

**North Cornwall Township  
Mid-Month Meeting Minutes  
March 19, 2019**

**Call to Order:**

The March 19, 2019 mid-month meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Wahmann at 6:00 pm with the Pledge of Allegiance to the Flag. The mid-month work session meeting was duly advertised and properly posted.

**General Statement:** The purpose of this scheduled mid-month work session meeting is to allow the Board of Supervisors time to: listen to briefings and presentations, review development plans and projects, examine and discuss various items scheduled for approval at the next regularly scheduled meeting, but if in the best interest of the Township, the Board may choose to take action on items at this meeting.

In attendance were Supervisors Michael Wahmann, Chairman, Michael Deitzler, Vice-Chairman, Samuel Abram, Jr., Treasurer, Thomas J. Long, Sr., Township Manager, John Leahy, Chief of NCT Police, Amy Leonard of Henry & Beaver, Township Solicitor, and Stephen Sherk of Steckbeck Engineering Consultants, Inc.

Others in attendance are listed on the attached sign-in sheet.

**Public Hearing: Petition to Rezone - 1695 Quentin Road Property**

Opening statement was made by Mr. Wahmann.

Ms. Leonard stated that 1695 Quentin Road is owned by Horace Ehrgood, tax parcel # 26-2336679-359942-0000. The petition to rezone was provided to County Planning and to North Cornwall Twp. Planning Commission more than 30 prior to today. The petition was properly advertised, and everything is in order. There were no comments by NCT Planning Commission. Attorney John Arnold representing Mr. Ehrgood requested rezoning of 1695 Quentin Road. No public comments were made.

Mr. Abram made a motion to approve advertisement of Ordinance #310 which will be presented for approval at the April 2 Board of Supervisors Meeting. Mr. Deitzler seconded the motion. All voted in favor.

Mr. Abram made a motion to adjourn the Public Hearing. Mr. Deitzler seconded the motion. All voted in favor.

**The Board of Supervisor's Mid-Month Meeting was called to order at 6:10 pm.**

**Executive Session:** None

**Public Comment:**

Mr. Brandt stated that his neighbor has been burning barn wood on his property. It was determined that this is not permitted. Mr. Brandt was instructed to contact the police when the burning is taking place so that a Notice of Violation can be issued.

**Plan Briefing:**

Discussion - Mr. Sherk received a revised Land Development plan for the Nolt property. This was not submitted to the Township. It does not address the issues presented on the original plan.

### **Township Engineer Report:**

Discussion/Action – Mr. Sherk stated that the SALDO Ordinance is ready for the Public Hearing. Mr. Wahmann made a motion to approve advertisement for the revised SALDO Ordinance #309 and the Public Hearing. Mr. Abram seconded the motion. All voted in favor.

Mr. Long, Mr. Sherk, and Ms. Long will be meeting later this week to discuss the fee schedule.

Mr. Sherk also has a draft of the Stormwater Ordinance that NCT requested.

### **ADMINISTRATION**

#### **Approval of Minutes:**

Mr. Abram made a motion to approve the minutes from the March 5, 2019 meeting. Mr. Deitzler seconded the motion. All voted in favor.

### **PUBLIC SAFETY**

#### **Police Dept.:**

Chief Leahy presented the Department Activity and the Monthly Summary Reports for February.

Mr. Wahmann asked for an update on the computer system. Chief Leahy stated that once payment is made, he will be assigned a representative and will receive a portfolio that tells him the dates of when things will occur and when they will go live with the new coding and records management system. He will be attending a training seminar on the new system tomorrow.

#### **Fire Dept:**

Mr. Shank presented the Monthly Summary Reports for February.

Discussion: Mr. Wahmann asked for an update on the two homes destroyed by fire along Rt. 422. Mr. Long stated that the demo permit was issued. Mr. Lux stated that demo work will start tomorrow. The shed from the rear yard of one of the properties is being donated to the Fire Co. Ms. Leonard stated that the Township should have a fire escrow. She recommends that the Township send a letter to the property owner stating that their insurance company contact the Township about the fire escrow. Mr. Shank stated that they have the insurance information and will provide it to the Township.

Mr. Lux presented the Treasurer's Report for February.

Mr. Lux stated they are in the process of outfitting the new DO vehicle. They will strip everything that can be reused from the old DO vehicle. Some items will need to be purchased.

Discussion: Mr. Long stated that the Township would be providing the Fire Co. with copies of all documents relating to the Knox Box Ordinance #308. The Township has mailed 231 information packets to businesses.

Mr. Shank had some questions regarding businesses that are exempt. Some are willing to fill out the paperwork, as a courtesy. Are they required to send in the fee? Mr. Abram said "Yes" because they are still on the list to receive yearly mailings. If someone doesn't provide the information with a check, they will be removed from the mailing list. Mr. Shank asked that they submit a letter stating that they exempt.

There was also a question regarding classification of a medical facility. They are classified as a business.

## **PUBLIC WORKS:**

Discussion: 2019 Stormwater Consortium Meeting Information

Mr. Long attended the Consortium Meeting earlier in the day, where they discussed the letter from the Consortium to DEP disagreeing with DEP's MS4 Stormwater coverage calculations.

Discussion/Action: 2019 Paving Projects, Award bids

Liquid Fuels Paving Project (22nd St., Arch St.) including Opt.#1 (Country Club View Dr.) - Low Bidder - Pennsy Supply - \$118,614.05

Mr. Wahmann made a motion to award Pennsy Supply as low bidder at \$118,614.05. Mr. Abram seconded the motion. All voted in favor.

