

**North Cornwall Township  
Mid-Month Meeting Minutes  
July 21, 2020**

**Call to Order:**

The July 21, 2020 meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Abram at 6:00pm with the Pledge of Allegiance to the Flag. Social distancing guidelines were followed.

In attendance were Supervisors, Samuel Abram, Jr., Chairman, Ronald Sell, Vice- Chairman, Michael Wahmann, Treasurer, Thomas J. Long, Sr., Township Manager, John Leahy, Chief of Police, Amy Leonard of Henry & Beaver Law Firm, and Steve Sherk of Steckbeck Engineering.

**Executive Session:** None

**Public Comment:** None

**Plan Briefing/ Presentation Request(s)** None

**Township Engineer Report:**

Discussion/Action – LINLO Properties, 550 and 600 Isabel LDP Security Reduction Review Letter. Mr. Sherk did not recommend reduction in financial security for 550 Isabel Drive. Mr. Sherk recommended a reduction of \$191,078.25 for 600 Isabel Drive, which leaves a balance of \$57,200.00. Mr. Sell made a motion to reduce financial security for 600 Isabel Drive by \$191,078.25 leaving a balance of \$57,200.00. Mr. Wahmann seconded the motion. All voted in favor.

Discussion/Action – Garden Spot Electric, Final Payment Release. Mr. Sherk recommended final payment be released to Garden Spot Electric for the Gloninger Woods Park – Parking Lot Lighting Project. Mr. Wahmann made a motion to approve Change Orders #1 & #2 and to release the final payment in the amount of \$2,683.57 to Garden Spot Electric. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action – Fieldcrest Road, Traffic Pedestrian Safety Concern. The NCT Police Dept. placed their speed monitoring equipment on Fieldcrest Road for 11 days. During that time, there were 1,400 trips. The average speed was 21.9 mph. Mr. Sherk suggested that the Township consider pavement makings, a “blind curve” sign, and requesting that landscaping setback be increased to improve visibility.

Discussion/Action – FEMA July 1, 2020 letter, Flood Insurance Rate Maps. The Federal Emergency Management Agency issued new/revised Flood Insurance Rate Map panels for review. Any changes must be submitted to LOMC Clearinghouse.

Discussion/Action – PennDOT July 16, 2020 Final Inspection Meeting for Intersection Projects- Rt. 72 & Rocherty Road and Cornwall Road & Isabel/Norman Drive. Mr. Sherk will send a comprehensive letter to PennDOT with two punch lists attached. The first punch list is construction related, the second is design related.

Discussion/Action – Announcement; Nolt ZHB Hearing, August 12, 2020. Discussion followed.

Discussion/Action – Resident’s Request to Lower Speed Limit on 22<sup>nd</sup> Street. A petition was received requesting that the speed limit be lowered to 25 MPH on 22<sup>nd</sup> Street between Chestnut

Street south to the Lebanon City Line. The speed limit is currently 35 MPH. Mr. Wahmann made a motion to lower the speed limit from 35 MPH to 25 MPH on 22<sup>nd</sup> Street from Chestnut Street south to the Lebanon City line. Mr. Sell seconded the motion. All voted in favor. Mr. Sherk stated that a traffic study is not required to reduce the speed limit. He also stated that the Township will need to amend the traffic ordinance. Chief Leahy stated that the new speed limit must be posted for a specific period-of-time before they can enforce it.

Discussion/Action – Schell Family Trust, SWM Plan Financial Security Reduction #2. Mr. Wahmann made a motion to reduce the Schell Family Trust Financial Security by \$6,580.00, leaving a balance remaining of \$2,000.00. Mr. Sell seconded the motion. All voted in favor.

## **PUBLIC SAFETY**

### **Police:**

Chief Leahy presented his report of the department activities for the month of June which included the BLM March in Lebanon on June 12, 2020.

Discussion followed regarding the police car usage reports. These reports are to determine if the newer vehicles are being used more than the older vehicles. The numbers on these reports were averages. The numbers at the next meeting will be actual.

Discussion/Action – Municibid Sale of Police Car. The 2009 Dodge Charger will be listed on the Municibid online government auction website. Mr. Abram made a motion to approve Resolution 2020-15 to sell the 2009 Dodge Charger on Municibid. Mr. Wahmann seconded the motion. All voted in favor.

**Zoning/Code/Planning Commission Report:** Next Planning Commission Meeting is tentatively scheduled for July 29, 2020.

### **Fire:**

Neversink was not in attendance due to COVID-19. Ms. Leonard asked if Neversink filed the grant application for COVID money, and if not, should she resend a reminder to Chief Shank. Mr. Abram stated that he will touch base with Josh and that Ms. Leonard should hold off on sending the reminder until we hear back. Ms. Leonard stated that the deadline is early August.

