

**North Cornwall Township
General Meeting Minutes
October 1, 2019**

Call to Order:

The October 1, 2019 meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Wahmann at 7:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Michael Wahmann, Chairman, Samuel Abram, Jr., Treasurer, Thomas J. Long, Sr., Township Manager, Steve Sherk, Steckbeck Engineering, Inc., and Amy Leonard of Henry & Beaver Law Firm.

Others in attendance are listed on the attached sign-in sheet

Executive Session: None

Public Comment: Mr. Tomco discussed the intersection of Rt. 72 and Rocherty Road/Evergreen Road. He said it will look pretty good when it is completed. He asked who is funding the project. Springwood Development Partners paid for the engineering and the right-of-way acquisitions. A PennDOT project is funding some of the intersection work. The project is scheduled to be completed in March 2020.

Presentation Request:

Lebanon Community Library - Michelle Hawk reported on library activities for the past year, and the Summer Learning Program. She also highlighted some upcoming events: Apple iPads for Seniors, Tech Help, and the Stem In Action series which is sponsored by the Department of Environmental Protection and the 2019 Environmental Education Grants Program. She also reported on North Cornwall Township resident's library usage, and then thanked the Township for the 2019 donation. Mr. Wahmann asked Mrs. Hawk if the Library would like to set up a table/tent at North Cornwall Township Day in May 2020. She said "yes."

Township Engineer Report:

Discussion/Action – Stormwater Management Ordinance. Mr. Sherk stated that the Stormwater Management Ordinance was reviewed by the Planning Commission. Several pages need to be reviewed by Ms. Leonard, and then a copy goes to County Planning.

Discussion/Action - Gloninger Woods Park Lighting Project. Garden Spot Electric will start the project as soon as they receive the parts.

Discussion/Action - Nolt's Land Development Plan. The Land Development Plan was submitted within the time allotted.

Discussion/Action - Snitz Creek Park Stream Restoration. Bill Walt, from Steckbeck's office is working on the grant application through the PA Fish & Boat Commission for stream restoration. We received a letter of support from PennDOT, and Trout Unlimited will also support us since Mr. Kelly is allowing work on his side of the creek.

Discussion/Action - Tranquility Stables. Mr. Long received a request that financial security be reduced by \$17,850.00. Mr. Abram made a motion to approve the reduction of financial security in the amount of \$17,850.00 for Tranquility Stables. Mr. Wahmann seconded the motion. All voted in favor.

Discussion/Action - Greystone Crossing Phase IV. ACT One is requesting that the financial security be reduced by \$1,600.00. Mr. Wahmann made a motion to approve the reduction of the final financial security in the amount of \$1,600.00 for Greystone Crossing Phase IV. Mr. Abram seconded the motion. All voted in favor.

There were no Stormwater Management Fee Appeals/Credit Approvals.

PUBLIC SAFETY

Police Dept.: None

Zoning / Code / Planning Commission Report:

The Planning Commission recommended the adoption of the Stormwater Management Ordinance at the September 25, 2019 meeting.

The next meeting is scheduled for October 30, 2019 at 7:00 pm.

Fire Dept: None

PUBLIC WORKS

Park & Recreation:

The next meeting is October 21, 2019.

Highway/Recycling: None

Sanitary Sewer/MS4 Stormwater:

Discussion: Dairy Road Pump Station Project. Mr. Long received the final study including cost breakdowns. He had a meeting with Tim Hoffer, ACT One & Associates, Jeff Steckbeck, and two (2) Supervisors from West Cornwall Township to discuss all the options. Mr. Long stated that another meeting has been scheduled to create a plan for next year. Right now, we are looking at a 6-month design. He has PDF agreements that will be sent to Ms. Leonard.

ADMINISTRATION

Approval of Minutes:

Mr. Wahmann made a motion to approve the minutes from the September 17, 2019 meeting as written. Mr. Abram seconded the motion. All voted in favor.

Treasurer's Report/Fund Balance Report:

Mr. Abram presented the Treasurer's report. The Board reviewed receipts, expenditures, and fund balances as listed on the agenda. Mr. Wahmann made a motion to approve the Treasurer's report. Mr. Abram seconded the motion. All voted in favor.

Manager's Report:

Administrative Office - Misc. Activities & Correspondence:

Discussion - Special Voters Election, January 14, 2020. The Township Office will remain open.

Discussion - Fire Police, House Bill #2154. The Fire Police fall under the jurisdiction of the Police Department. Ms. Leonard stated that when a person is nominated for Fire Police, the Township Supervisors must approve. The person must be a member of the Fire Company, must have a criminal background check, and have all child abuse clearances.

Discussion - Mr. Long updated the Supervisors on Traffic Improvement Projects within the Township.

PA State Representative Frank Ryan's HB #1768 is moving forward. A meeting to discuss this bill is scheduled for October 3, 2019 at 9:00am. Mr. Ryan and Mr. Kotay will be in attendance.

Wilhelm Avenue is moving forward. The next steps are the land acquisitions and design.

Lebanon Regional Transportation Planning has created a survey regarding the long-range transportation plan for the county. The survey is on the Township website. The residents of North Cornwall Township are invited to participate.

Discussion/Action - The Greater Lebanon Refuse Authority submitted a letter to the Township regarding the Appointment of Municipal Representatives to the Greater Lebanon Refuse Authority (GLRA). The five-year term will begin January 1, 2020 and conclude on December 31, 2025. Mr. Abram made a motion to re-appoint Jean Long as the North Cornwall Township representative to the GLRA. Mr. Wahmann seconded the motion. All voted in favor.

Discussion - American Tower Letter regarding the existing site and agreement. Ms. Leonard is authorized to respond within the 30-day deadline.

New Business: None

Old Business:

Discussion - 2020 Budgets and Fund Account Drafts. Mr. Long reviewed General Fund Expenditures highlighting new accounts that were added to provide a more detailed breakdown of expenses.

Discussion - Revisions to Employee Handbook Policy. Effective January 1, 2020, new employees will be required to pay a portion of their medical insurance. Mr. Abram made a motion to approve changes to the Employee Handbook. Mr. Wahmann seconded the motion. All voted in favor.

Discussion/Action - Mr. Long requested approval to advertise for the full-time position of Administrative Assistant for Public Works. Mr. Abram and Mr. Wahmann are both in favor of advertising the position.

Discussion/Action - Vacating Old Evergreen Road. PennDOT abandoned this road in the 1970s but the road was not formally vacated by the Township. There is a property owner (Arnold) in addition to Springwood that has direct access to this road. The ordinance to vacate Old Evergreen Road will not be acted on until the November 19 meeting. Both Mr. Wahmann and Mr. Abram approve of advertising for November 19.

Solicitor's Report:

Discussion - North Cornwall Commons. Ms. Leonard forwarded the amended Settlement Agreement to Mr. Long and the Supervisors for review and comment. No action was taken.

Supervisor's Report: None.

Additional Public Comment: None

Executive Session: The Board went into Executive Session at 8:24PM.

Adjournment:

The Meeting was adjourned at 8:50pm

Respectfully Submitted,
Thomas J. Long, Sr.
Township Manager
TJL/cm