

**North Cornwall Township
General Meeting Minutes
June 5, 2018**

Call to Order:

The June 5, 2018 meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Wahmann at 7:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Michael Wahmann, Chairman, Michael Deitzler, Vice-Chairman, Samuel Abram, Jr., Treasurer, Thomas J. Long, Sr., Township Manager, Steve Sherk, Steckbeck Engineering and Surveying, Inc., and Amy Leonard of Henry & Beaver Law Firm.

Others in attendance are listed on the attached sign-in sheet.

Executive Session: None.

Public Comment: Mr. Hilbert discussed several topics. 1. Tire Collection Program - He believes that the person surrendering the tire should pay the fee and he submitted Franklin County's Tire Collection Program for review. Mr. Wahmann stated that the document will be given to Jean Long, NCT Recycling Coordinator. 2. Popeye's health inspection - He was not aware that Township's had their own inspectors. Mr. Wahmann stated that Popeye's is in West Lebanon Township and that they are a 1st Class Township which operates and has different rules than what we have in North Cornwall Township. 3. Street Sweeper - He asked for a "cost per day" to operate. Mr. Long stated that he is working on the hourly rate for Operator w/Sweeper for the budget. Mr. Hilbert asked if that included a truck w/driver to haul away the debris. Mr. Long stated that the Operator w/Sweeper will take debris directly to dump site and spread out to dry, and 4. Transferring to the Special Fund - What is the Special Fund used for and can he get copies of transactions? Mr. Abram stated that Mr. Hilbert should call and make an appointment to meet with himself, Mr. Long, and Jennifer Powers, NCT Financial Administrator to print copies of what he wants.

Mr. Norris asked if blowing grass clippings into the roadway is a Stormwater violation? Mr. Long and the Supervisors all said "YES". The Township will be putting together a brochure outlining the regulations and violations; and will be mailing it to commercial landscapers and lawn care service companies, and hand delivering door to door to residents. If a resident hires a lawn care service and there is a violation, the resident will be responsible for any fees or fines incurred. Street sweeper - Does NCT have an agreement with West Cornwall? Mr. Long stated that we do not. West Cornwall currently has a waiver from DEP for MS4 compliance. Mr. Long stated that this year the street sweeping will be more random (every third week). In 2019, the schedule will be on the website AND on the Township Calendar. Areas will be color-coded like the yard waste and leaf pickup.

Royal Road - Will the paving on Royal Road be completed this year? Mr. Long stated "YES".

Mr. Forney asked for additional information regarding the Tire Collection Program. NCT had \$200 budgeted for tire collection in 2018. Only \$161.00 was utilized. In Franklin Co., the person surrendering the tire has paid in advance per tire and is given a voucher/receipt which must then be presented along with the tire(s) at the designated drop-off location. Franklin Co. works with Penn State Co-op Services. NCT is through GLRA and Penn State Co-op Services. Beck Creek - Is there a study taking place? Mr. Wahmann responded. Trout Unlimited is working with the Quittapahilla Watershed will survey the creek. They will record water temperatures, water depth, creek width, and the erosion of the banks. Identify any areas of pollution and list any corrections. The purpose of the study is to benefit the

fish habitat, but it will ultimately benefit the MS4.

MS4 - Is there an October meeting, and what is it all about. Mr. Abram stated that meeting is our annual education. Part of our requirements to educate the public on what MS4 is and why we are involved. Mr. Wahmann stated that this has nothing to do with any charges. Further discussion followed.

Public comment ended at 7:25pm.

Plan Briefing: None

Township Engineer Report: Discussion/Action-LDP Site Inspection/Security Reductions

-Brooke Kreider, 440 Mill Street, is requesting that the security be reduced \$17,439.40. Mr. Abram motioned to approve reduction of security. Mr. Deitzler seconded the motion. All voted in favor.

-Darrel Ebersole, Rocky Village Composting, 245 Village Drive, Steckbeck Engineering & Surveying, Inc. conducted a site inspection. There are a number of findings that prevent a recommendation for security reduction. Mr. Sherk recommends that an onsite meeting be scheduled with Mr. Ebersole to discuss the findings.

Discussion/Action - Stormwater Management Fee Appeal/Credit Approvals - Richard Roof, 1850 Colebrook Road reduction request was approved (from 3 to 1 ERUs). Mr. Wahmann motioned to approve reduction. Mr. Abram seconded the motion. All voted in favor.

