

**North Cornwall Township
General Meeting Minutes
November 12, 2019**

Call to Order:

The November 12, 2019 meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Wahmann at 7:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Michael Wahmann, Chairman, Samuel Abram, Jr., Treasurer, Thomas J. Long, Sr., Township Manager, Chad Smith, Steckbeck Engineering, Inc., and Heather Eggert of Henry & Beaver Law Firm.

Others in attendance are listed on the attached sign-in sheet

Executive Session: Executive Session was held on October 25, 2019 to discuss legal matters with the Police labor Counsel.

Public Comment:

Mr. Hilbert asked the following of the Board:

How much, in percentage, does the Township contribute to the Township retirement? Mr. Abram answered ten (10) percent.

What is the Township position regarding the hiring of family members? Mr. Abram stated – regarding Mr. Long and his daughter in law Jean – that Mr. Long was not in a Supervisory role when Jean was hired. The Township has no specific rules on this subject, only we will hire the best candidate for the position.

Why did the Township pay someone to remove the trees in Gloninger Woods Park? Mr. Long answered the trees were taken down, but the wood was left for anyone in the Township who wanted to claim it. Those who wanted to claim it are required to get a permit from the Township to do so. No company was paid to remove the wood.

Is the Township still pursuing the Assistant Manager position? Yes, per Mr. Abram

Mr. Hilbert disagreed with the Board about the Budget. Mr. Wahmann noted the Township is audited numerous times by numerous agencies and explained to Mr. Hilbert how items are charged to the various budgets.

Lastly, Mr. Hilbert thinks Mr. Long makes too much money. Mr. Abram stated Mr. Long is a valued employee and is paid well within the average salary range for his title.

Public comment ended at 7:20PM.

Plan Briefing/ Presentation Request(s) None

Township Engineer Report:

Mr. Long stated the Mavis Tire final As-Built Plan and Security Release is not quite ready. Mr. Sherk of Steckbeck Engineering was not in attendance, and the Engineer report was handled by Mr. Smith of Steckbeck.

Discussion/Action - Mr. Smith reviewed for the Board the Schell plans for construction of a house on Aubrey Ave. The Plans have been reviewed and need to be signed by the Board of Supervisors. ACTION: Mr. Abram motioned to approve the Schell family trust Plan module and Stormwater Management Plan as presented. Mr. Sell seconded the motion. All voted in favor.

Discussion/Action - Gloninger Woods Park Lighting Project. Mr. Long noted the lighting at the Park looks great. He submitted to the Board a Change Order for Garden Spot Electric to run a line and add a receptacle to the parking area in anticipation of a need during the Community Day scheduled for May of next year. He would like an approval from the Board for this work, as well as to pay the final amount owed to Garden Spot Electric. ACTION: Mr. Abram motioned to pay Garden Spot Electric \$60,487.90 as well as approve the Change Order amount of \$6,886.47. Mr. Sell seconded the motion. All voted in favor.

Discussion – Mr. Smith discussed the Rec Fee Resolution. Mr. Long has questions about a time frame for using the Fee, and for what purposes. Mr. Abram would like to see a flat fee instead if a tiered fee. The subject was tabled until Ms. Leonard and Mr. Sherk are in attendance to fully discuss and clarify the details. Mr. Sherk provided a Draft Resolution, and Ms. Eggert requested a copy to deliver to Ms. Leonard.

There were no Stormwater Management Fee Appeals/Credit Approvals.

PUBLIC SAFETY

Police Dept.: None

Zoning / Code / Planning Commission Report:

The Planning Commission meeting of October 30, 2019 was cancelled.
The next meeting is scheduled for November 20, 2019 at 7:00 pm.

Fire Dept: None

PUBLIC WORKS

Park & Recreation:

The next meeting is November 18, 2019.

Highway/Recycling: None

Sanitary Sewer/MS4 Stormwater: None

ADMINISTRATION

Approval of Minutes:

Mr. Abram made a motion to approve the minutes from the October 15, 2019 meeting as written.
Mr. Sell seconded the motion. All voted in favor.

Treasurer's Report/Fund Balance Report:

Mr. Abram presented the Treasurer's report. The Budget is on or above projections for spending, The Board reviewed receipts, expenditures, and fund balances as listed on the agenda. Mr. Wahmann made a motioned to approve the Treasurer's report. Mr. Sell seconded the motion. All voted in favor.

Manager's Report:

Administrative Office - Misc. Activities & Correspondence:

Discussion - Mr. Long presented to the Board the annual Advertisement to appoint a certified public accounting firm to audit the Township accounts for approval.

ACTION: Mr. Wahmann motioned to approve the Advertisement for the Auditor. Mr. Sell seconded the motion. All voted in favor.

New Business:

Discussion - Mr. Long presented Resolution 2019-20 to the Board for approval. The Resolution will establish an administrative fee for late payments to the Stormwater Management billing.

ACTION: Mr. Wahmann moved to adopt Resolution 2019-20 to establish a Stormwater Management administrative fee. Mr. Sell seconded the motion. All voted in favor.

Discussion – Mr. Long presented a Handicap Parking Permit Application for approval.

ACTION: Mr. Wahmann moved for the acceptance of the handicap permit for 1806 Chestnut Street. Mr. Abram seconded the motion. All voted in favor.

Old Business:

Mr. Long noted all the items listed on the Agenda for Old Business are still under consideration and no action is needed at this time.

Solicitor's Report:

Ms. Eggert stated Ms. Leonard wanted to let the Board know regarding American Tower, she has left a voice mail for her contact and is still waiting for a call back. She is hoping to hear something by next week.

Supervisor's Report: None.

Additional Public Comment: None

Adjournment:

The Meeting was adjourned at 7:55 pm

Respectfully Submitted,
Thomas J. Long, Sr.
Township Manager
TJL/jt