

**North Cornwall Township
General Meeting Minutes
December 1, 2020**

Call to Order:

The December 1, 2020 meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Abram at 7:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors, Samuel Abram, Jr., Chairman, Ron Sell, Vice-Chairman, Michael Wahmann, Treasurer, Thomas J. Long, Sr., Township Manager, Steve Sherk of Steckbeck Engineering, Inc., and Amy Leonard of Henry & Beaver Law Office.

Others in attendance are listed on the attached sign-in sheet

Executive Session:

Executive Session was held on November 17, 2020 to discuss Personnel and Legal matters.
Executive Session was held on December 1, 2020 to discuss Personnel and Legal matters.
No Action was taken at either Executive Session.

Public Comment: None

Plan Briefing/ Presentation Request(s): None

Township Engineer Report:

Discussion/Action – Irwin Nolt Revised Final LDP.

Ms. Leonard stated that the agreements have been received.

Mr. Wahmann made a motion to approve the Nolt LDP. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action – Resolution 2020-22, EFA and DEP General Permit Registration.

This will give Mr. Long permission to sign any General Permit. Mr. Sherk stated that due to COVID-19, no paper permit applications are being accepted.

Mr. Abram made a motion to approve Resolution 2020-22. Mr. Wahmann seconded the motion. All voted in favor.

Discussion – Bridge Permits.

Mr. Sherk stated that some of the permits are coming back from DEP with either reviews or approvals. The Creekside Drive permit was approved. The Chestnut Street permit came back with a technical deficiency comment. The application included a recommendation by Wilson Consulting to move sediment from under the bridge. DEP stated that is not permitted.

Discussion – Meadowlane Farms.

Mr. Sherk is in the process of reviewing the second submission of the Meadowlane Farms preliminary plans.

PUBLIC SAFETY

Police Dept.: None

Zoning / Code / Planning Commission Report:

Planning Commission Report – November 18, 2020 Plan Reviews. Mr. Brandt had no comments.

The next meeting is scheduled for December 9, 2020 at 7:00 pm.

Fire Dept: None

PUBLIC WORKS

Park & Recreation:

Meetings cancelled until further notice.

Highway/Recycling:

Discussion – PIB Loan. Mr. Long received an email from Ms. Bower of PennDOT stating that Form MS329 is required. Our Municipal Representative was contacted and within 24 hours we had the project number, and the completed form was forwarded to Ms. Bower.

Sanitary Sewer/MS4 Stormwater:

Discussion/Action – Dairy Road Pump Station Project Updates.

Mr. Long stated that there was a meeting two (2) weeks ago and progress was made. Cleona Borough wants to put out for bids and pay for the new force main so that they can get off our connection. There will be another meeting in two (2) weeks. Mr. Long reached out to CoLA to schedule a meeting. Ms. Leonard is in the process of drafting the agreements with Cornwall and West Cornwall.

ADMINISTRATION

Approval of Minutes:

Mr. Abram made a motion to approve the minutes from the November 17, 2020 meeting as written. Mr. Sell seconded the motion. All voted in favor.

Treasurer's Report/Fund Balance Report:

Mr. Wahmann presented the Treasurer's report. The Board reviewed receipts, expenditures, and fund balances as listed on the agenda. Mr. Sell made a motion to approve the Treasurer's report to be filed for annual audit and the payment of the bills presented. Mr. Abram seconded the motion. All voted in favor.

2021 Budget Preparation

Discussion/Action – Adoption of Resolution 2020-19, Appropriating Funds for Year 2021.

Mr. Wahmann made a motion to adopt Resolution 2020-19. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action – Adoption of Resolution 2020-20, Fixing Tax Rates for Year 2021.

Mr. Wahmann made a motion to adopt Resolution 2020-20. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action – Adoption of 2021 Budgets.

Mr. Abram made a motion to adopt the 2021 Budgets, as advertised. Mr. Sell seconded the motion. All voted in favor.

Manager's Report:

Administrative Office - Misc. Activities & Correspondence:

Mr. Long presented the following Correspondence for the Board to review:

- Lebanon Community Library Thank You Letter for the \$10,000 donation.
- City of Lebanon Authority Rate Study showing the breakdown of Water Rates and Sewer Rates, which will take effect on April 1, 2021.

- George Christian Letter to Lebanon County Planning/Stormwater Engineer. The Township was copied on this as a courtesy, but the issue is in North Lebanon Township.

New Business:

Discussion/Action – Resolution 2020-21, Appointment of 2021 EIT-TCC Municipal Voting Delegates. Mr. Long is listed this year.

Mr. Abram made a motion to approve Resolution 2020-21. Mr. Wahmann seconded the motion. All voted in favor.

Old Business:

Discussion/Action – Adoption of Fireworks Ordinance #321.

Ms. Leonard stated that both Ordinances were published in the Lebanon Daily News on Monday, November 23. Mr. Wahmann made a motion to adopt Ordinance #321 for regulating fireworks within North Cornwall Township. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action – Adoption of Solicitation Ordinance #322. No recommended changes.

Mr. Sell made a motion to adopt Ordinance #322. Mr. Abram seconded the motion. All voted in favor.

Discussion/Action – Adoption of Resolution 2020-18, Solicitation Fee Schedule.

Mr. Wahmann made a motion to adopt Resolution 2020-18. Mr. Sell seconded the motion. All voted in favor.

Solicitor's Report:

Ms. Leonard asked if the Township is going to address the Traffic Ordinance #323. This will be up for adoption at the next meeting. Mr. Wahmann made a motion to advertise the Traffic Ordinance #323. Mr. Sell seconded the motion. All voted in favor.

No comments from American Tower.

Supervisor's Report: None

Additional Public Comment: None.

Adjournment:

Mr. Sell made a motion to adjourn the meeting. Mr. Wahmann seconded the motion. All voted in favor. The Meeting was adjourned at 7:34 pm.

Respectfully Submitted,
Thomas J. Long, Sr.
Township Manager
TJL/cm