PUBLIC SAFETY

Police Dept. – None.

Zoning / Code / Planning Commission Report: Discussion/Action - Mr. Abram stated the Planning Commission is currently working on the SALDO section by section. Mr. Sherk estimated that they should be through the draft within the next few meetings. The next meeting is June 27, 2018 at 7:00 pm at the Township office.

Fire Dept. – None.

PUBLIC WORKS

Recreation Board: None. Next scheduled Recreation Board meeting is tentatively scheduled for June 18, 2018 at 7:00PM.

Highway/Recycling: Discussion/Action – Mr. Long stated the he would be meeting with Handwerk to finalize the plan for the paving project. They will be paving a section of Royal Road as well as a portion of Dairy Road. Residents will be notified.

Sanitary Sewer: Rehabilitation involving relining a lot of lines throughout the township is approximately half way finished. There is about four (4) more days of work and they should finish up next week. They have had no issues. Mr. Long has a conference call with Bob Shaffer and Tim Hoffer of ACT One. They are inspecting the manholes and are finding that the manholes are tight and are sealed very well therefore are going to submit a change order to not do the grouting work.

Dairy Road Pump Station is going to need work. The pumps and some electrical work was updated in 2003, and some cosmetic work has been done since, but we have run into a lot of issues over the last few years. Mr. Shaffer is

recommending we do a Pump Station Study which will cost approximately \$30,000.00 (which will be shared with Cornwall and West Cornwall). ACT One will submit a report outlining the scope of the Study. There is a meeting scheduled for June 21, 2018.

ADMINISTRATION

Approval of Minutes: Mr. Abram motioned to approve the minutes from the May 22, 2018 meeting as written. Mr. Deitzler seconded the motion. All voted in favor.

Manager's Report: None

Treasurer's Report/Fund Balance Report: Discussion - State & Pension Plan Audit Reports. The Township has received two additional audits since the General Fund Audit discussed at the previous meeting.

1. Department of Transportation - Liquid Fuels Audit - We were found in compliance. No areas of concern.
2. Auditor General - Non-Uniform Pension Plan and Uniform Pension Plan. The Non-Uniform Pension is 101% funded and the Uniform Pension Plan is 77.6% funded. No areas of concern.

Mr. Abram presented the Treasurer's report. The Board reviewed receipts, expenditures, and fund balances as listed on the agenda. Mr. Wahmann motioned to approve the Treasurer's report. Mr. Deitzler seconded the motion. All voted in favor.

New Business: Discussion/Action - Handicap Parking Request, 1710 Center Street. Mr. Wahmann motioned to approve the request by Dennisse Reyes for a permanent Handicap Parking space. Mr. Deitzler seconded the motion. All voted in favor.

Old Business: Springwood RACP money is being released need Chairman Wahmann to sign documents.

Lebanon Valley Rail Trail - Mr. Long will be attending a meeting being held Friday, June 8, 2018 @ 8:30.

Solicitor's Report: Ms. Leonard has not heard anything from Verizon. The legal requirements have been met. Mr. Sherk's initial review was just returned. And the deed has been recorded.

Supervisor's Report: Mr. Abram stated that the Township needs a UCC Appeal Board consisting of five (5) members. They would meet approximately once per year. Mr. Abram would like to have the letters sent out and the board together by the end of summer. Several possible members: Bill Smeltzer, Bill Yeagley, Dan Stoner (Electrical), Plumbing, and HVAC.

Additional Public Comment: Mr. Norris asked if the Township receives progress reports on intersection improvements from the State? Mr. Sherk and Mr. Wahmann both answered no. Mr. Sherk stated that he could request them. Mr. Wahmann stated that work will continue all summer (while school is out). Mr. Abram stated that discussion is in the works for schedule of work during Fair Week.

Mr. Forney - "S" turn on Rt. 241. High-friction coating is working, there have been zero accidents. Resurfacing/improvements are scheduled for 2020. Mr. Forney asked if they are planning to re-route the "S" curve. Mr. Wahmann said that was not specified. They just list "improvements". PA State Representative Ryan is going to schedule a meeting to discuss PennDOT issues.

Adjournment: Mr. Wahmann motioned to adjourn the meeting. Mr. Deitzer seconded the motion. All voted in favor. Meeting was adjourned at 8:02pm.

Respectfully Submitted,
Thomas J. Long, Sr.
Township Manager
TL/cm