Alley Project (Abbingtion Alley) including Opt.#1 (Federal St.) –

Low Bidder - H & K - \$72,677.70.

Mr. Wahmann made a motion to award H & K as low bidder at \$72,677.70. Mr. Deitzler seconded the motion. All voted in favor.

Discussion: March 18th Township's Recreation Board Meeting

Brian Deiderick, Chairman, reported on the several topics discussed at the Recreation Board Meeting.

1. Recreation Board Meetings will be held on the same dates but at 12:00 noon at the Township Building. Mr. Long stated that the calendar and meeting schedule will need to be changed and re-advertised.
2. The scheduling of the fields was discussed. In order to accommodate T-Ball, Little League, and Soccer, T-Ball will be played at the Dairy Road Fields, Little League will be played at Gloninger Woods Park Fields. Since the Snitz Creek Park fields can't be used due to their condition, Soccer will also be played at Gloninger Woods Park. Discussion followed.
3. The Board received the Park and Recreation Facilities Use Rental Agreement. They will review and recommend and changes.
4. The Rec Board recommends that the Township not allow Meadow Lane Farms out of their obligation regarding the park land at 22nd Street and Walnut Street.
5. There is potential proposal to spend \$40,000 - \$50,000 from the Rec Escrow Fund on cameras and video equipment at Gloninger Woods Park. They would be more willing to put that money toward the Sign Board which would generate income. Mr. Long stated that they misunderstood. The cameras and video equipment costs approximately \$6,800.00. The balance would be for the 8 LED Security Lights and the electrical work. Discussion followed. No decisions were made.

Mr. Wahmann stated that the Recreation Board needs to conduct regular monthly meetings. Also, someone from the Rec Board should attend the Mid-Month Board of Supervisors Meetings. More discussion followed.

The next Recreation Board Meeting is being held Monday, April 15, 2019 at noon at the North Cornwall Township Building.

Discussion: Gloninger Woods Park Lighting and Security Project - No Action was taken.

A packet of information including quotes was given to Mr. Deiderick for review with the Rec Board.

## **ADMINISTRATION:**

Discussion: Correspondence. Mr. Long discussed the following:

Lebanon Valley Rail Trail - Email from Tom Kotay regarding funding for the Chestnut Street tie-in to the City, and hopefully 22nd Street. Lebanon Valley Motorcycle Club letter regarding the

re-alignment and replacement of the 22nd Street bridge, and how it affects their entrance. Another meeting is scheduled for April 8.

First Aid & Safety Patrol - Letter regarding their Audit.

LV Chamber of Commerce - Email requesting participants to become an Ambassador representing North Cornwall Township.

PennDOT Rt. 241 Project - Letter stating that they are proceeding with the PennDOT Rt. 241 Project.

Perry Hilbert Reply Information - Mr. Hilbert hasn't picked up the information that he had requested.

Letter from Jim Caldwell / Rettew Associates - Tom Richey hand delivered letter. Ms. Leonard was not copied on this documentation in advance.

Discussion: Center Street Property Auction Information.  
Auction to be held on Saturday, May 11, 2019. Nelson Ebersole will receive 3% of sale price. We pay for 6 weeks of advertising, and our Attorney must attend. Ms. Leonard is not available, but we will have representation from their offices.

**New Business:** None.

**Old Business:**

Discussion/Action - Township Municipal Building - Roof Replacement Quotes  
Gable Roofing is the low bidder contingent on receipt of the written agreement. Mr. Abram made a motion to accept Gable Roofing as low bidder for \$13,950.00. Mr. Deitzler seconded the motion. All voted in favor.

**Solicitor's Report:**

Discussion/Action - Petition to Rezone 1695 Quentin Road property - Advertise Ordinance #310. Mr. Wahmann made a motion to approve advertisement of Ordinance #310. Mr. Deitzler seconded the motion. All voted in favor.

Resolution 2019-11 Dedication of Roads Village of Creekside. Mr. Wahmann made a motion to adopt Resolution 2019-11 for the acceptance of roads in Creekside. Mr. Abram seconded the motion. All voted in favor.

Resolution 2019-12 Dedication of the Sewer ROW for the Community of Fieldcrest. Mr. Wahmann made a motion to adopt Resolution 2019-12 for Sewer ROW in the Community of Fieldcrest. Mr. Deitzler seconded the motion. All voted in favor.

Resolution 2019-13 Dedication of the Sanitary Sewer Lines and Related Equipment for the Community of Fieldcrest. Mr. Wahmann made a motion to adopt Resolution 2019-13 for the Sanitary Sewer Lines and Related Equipment for the Community of Fieldcrest. Mr. Deitzler seconded the motion. All voted in favor.

**Supervisor's Report:** None.

**Additional Public Comment:**

Mr. Deiderick had 3 additional questions:

1. What should residents do with the anti-skid material left from winter road maintenance. Mr. Long said to sweep debris to the gutter. Street sweeping is beginning.

2. What is the status on the Starbuck's and Mod Pizza at old Penn Turf location?

Mr. Long said that he received word that they came to an agreement with PennDOT. They are ready to proceed. Mr. Wahmann thinks there may be a safety issue regarding broken panes of glass.

2. Are there any plans to complete Wheatfield Lane connecting Colebrook and Fieldcrest.

Mr. Long said "no".

**Adjournment:**

Mr. Abram made a motion to adjourn the meeting at 7:41 pm. Mr. Deitzer seconded the motion. All voted in favor.

Respectfully Submitted,  
Thomas J. Long, Sr.  
Township Manager  
TJL/cm