

**North Cornwall Township
General Meeting Minutes
April 6, 2021**

Call to Order:

The April 6, 2021 meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Wahmann at 7:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Michael Wahmann, Chairman, Ron Sell, Vice-Chairman, Samuel Abram, Jr., Treasurer, Thomas J. Long, Sr., Township Manager, Amy Leonard of Henry & Beaver Law Office, and Steve Sherk, Steckbeck Engineering & Surveying, Inc.

Others in attendance are listed on the attached sign-in sheet.

Executive Session: None

Public Comment: Mr. Tomco asked if the Supervisors would consider placing a traffic light at the intersection of Rt. 72 and Isabel Drive. Mr. Wahmann stated that Rt. 72 is a state route and it is a PennDOT decision. Mr. Long responded that a traffic signal will be installed within the next few years.

Plan Briefing/ Presentation Request(s): None

Township Engineer Report:

Discussion – To date, we have secured 9 out of 10 Bridge Permits. There is still one that is waiting for the bog turtle study from U. S. Fish & Wildlife. The permit for the Oak Street bridge (in front of the Country Club) has been submitted to PennDOT District 8 for structural adequacy. Once we receive it back, we can start putting together the bid packet.

Discussion – There was a meeting last week regarding the intersection of Rt. 72 & Rocherty Road, and some issues along Cornwall Road. Kinsley Construction is supposed to address the punch list items tomorrow. There is some paperwork remaining that needs to be signed in order to close out the NPDES permit.

Discussion – Quentin Crossing - next to TSC – the last lot in the development. The Sanitary Sewer Engineer sent a review letter, and Jean Long (Twp. Zoning Officer) sent a zoning review letter.

Mr. Sherk's office will submit the DES plans shortly. The Planning Commission reviewed the helipad issue in depth at their last meeting. Chad Smith will be checking the ordinance for the sidewalk requirements.

Discussion – MS4 update. Next Tuesday is the Consortium Meeting and they will be focusing on the stream restoration project from the end of the flood control channel up to 19th Street going west to 22nd Street bridge and beyond. Steve would like to get the Consortium's consent to move forward to design and permitting.

PUBLIC SAFETY

Police Dept.: None

Zoning / Code / Planning Commission Report:

Planning Commission Report – Chad Smith of Steckbeck's Office was in attendance to explain and answer questions regarding the Helipad plan.

The next meeting is scheduled for April 28, 2021 at 7:00 pm.

Fire Dept:

Discussion – Mr. Sell stated that Neversink Fire Co. is interested in using the Wilhelm Avenue property to conduct training exercises prior to demolition. Mr. Wahmann stated that the Police Department is also interested in conducting training prior to demo. Mr. Long stated that there is a zoom meeting scheduled with PennDOT next week.

PUBLIC WORKS**Park & Recreation:**

Meetings cancelled until further notice.

Justin Thompson stated that the deposit was made on the security camera installation at Gloninger Woods Park.

New Acting President of the Baseball Association is Brandon Yordy.

Highway/Recycling:

Discussion – Speeding issue in the Creekside Development. LTAP conducted a study and had a meeting scheduled however the meeting was cancelled. Mr. Thompson will report on this when the meeting is rescheduled. Mr. Thompson watched a 4-hour webinar on similar safety issues.

Discussion – Rt. 241 project has started.

Discussion – Township Street Sweeping begins next week and will last 2 weeks.

Sanitary Sewer/MS4 Stormwater:

Discussion – Dairy Road Pump Station Replacement Project – The agreement was sent to Amy Leonard and to West Cornwall Twp. Mun. Authority for review and comments. The Township will set up a meeting with Cornwall Borough in the next month for their comments. We installed temporary meters in 5 manholes to get updated readings to assist in the design.

Discussion – Bricker Lane – The Township had to camera some lines on Bricker Lane to locate some manholes. During this process it was discovered that the 18” line has some cracks and needs rehab work.

ADMINISTRATION**Approval of Minutes:**

Mr. Abram made a motion to approve the minutes from the March 16, 2021 meeting as written. Mr. Sell seconded the motion. All voted in favor.

Treasurer’s Report/Fund Balance Report:

Mr. Abram presented the Treasurer’s report. The Board reviewed receipts, expenditures, and fund balances as listed on the agenda. Mr. Sell made a motion to approve the Treasurer’s report to be filed for annual audit and the payment of the bills presented. Mr. Wahmann seconded the motion. All voted in favor.

Manager’s Report:**Administrative Office - Misc. Activities & Correspondence:**

- Carlton Square HOA Complaint, Speeding on Carlton Drive. The next step would be for the Township to send a letter to the Home Owners Association suggesting that the Township turn Carlton Drive over to the HOA, which would make it a private roadway.

- Wilhelm Avenue/Cornwall Road Project. Larson Design Group is taking over for Mackin Engineering for the final design of this project. There is a status meeting scheduled for next week.
- PSATs – American Rescue Plan – Information Only.

New Business:

Discussion/Action – Ordinance #324, Rapid Entry System. Ms. Leonard stated that the ordinance was properly advertised. Mr. Abram made a motion to approve Ordinance #324. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action – Ordinance #325, 2018 Version Update. Utilizing the 2018 version of the International Property Maintenance Code. Mr. Abram made a motion to approve Ordinance #325. Mr. Wahmann seconded the motion. All voted in favor.

Discussion/Action – 2021 Paving Load/Legal Documents, Ordinance #326. Mr. Wahmann made a motion to adopt Ordinance #326. Mr. Abram seconded the motion. All voted in favor.

Engagement Letter – Stevens & Lee will serve as bond council in connection with the issuance of a general obligation note for the paving project and the bridge work. Mr. Abram made a motion accept Stevens & Lee as bond council. Mr. Sell seconded the motion. All voted in favor.

Commitment Letter – Peoples Security Bank & Trust Company has approved the application for the General Obligation Note. Mr. Abram made a motion to accept commitment letter for \$900,000.00/72 mo./2% interest. Mr. Wahmann seconded the motion. All voted in favor.

Debt Service Schedule – Principal and interest payments for the life of the loan. Mr. Wahmann Made a motion to adopt the Debt Service Schedule. Mr. Abram seconded the motion. All voted in favor.

DCED – Approve the Application for Approval to be submitted to DCED for review and approval. Mr. Wahmann made a motion to approve submission to DCED. Mr. Abram seconded the motion. All voted in favor.

Debt Statement – This is prepared by bond council and submitted to DCED. Mr. Sell made a motion Mr. Abram seconded the motion. All voted in favor.

Once paperwork is submitted to DCED, they have 20 days to review and approve.

Old Business: None

Solicitor's Report:

Ms. Leonard has made contact with Verizon regarding the future FIOS installation. We have not received a response.

Supervisor's Report: None

Additional Public Comment:

Mr. Tomco asked for clarification on Ordinance #324, Rapid Entry System. Mr. Abram stated that this is the Knox Box installation. New construction that meets the same qualifications as existing structures will require the knox box installation.

Adjournment:

Mr. Abram made the motion to adjourn the meeting. Mr. Sell seconded the motion. All voted in favor. The Meeting was adjourned at 7:47 pm.

Respectfully Submitted,
Thomas J. Long, Sr.
Township Manager
TJL/cm