

**North Cornwall Township
General Meeting Minutes
October 2, 2018**

Call to Order:

The October 2, 2018 meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Wahmann at 7:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Michael Wahmann, Chairman, Michael Deitzler, Vice-Chairman, Samuel Abram, Jr., Treasurer, Thomas J. Long, Sr., Township Manager, Steve Sherk of Steckbeck Engineering and Consulting, Inc., and Amy Leonard of Henry & Beaver Law Firm.

Others in attendance are listed on the attached sign-in sheet.

Executive Session:

On September 18, 2018 an Executive Session was held to discuss personnel matters within the Police Department. No action was taken.

Public Comment:

Mr. Hilbert presented a list of budget related questions to the Supervisors and the Township Manager for review at a future meeting. He also asked several additional questions: 1. What is the average amount of 2019 pay raises? Mr. Long and Mr. Wahmann stated between 2% and 3%. 2. Do the employees pay anything towards medical insurance? Mr. Wahmann responded YES, 5%. So, when the premiums go up, so does the employee contribution. 3. Where on the budget is the on-lot sewer information? Mr. Abram stated that the on-lot information is on the Sewer Budget not the General Fund Budget. It is a Second-Class Township requirement to keep the budgets separate. 4. Is the Township keeping track of the number of loads of debris picked up during street sweeping operations? We originally ran the street sweeper quarterly but now are sweeping monthly. Mr. Abram and Mr. Long responded that since we can't sweep during the snowy winter months, so we are going out monthly right now to meet the credits on the permit.

Mr. Tomco asked when the Township will begin to enforce the Stormwater regulations. Mr. Long stated that we would not cite an individual while in the process of mowing grass. The homeowner will have time to blow grass from the streets, sidewalks and driveways.

Public comment closed at 7:08PM.

Plan Briefing/Presentation Request(s):

Michelle Hawk from the Lebanon Community Library presented the annual update. 400 children participated in the reading portion of the summer learning program. The library holds one on one Tech Help sessions every Monday from 10 am to 2 pm. Also, there is a program on October 20 at 10 am - Stopping the Spotted Lantern Fly invasion. Also, this month there are programs on Buying/Selling On-line, and Upcycling.

North Cornwall Township residents used over \$300,000.00 in services. Ms. Hawk also thanked the Township for the \$10,000.00 contribution.

Dan Cannistraci of Steckbeck Engineering and Consulting, Inc. conducted the Annual MS4 Public Stormwater Presentation including a power point presentation followed by a question/answer session. The information presented is highlighted on the Township website www.nctown.org, educational brochures that are available at the Township Building, and is also highlighted on the Township calendar.

Township Engineer Report:

Discussion/Action - Fieldcrest Development - Letter of Credit Reduction. Mr. Sherk recommends that the

Township reduce the current letter of credit by \$56,022.00 contingent on completion of the four items outlined in the September 27, 2018 letter. This will leave a balance of \$11,907.50 as security. Mr. Abram motioned to reduce the Letter of Credit by \$56,022.00. Mr. Dietzler seconded the motion. All voted in favor. Mr. Sherk asked Ms. Leonard if the Township needs to approve an amendment to the Traffic Ordinance in order to enforce the speed limit and stop signs that will be installed in the Development. This will be looked into.

Mr. Hilbert stated that not all Townships in Lebanon County participate in the Stormwater program. Who determines this? Mr. Sherk stated that DEP determines who is exempt. Discussion followed.

Discussion/Action - Cali 2040 Quentin Road Development Agreements - Mr. Long had copies of the agreements however Ms. Leonard still did not receive copies for review. Mr. Long gave Ms. Leonard copies. No action is taken. The agreements will not be signed until Ms. Leonard has reviewed them.

Discussion/Action - Stormwater Management Fee Appeal/Credit Approvals - None

PUBLIC SAFETY

Police Dept. – None.

Zoning / Code / Planning Commission Report:

Mr. Abram stated that the Planning Commission has wrapped up its review of SALDO. Mr. Sherk will assemble it for a final review at the November meeting.

The next meeting is October 31, 2018 at 7:00 pm at the Township office.

Fire Dept: None

PUBLIC WORKS

Park & Recreation:

The next meeting will be held on October 15, 2018. Discussion will continue on the Fieldcrest Lot appraisal.

