

**North Cornwall Township
General Meeting Minutes
August 3, 2021**

Call to Order:

The August 3, 2021, meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Wahmann at 7:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Michael Wahmann, Chairman, Ron Sell, Vice-Chairman, Samuel Abram, Jr., Treasurer, Justin Thompson, Public Works Director, Amy Leonard of Henry & Beaver Law Office, and Steve Sherk, Steckbeck Engineering & Surveying, Inc.

Others in attendance are listed on the attached sign-in sheet.

Executive Session: None

Public Comment:

Mr. Tomco requested a copy of the meeting agenda. Mr. Thompson stated that they are in the wall mounted bin next to the podium with Sign-In Sheet.

- There should be a turning lane into the Expo Center heading eastbound on Evergreen Road.
- There was a Deer Warning sign placed on Mill Road. He believes that one should be installed on Rocherty Road.

Plan Briefing/ Presentation Request(s):

Discussion/Action - Final LDP Approval County DES Center. Chad Smith of Steckbeck Engineering presented an update on the LDP for Lebanon County DES. Agreements will be signed on Thursday. Several waivers are being requested.

- A modification is requested for Section 305 of the SALDO for processing of a Preliminary Plan. The plan is proposed as a Preliminary/Final Plan. Mr. Abram made a motion to approve the waiver. Mr. Sell seconded the motion. All voted in favor.
- A waiver is requested for Section 403.1 of the SALDO for plan scales to exceed 1" = 50'. Mr. Abram made a motion to approve the waiver. Mr. Wahmann seconded the motion. All voted in favor.
- A waiver is requested for Section 502.11 of the SALDO for installation of concrete curbing. Mr. Abram made a motion to approve the waiver. Mr. Sell seconded the motion. All voted in favor.
- A waiver is requested for Section 407.3 of the SALDO for traffic study. Mr. Abram made a motion to approve the waiver. Mr. Wahmann seconded the motion. All voted in favor.

Mr. Abram made a motion to approve the plan pending final execution of the Agreements, and Financial Security is in place. Mr. Sell seconded the motion. All voted in favor.

As legal counsel, Ms. Leonard does not advise the Township to do anything other than accept financial security under the MPC.

Mr. Sherk advised that Chrisland Engineering be included in regular inspections.

Township Engineer Report:

Discussion/Action – Bid approval – Bridge Project NC-8. Bids were opened on August 2, 2021. The lowest apparent bidder was Mar-Allen Concrete Products, Inc. with an aggregate unit price bid of \$185,942.50. Mr. Abram made a motion to award the contract for NC-8 Bridge Repairs Project to Mar-Allen for \$185,942.50, pending receipt of all legal agreements required. Mr. Sell seconded the motion. All voted in favor.

Mr. Wahmann made a motion to accept the Temporary Easement Agreement between the Township and the Lebanon Country Club. Mr. Abram seconded the motion. All voted in favor.

Discussion/Action – Financial security release – 8 Stoneleigh Drive. Mr. Sherk recommends releasing escrow to Michael and Heather Fink. Mr. Abram made a motion to release the financial security in the amount of \$984.75. Mr. Sell seconded the motion. All voted in favor.

Mr. Sherk updated several other items.

1. Easement agreements for the basin retrofits. The Millbridge basin will be the first area worked on.
2. Ms. Leonard is preparing the Easement Agreements regarding the Quittie Stream Restoration project. Also, information regarding this project will be in the Fall Newsletter.

PUBLIC SAFETY

Police Dept.:

Discussion/Action – Resolution 2021-14 - Authorization for Municibid sale of police car. Mr. Wahmann made a motion to authorize the listing of the 2012 Dodge Charger for sale “as is” on Municibid. Mr. Abram seconded the motion. All voted in favor.

Zoning / Code / Planning Commission Report:

Planning Commission Report – None

The next meeting is scheduled for August 25, 2021, at 7:00 pm. Mr. Swank requested a spot on the agenda for the August meeting.

Fire Dept:

Discussion/Action - Pumper Truck Lease Agreement. A letter to clarify the Township's position, and a draft of a lease agreement for the 2021 Pierce Saber Pumper Truck has been composed. Mr. Thompson and Mr. Sell are planning to meet with Neversink Fire Company. At that time, the letter and draft lease agreement will be presented for review. This will be discussed at the next meeting.

Discussion/Action - 2021 Pierce Pumper Truck Modifications Quote. The Fire Company emailed a wish list for upgrades that they would like on the new pumper truck. Mr. Wahmann wondered what items on the list are essential. Mr. Thompson and Mr. Sell will discuss this list, wants vs. needs, when they meet with the Fire Co.

PUBLIC WORKS

Park & Recreation:

Meetings cancelled until further notice.

Buildings/Highway/Recycling:

Discussion/Action - Update on 2021 Paving Project.

Discussion/Action - Quotes for Rehab Work - 2005 Mack Dump Truck. Mr. Thompson is getting quotes for rehab work on the 2005 Mack Dump Truck. Leshar Mack submitted a preliminary quote for the overhaul. The goal is to get another 10 - 15 years of service out of the dump truck. The cost of a new truck is approximately \$180,000 - \$200,000. The Supervisor's set a maximum amount for the overhaul at \$50,000.00.

Sanitary Sewer/MS4 Stormwater:

Discussion/Action - Dairy Road Pump Station Replacement Project updates. Mr. Thompson stated that there is nothing to update at this time. The Township has requested the capacity numbers by September 1, 2021.

ADMINISTRATION

Approval of Minutes:

Discussion/Action - July 20, 2021, Meeting Minutes. Mr. Abram made a motion to approve the minutes from the July 20, 2021, meeting as written. Mr. Sell seconded the motion. All voted in favor.

Treasurer's Report/Fund Balance Report:

Mr. Abram presented the Treasurer's report. The Board reviewed receipts, expenditures, and fund balances as listed on the agenda. Mr. Sell made a motion to approve the Treasurer's report to be filed for annual audit and the payment of the bills presented. Mr. Wahmann seconded the motion. All voted in favor.

Manager's Report:

Administrative Office - Misc. Activities & Correspondence:

Lebanon County Agricultural Land Preservation Board – Appreciation Letter for the donation.

Discussion – 2022 Monthly Meeting Dates. Mr. Thompson asked if the Board would like to hold the BOS Meeting for the first week of July. This will be tabled until next meeting.

Discussion – Employee Handbook Updates. The potential changes are marked in RED. Ms. Leonard and Michael Miller will need to review.

Discussion – General Fund Budget Draft #2. Draft #3 will be presented at the next meeting.

New Business: None

Old Business: None

Solicitor's Report:

Discussion/Action – Amendment to Sign Ordinance #296/Issue Signs. Ms. Leonard and Mr. Long have been discussing the Sign Ordinance #296. Rather than looking at the signs subjectively and trying to determine if it is an “issue sign”, the amendment would remove the reference to “issue sign”. The ordinance would still limit the number of signs, and the size of the sign without determination of content. Also, most homeowners do not know what the right-of-way distances is so instead of using the term “right-of-way”, use “setbacks from curb line (where the road ends)”. A draft of an amended Sign Ordinance will be presented for review at a future meeting.

Supervisor's Report: None

Additional Public Comment: None

Executive Session: None

Adjournment:

Mr. Abram made a motion to adjourn the meeting at 8:05 pm. Mr. Sell seconded the motion. All voted in favor.

Respectfully Submitted,
Thomas J. Long, Sr.
Township Manager
TJL/cm