

**North Cornwall Township
General Meeting Minutes
November 13, 2018**

Call to Order:

The November 13, 2018 meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Wahmann at 7:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Michael Wahmann, Chairman, Michael Deitzler, Vice-Chairman, Samuel Abram, Jr., Treasurer, Thomas J. Long, Sr., Township Manager, Steve Sherk of Steckbeck Engineering, and Tom Harlan of Henry & Beaver Law Firm.

Others in attendance are listed on the attached sign-in sheet.

Executive Session: None

Pennsylvania State Representative Frank Ryan was scheduled to appear and give the Supervisors updates on MS4 and PennDOT projects in North Cornwall Township, however he was unable to attend.

Public Comment:

Mr. Glen Eckhart stated his interaction with Officers Joe Fischer and Officer John Houser was a positive experience. He commended the officers for their professionalism and asked the Board to forward thank you notes to Officer Houser and Fischer. Mr. Wahmann was pleased to do so. Public comment closed at 7:04PM.

Plan Briefing:

DISCUSSION: Josh Weaber of Chrisland Engineering presented plans from Imagin Property Management and discussed the project at 850 Norman Drive, with an expansion of the parking lot and an addition to the building. Mr. Long stated the Letter of Credit has been updated with some new language and needs to be finalized.
ACTION: Mr. Abram motioned to approve Imagin Property Management at 850 Norman Drive, subject to a final Letter of Credit. Mr. Deitzler seconded the motion, and all voted in favor.

Township Engineer Report:

DISCUSSION: Mr. Sherk stated the AT&T store at 2440 Cumberland Street should have a final security release. He sees no reason to continue to hold the \$8,250.
ACTION: Mr. Abram moved to release the last \$8,250 on the AT&T project located at 2440 Cumberland Street. Mr. Deitzler seconded the motion, and all voted in favor.

DISCUSSION: Rocky Village Compost requesting a Letter of Credit reduction. Mr. Sherk recommended releasing the \$7,000 as all the trees have been planted and replaced. Mr. Abram and Mr. Wahmann expressed concern due to stormwater and compliance issues with this property.
ACTION: Mr. Wahmann moved to table the request until further notice. Mr. Abram seconded the motion, and all voted in favor.

DISCUSSION: Women's Health Center Plan financial security reduction. Mr. Weaber inspected the property and the landscaping has been implemented, but some grass and vegetative areas will need to be re-seeded in the spring.
ACTION: Mr. Abram moved to reduce the Letter of Credit for the Women's Health Center by \$27,520.35. Mr. Deitzler seconded the motion, and all voted in favor.

PUBLIC SAFETY

Police Dept. – None.

Zoning / Code / Planning Commission Report:

None. The next meeting is November 28, 2018 at 7:00 pm at the Township office.

Fire Dept: None.

PUBLIC WORKS

Park & Recreation:

None. The next meeting is November 19, 2018.

Highway/Recycling:

DISCUSSION: Mr. Long presented the Snow Plowing Agreement extensions for approval. The Township will utilize the same contractors as before, and the rates for this agreement are similar to the previous rates.

ACTION: Mr. Wahmann moved for approval of the Snow Plowing Agreements for Penn Turf Landscaping, Precision Landscape, Collins Trucking, and Woodland Contractors for a two-year contract. Mr. Abram seconded the motion, and all voted in favor.

Mr. Long gave an overview of the AMS tour and is waiting for the representative to come back to the Township with some numbers to pave some of the roads in the Township. The process is less expensive than regular paving and can be used successfully on roads that are not heavily travelled.

Sanitary Sewer/MS4 Stormwater: None.

ADMINISTRATION

Approval of Minutes:

Mr. Abram motioned to approve the minutes from the October 16, 2018 meeting as written. Mr. Deitzler seconded the motion. All voted in favor.

Manager's Report: None.

Treasurer's Report/Fund Balance Report:

Mr. Abram presented the Treasurer's report. The Board reviewed receipts, expenditures, and fund balances as listed on the agenda. Mr. Wahmann motioned to approve the Treasurer's report. Mr. Deitzler seconded the motion. All voted in favor.

North Cornwall Township 2019 Budget:

DISCUSSION: Mr. Long asked the Board to approve the Placement for Public Display and Advertisement Notice of the 2019 Budget, beginning November 14, 2018 with anticipated adoption on December 18, 2018.

ACTION: Mr. Abram motioned to place the advertisement of the 2019 Budget. Mr. Deitzler seconded the motion, and all voted in favor.

DISCUSSION: Mr. Long asked the Board to approve to advertise the Notice to Appoint a CPA Firm for the year 2019 to audit North Cornwall Township accounts.

ACTION: Mr. Abram motioned to advertise the Notice we are appointing a CPA firm for the 2019 audit. Mr. Deitzler seconded the motion, and all voted in favor.

New Business:

DISCUSSION: Mr. Long presented request from Verizon regarding the cell tower construction at Gloninger

Woods Park. The Verizon agreement ends in 2019 and the construction has not been started. Verizon is asking for an extension of the agreement. The Board discussed the repeated extensions and various options to respond to the request, settling on a percentage increase with the extension.

ACTION: Mr. Wahmann moved to agree to the extension with a 10% increase in the option rate, for one year. Mr. Abram seconded the motion, and all voted in favor.

Old Business: None.

Solicitor's Report:

Mr. Harlan asked about the Nolt situation, to which Mr. Long says today is last day for the Nolts to comply. Mr. Sherk has sent information to Amy Leonard. Mr. Harlan stated he has items he wishes to discuss at an Executive Session.

Supervisor's Report: None.

Additional Public Comment:

Mr. Stewart asked about the fee schedule regarding the MS4 in respect to property maintenance. Mr. Long explained the fees, procedures, and the fines associated with Property Violation Notices.

The Board of Supervisors went to Executive Session at 7:39PM.

Adjournment:

Mr. Wahmann motioned to adjourn the meeting. Mr. Deitzer seconded the motion. All voted in favor. Meeting was adjourned at 8:15PM

Respectfully Submitted,
Thomas J. Long, Sr.
Township Manager
TL/jt