## **PUBLIC WORKS**

**Parks & Recreation:** Meetings are cancelled until further notice due to COVID-19.

**Buildings/Highway/Recycling:** None

### **Sanitary Sewer/MS4 Stormwater:**

Discussion/Action – DRPS Act 537 Sewer Planning Special Study, Resolution 2020-13. Mr. Long stated that this will get the process started to replace the Dairy Road Pump Station. Mr. Wahmann made a motion to adopt Resolution 2020-13. Mr. Abram seconded the motion. All voted in favor.

Discussion/Action – Lebanon County Stormwater Consortium; 7/21/2020 Meeting Packet. Mr. Wahmann stated that the meeting was basically to present updates on the current projects. Discussion followed.

## **ADMINISTRATION**

### **Approval of Minutes:**

Mr. Abram made a motion to approve the minutes as printed from the June 16, 2020 meeting. Mr. Sell seconded the motion. All voted in favor.

Mr. Wahmann made a motion to approve the minutes from the Ordinance #317, Public Hearing. Mr. Abram seconded the motion. All voted in favor.

### **Treasurer's Report/Fund Balance Report:**

Mr. Wahmann presented the Treasurer's report. The Board reviewed receipts, expenditures, and fund balances as listed on the agenda. Mr. Abram made a motion to approve the Treasurer's report to be filed for annual audit and the payment of the bills presented. Mr. Sell seconded the motion. All voted in favor.

### **Manager's Report:**

#### **Administrative Office - Misc. Activities & Correspondence:**

-Township Fulton Bank Accounts, Security Protection Costs. Mr. Long presented the price quote for Fraud Protection for the 15 bank accounts. Discussion followed. No action will be taken until Zinn Insurance is contacted regarding the cyber coverage that is included in our policy.

-Township Telephone System Upgrade, Quote from NTouchTel Business Communications. Discussion followed. This is tabled until we get another quote.

-Springwood Land Development Partners – Plan Submission. The sketch plan for the apartment buildings on Springwood Drive will be reviewed by the Planning Commission at the next meeting.

Mr. Long presented a memo outlining changes in a previously approved subdivision and land development plan that could require submission and approval of a revised Land Development Plan.

#### **New Business:**

Discussion/Action – Handicap Parking Application. Robert Collins 614 Plaza Apts. Mr. Abram made a motion to approve Mr. Collins request for a Handicap Parking spot. Mr. Sell seconded the motion. All voted in favor.

#### **Old Business:**

Discussion/Action – PennDOT Route 241 – Colebrook Road Improvement Project -Roundabout Maintenance Agreement Resolution 2020-14. Regarding the lighting, PennDOT will be responsible for replacement of the pole, arm, and the base. Discussion followed. Mr. Abram made a motion to approve Resolution 2020-14. Mr. Sell seconded the motion. Mr. Wahmann opposed.

Discussion/Action – City of Lebanon Authority Land Exchange/Purchase. 22<sup>ND</sup> Street Bridge Alignment project. Mr. Abram made a motion to authorize Steckbeck Engineering to proceed with the surveying, stakeout, and legal descriptions for all parcels shown on the CoLA – 22<sup>nd</sup> Street Bridge Realignment plan, not to exceed \$5,000.00. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action – 2238 & 2240 W. Cumberland Street Parcels. Mr. Long stated that the Township has been contacted by two parties that are potentially interested in purchasing the lots at 2238 and 2250 W. Cumberland Street and questioned what they can do with the parcels. Discussion followed.

**Solicitor's Report:**

Ms. Leonard stated that she is working on the stormwater liens with Jennifer Powers.

**Supervisor's Report:**

Mr. Wahmann asked the other board members for their position on whether we should contact the US Attorney's office regarding the discrimination against Lebanon County residents by Governor Wolf, who is withholding Lebanon County's allocation of the CARES ACT money due to COVID-19. Mr. Abram and Mr. Sell both said "yes".

The next Board of Supervisors meeting will be held Tuesday, August 18, 2020 at 6:00pm.

**Additional Public Comment:** None

**Executive Session with action began at 7:13 pm and ended at 7:30 pm.** Mr. Abram made a motion to authorize the advertisement for Help Wanted in the Highway Department. Mr. Wahmann seconded the motion. All voted in favor.

**Adjournment:**

The meeting was adjourned at 7:35 pm.

Respectfully Submitted,  
Thomas J. Long, Sr.  
Township Manager  
TJL/cm