Highway/Recycling:

Discussion: Yard Waste Curbside Collection is happening this week.

Discussion/Action: Advertise for Highway Laborer II position. Mr. Long has included the hiring of a full time Highway Laborer in his 2019 Budget numbers and is in the process of reviewing job description. Mr. Wahmann motioned to approve the advertisement for the Highway Laborer II position. Mr. Abram seconded the motion. All voted in favor.

Sanitary Sewer/MS4 Stormwater:

Discussion: Stormwater Consortium Correspondence: The next meeting will be before the Mid-Month Board of Supervisors meeting.

ADMINISTRATION

Approval of Minutes:

Mr. Abram motioned to approve the minutes from the September 18, 2018 meeting as written. Mr. Deitzler seconded the motion. All voted in favor.

Manager's Report:

Discussion: Nolt's Final Land Development Plan for 1555 Colebrook Road. Ms. Leonard sent a letter to the Nolt's attorney outlining the edited cost estimate to show the Stormwater Management Improvements.

Discussion/Action: Cohen Low Group Memorandum regarding the Legal Assessment of PA House Bill No. 2564: Small Wireless Facilities Deployment Bill. This bill 1. Strips Municipalities of their Zoning Authority, 2. Drastically Reduces Right-of-Way Fees, and 3. Shortens the Application Review and Approval Process. Mr. Wahmann motioned to approve Resolution #2018-13 Opposing House Bill No. 2564. Mr. Abram seconded the motion. All voted in favor.

Discussion: Computer Consultants, Managed Services Quote. Mr. Long has several quotes and would like to make a decision within the next month. Mr. Long will email the quotes to the Supervisors to study before the next meeting.

Discussion: UCC Board. Mr. Abram stated that there are two openings on the Board. Bruce Kaylor is being reappointed. The two men that are nominated are Bill Smeltzer and John Harvey. No one from North Cornwall Township was interested in filling the two available seats. Mr. Abram motioned to appoint Bill Smeltzer and John Harvey to the Universal Code Council Board. Mr. Deitzler seconded the motion. All voted in favor.

Treasurer's Report/Fund Balance Report:

Mr. Abram presented the Treasurer's report. The Board reviewed receipts, expenditures, and fund balances as listed on the agenda. Mr. Wahmann motioned to approve the Treasurer's report to be filed for annual audit and the payment of the bills presented. Mr. Deitzler seconded the motion. All voted in favor.

New Business: None

Old Business: None

Solicitor's Report:

Ms. Leonard discussed the Second-Class Township Code procedures to Sell Township Owned Real Estate. If the Township decides to sell the old playground lot, we should have the property appraised. The appraisal will determine the Fair Market Value of the property. The lot can be sold via Public Auction or Sealed Bids. If the bids received fall below the Fair Market Value, they can be rejected. Mr. Abram will contact Nelson Ebersole to schedule an appraisal.

Supervisor's Report:

Discussion: Zoning Hearing Board – Demaio – Request for Special Exception and Waiver.

Lengthy discussion regarding concerns and conditions followed.

Mr. Abram made a motion to allow Mr. Long and/or himself to voice concerns on behalf of North Cornwall Township at the Zoning Hearing Board meeting. Mr. Deitzler seconded the motion. All voted in favor.

Discussion: Intermunicipal Agreement with North Lebanon Township regarding joint policing operations. This would allow our officers to take action in North Lebanon Township, and vice versa. Details and terms will be forwarded to Ms. Leonard so that she can compose the necessary Resolution for the next meeting. The Township will also contact DCED and request that a study be conducted.

Additional Public Comment:

Mr. Hilbert had a hand-written list of questions regarding the proposed 2019 Budget that he presented to the Supervisors. He would like the answers in writing.

Mr. Tomco asked when the intersection work will be complete at Cornwall & Evergreen Roads. Mr. Long stated that the new poles are up. This was estimated to be a two-year project, so there is approximately one year

remaining.

Adjournment:

Mr. Abram motioned to adjourn the meeting. Mr. Deitzer seconded the motion. All voted in favor. Meeting was adjourned at 8:58pm.

Respectfully Submitted,
Thomas J. Long, Sr.
Township Manager
TJL/cm