

**North Cornwall Township
General Meeting Minutes
March 3, 2020**

Call to Order:

The March 3, 2020 meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Abram at 7:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors, Samuel Abram, Jr., Chairman, Ron Sell, Vice-Chair, Michael Wahmann, Treasurer, Thomas J. Long, Sr., Township Manager, Steve Sherk of Steckbeck Engineering, Inc., and Amy Leonard of Henry & Beaver Law Firm.

Others in attendance are listed on the attached sign-in sheet

Executive Session: Executive Session was held on February 18, 2020 to discuss legal matters.

Public Comment:

Mr. Tomco asked if the Township has an exclusive agreement with Comcast to provide service. Ms. Leonard explained any communication company is welcome in the Township and Comcast does not have exclusive rights to North Cornwall Township. Public comment ended at 7:03PM.

Plan Briefing/ Presentation Request(s) None

Township Engineer Report:

Discussion/Action - Mr. Sherk submitted the Springwood Phase 3 reduction of Letter of Credit for Rettew for approval. ACTION: Mr. Wahmann moved for the reduction of Springwood Phase 3 Letter of Credit in the amount of \$89,037.63. Mr. Sell seconded the motion. All voted in favor.

Also, a reduction of Letter of Credit for Act One and Associates for sanitary sewer was submitted for approval. ACTION: Mr. Wahmann moved for the reduction of North Cornwall Commons Phase 1 and Phase 1A sanitary sewer in the amount of \$23,159.45. Mr. Sell seconded the motion. All voted in favor.

There were no Stormwater Management Fee Appeals/Credit Approvals.

EXECUTIVE SESSION:

The Board of Supervisors broke for an Executive Session at 7:07PM. Regular meeting resumed at 7:43PM.

PUBLIC SAFETY

Police Dept.: None

Zoning / Code / Planning Commission Report:

None. The next meeting is scheduled for March 25, 2020 at 7:00 pm.

Fire Dept: Mr. Abram said the roster was received and it looks great.

PUBLIC WORKS

Park & Recreation:

Mr. Wahmann noted the Rec Board continues to work on organizing the Gloninger Woods Park Community Day celebration details. Mr. Long stated the Township has acquired specific insurance riders to cover the events of the day. The next meeting is March 16, 2020.

Highway/Recycling:

Discussion/Action - The result of the 2020 Paving Project bids was announced, with the winning bid going to Pennsy Supply. ACTION: Mr. Sell motioned to accept the Pennsy Supply Option 2 bid of \$195,180.60 to cover the 2020 biofuel paving project. Mr. Wahmann seconded the motion, and all voted in favor.

Discussion/Action – The hiring of the Highway department position. Mr. Jones is a Township resident and has all the qualifications and experience needed for the position, as well as a current CDL. Mr. Long noted Mr. Jones must still obtain his pesticide training certificate. Mr. Jones will start on March 23, 2020 with a starting wage of \$19.00 per hour. ACTION: Mr. Wahmann moved to hire Benjamin Jones for the Highway Worker, Level 1 position. Mr. Sell seconded the motion, and all voted in favor.

Sanitary Sewer/MS4 Stormwater:

Mr. Long stated he has no updates for the pump station except the grinder will need new teeth.

ADMINISTRATION**Approval of Minutes:**

Mr. Abram made a motion to approve the minutes from the February 18, 2020 meeting as written. Mr. Sell seconded the motion. All voted in favor.

Treasurer's Report/Fund Balance Report:

Mr. Wahmann presented the Treasurer's report. The Board reviewed receipts, expenditures, and fund balances as listed on the agenda. Mr. Abram made a motion to approve the Treasurer's report. Mr. Sell seconded the motion. All voted in favor.

Mr. Wahmann noted the County tax bills have a printing error. The calculations are correct, but the printed bills have an omission for the Ambulance/Emergency Protection mill rate number. The correct mill rate is 0.1000.

Manager's Report:**Administrative Office - Misc. Activities & Correspondence:**

Mr. Long presented the spring Township newsletter for the Board to review.

New Business:

Discussion - Mr. Abram had a few questions regarding Ordinance 316, specifically who is administering the documents/invoicing, and who performs the inspection of the privately owned fire hydrants and how often? Mr. Long answered the Township will be responsible for the administration and invoicing, as well as notifying Neversink of maintenance results. The hydrant inspection can be performed by any qualified maintenance person, and it must be completed once per year. The action to be taken this evening is to approve the advertising of Ordinance 316 and Ordinance 315. Ordinance 316 establishes amendments to the North Cornwall Township Nuisance Ordinance. ACTION: Mr. Wahmann moved for the advertising of Ordinance 315 and Ordinance 316. Mr. Sell seconded the motion. All voted in favor.

Old Business: None**Solicitor's Report:**

Ms. Leonard stated the Police Agreement with North Lebanon Township is moving slowly. Ms. Leonard also stated the easement Agreement for 3056 Chestnut Street with Mr. Stoltzfus has been

signed and needs approval for the permits as well as authorization for Mr. Abram to sign the Agreement.

ACTION: Mr. Wahmann moved for the approval and authorization for the easement Agreement permit and authorized Mr. Abram to sign the Agreement. Mr. Sell seconded the motion. All voted in favor.

Supervisor's Report: None.

Additional Public Comment:

Mr. Tomco asked if Township police activity has been high or low. Mr. Wahmann says the police activity is high with lots of patrolling, speed details and traffic stops taking place, as reflected in the police reports given by Chief Leahy every month.

Adjournment:

Mr. Wahmann motioned to adjourn the meeting. Mr. Sell seconded the motion. All voted in favor. The Meeting was adjourned at 8:01PM.

Respectfully Submitted,
Thomas J. Long, Sr.
Township Manager
TJL/jt