Lastly, Ms. Leonard updated the Board regarding the Paving Loan documents. She has reviewed the first draft of the documents and sees no surprises or changes. May 10, 2021 is the projected closing date.

**Supervisor's Report:** None

**Additional Public Comment:** None

**Executive Session:** The Board held an executive session to discuss personnel matters from 6:43 pm until 6:47 pm. No action was taken.

**Adjournment:** Meeting adjourned at 6:48 pm.

Respectfully Submitted,  
Thomas J. Long, Sr.  
Township Manager  
TJL/jt