

**North Cornwall Township
General Meeting Minutes
September 17, 2019**

Call to Order:

The September 17, 2019 mid-month meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Wahmann at 6:00 pm with the Pledge of Allegiance to the Flag. The mid-month work session meeting was duly advertised and properly posted.

General Statement: The purpose of this scheduled mid-month work session meeting is to allow the Board of Supervisors time to: listen to briefings and presentations, review development plans and projects, examine and discuss various items scheduled for approval at the next regularly scheduled meeting, but if in the best interest of the Township, the Board may choose to take action on items at this meeting.

In attendance were Supervisors Michael Wahmann, Chairman, Samuel Abram, Jr., Treasurer, Thomas J. Long, Sr., Township Manager, John Leahy, Chief of North Cornwall Township Police, Steve Sherk of Steckbeck Engineering, Inc., and Amy Leonard of Henry & Beaver Law Firm.

Others in attendance are listed on the attached sign-in sheet.

Executive Session:

September 3, 2019, Personnel and Legal Matters; and September 17, 2019, Personnel and Legal Matters. No decisions or action was taken.

Mr. Wahmann read an emailed notice of resignation received from Supervisor Michael A. Deitzler effective September 16, 2019. A replacement supervisor will be named within the next 30 days. Procedure was discussed.

Public Comment: None

Plan Briefing: None

Township Engineer Report:

Discussion/Action-Springwood/North Cornwall Commons Phase 1/1A Security Reduction Request #8. Mr. Long presented letters from Steckbeck Engineering & Surveying, Inc. and Rettew Associates. Mr. Abram made a motion to approve the reduction in financial security in the amount of \$112,257.06 for Springwood/NCC Phase 1/1A. Mr. Wahmann seconded the motion. All voted in favor.

Discussion-Mr. Long was contacted by Mr. O'Donnell of Steckbeck Engineering regarding ownership of Old Evergreen Road on the North Cornwall Commons site. Ms. Leonard stated that the Township may need to go through the formalities of vacating the road. Mr. Sherk will get a legal description of the road to Ms. Leonard.

Mr. Sherk met with Tyler Martin of Wilson Consulting regarding the Township's bridges and inspection reports. The bridges are generally in decent shape, some requiring minor repairs. The bridge on Oak Street at the Lebanon Country Club is the worst. Mr. Sherk will work with Mr. Long to get a repair/inspection plan put together.

Mr. Sherk spoke with Mr. Gearhart of Matthew & Hockley regarding the Nolt Plan. Mr. Gearhart will have something to Mr. Sherk soon.

Mr. Sherk stated that Garden Spot Electric will be starting on the electric project a Gloninger Woods Park next week.

Approval of Minutes:

Mr. Wahmann made a motion to approve the minutes from the September 3, 2019 meeting as written. Mr. Abram seconded the motion. All voted in favor.

PUBLIC SAFETY

Police Dept.:

Chief Leahy presented his report of department activities for the month of August.

Fire Dept.:

Chief Shank gave his report of the Neversink activities and the Fire Police for the month of August. Several of the guys are going through training right now, and there are several others that plan on getting trained. Discussion followed.

Mr. Lux gave the Treasurer report for July/August. Discussion followed regarding the DO vehicle.

Mr. Long requested the contact information for the Treasurer of Neversink.

Chief Leahy stated that he was approached regarding combining the Fire Police of North Lebanon, West Lebanon, and North Cornwall. The Fire Police are run through the Neversink Vol. Fire Company. Discussion followed. Further information is required, no action was taken.

Discussion/Action-Knox Box Appeals/Any Items to Report. None

PUBLIC WORKS

Discussion/Action- Lebanon Co. Stormwater Consortium Meeting, Sept. 17, 2019. Mr. Long provided the Supervisors with paperwork from the meeting and stated that they are close to getting the PennDot permit.

Discussion/Action- Rec. Board Meeting, Sept. 16, 2019. Supervisor Wahmann was in attendance. Several topics were discussed. The baseball fields, and Gloninger Woods Park Day 2020.

Discussion/Action- There will be traffic line painting taking place tomorrow and Thursday.

Discussion/Action- Dairy Road Pump Station Project, Meetings with USDA, Stifel & Fulton Bank regarding funding options for this project. Mr. Long and Ms. Powers met with USDA at the Expo Center on Sept. 11. 40-year loan at 3% interest. Meeting with Stifel on Sept. 25, and then with Fulton Bank on Oct. 8.

ADMINISTRATION

Discussion/Action- Township Municipal Building HVAC/Duct Cleaning Services. Mr. Long contacted several companies but only TJ&M Services submitted a quote in the amount of \$6,655.00. Supervisors Abram and Wahmann authorized Mr. Long to proceed.

Discussion/Action- Complaint Letter and Forms. Mr. Long stated that a township resident presented a list of complaints to the Township. Most of the items on the list were addressed. Does the Township have any intention of reviewing the old plans for Lowe's, and K-mart regarding the replacement of trees in the parking area? Mr. Abram said NO.

Discussion/Action- Oak Street Pond Project Letter. Mr. Long received a letter from Mr. Snyder going into detail on the project. No permit was required because the pond was created prior to 1996.

Discussion/Action- LCCD Notification email, Lebanon County Mosquito Testing. Mr. Long received an email from Olivia Bingeman with Lebanon County Conservation District with a report on the Lebanon County mosquito samples that tested positive for West Nile Virus during 2019.

New Business:

Discussion/Action- 2020 Budget Drafts to Review. The Supervisors will review for discussion at the next meeting.

Discussion/Action- Assistant Manager/PWD Position. Mr. Abram wants to a bit more tweaking to the Job Title and Description. This will be revised and discussed at the next meeting.

Old Business:

Discussion/Action- Employee Handbook, Health Insurance Coverage Revisions. This will be reviewed and discussed at the next meeting.

Solicitor's Report:

Last meeting you approved the 30-day extension to the Nolt Land Development Plan. Ms. Leonard sent a letter to Atty. Christianson with the amended agreement. Ms. Leonard submitted a document to the Supervisors for signature.

Supervisor's Report: None.

Additional Public Comment: None

Adjournment:

Mr. Abram made a motion to adjourn the meeting. Mr. Wahmann seconded the motion. All voted in favor. Meeting was adjourned at 6:57pm

Respectfully Submitted,
Thomas J. Long, Sr.
Township Manager
TJL/cm