

**North Cornwall Township
General Meeting Minutes
March 6, 2018**

Call to Order:

The March 6, 2018 meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Wahmann at 7:00 pm with the Pledge of Allegiance to the Flag.

In attendance were Supervisors Michael Wahmann, Chairman, Michael Deitzler, Vice-Chairman, Samuel Abram, Jr., Treasurer, Thomas J. Long, Sr., Township Manager, John Leahy, Chief of Police, and Amy Leonard of Henry & Beaver Law Firm.

Others in attendance are listed on the attached sign-in sheet.

Executive Session: Mr. Wahmann announce there was an Executive Session held February 23, 2018 to discuss Personnel items. No action taken.

Public Comment: Mr. Hilbert again questioned the salary amount for Mr. Long in relation to the Authority. Mr. Long explained the amount is his compensation for administering the Sanitary Sewer, former Authority duties. Mr. Hilbert had requested, at the last meeting, a job description for the Office Administrator. Mr. Long presented the job description for the Office Administrator, as well as his own job description to Mr. Hilbert. Lastly, Mr. Hilbert asked about equipment to be purchased by the Township to satisfy the new Stormwater projects. Mr. Forney, Mrs. Tyson, and Mr. Donmoyer commented on the Stormwater Fee and the impact on the local farmers. Mr. Abram reviewed the Stormwater Pollutant Maintenance program. Public comment closed at 7:40PM.

Plan Briefing: None

Township Engineer Report: Discussion/Action – GWP Maintenance Building, Shannon A. Smith – Contract 2 Final Payment Request. Mr. Abram motioned to approve Contract #2 Final Payment Request to Shannon A. Smith in the amount of \$4,497.07. Mr. Deitzler seconded the motion. All voted in favor.

PUBLIC SAFETY

Police Dept. – Discussion/Action - Chief Leahy requested the hiring of a part time officer. Currently we have two officers on medical leave, and the staff is stretched thin. Mr. Wahmann stated the officer will work no more than 32 hours per week. ACTION: Mr. Wahmann motioned to authorize the Police Department to hire a part time officer at no more than 32 hours per week, scheduled at the discretion of the Chief, as needed. Mr. Abram seconded the motion. All voted in favor.

Zoning / Code / Planning Commission Report: Mr. Abram stated the Planning Commission is currently working on the SALDO, and discussing Agro-tourism. The next meeting is March 28, 2018 at 7:00 pm at the Township office.

Fire Dept. – The Board of Supervisors took action on the following with regard to the Fire Department:

Ordinance 302 – the adoption of an Emergency Service Cost Reimbursement, to allow the Fire Department to accept fees from Third Party Billing to cover costs. ACTION: Mr. Abram motioned to adopt Ordinance 302. Mr. Deitzler seconded the motion, and all voted in favor.

Ordinance 303 – the adoption of a Fire Dept. Rapid Entry System (Knox Box), which allows the Fire Department to enter the premises of participating businesses during an active alarm, without waiting for the owner to arrive at the scene. ACTION: Mr. Abram motioned to adopt Ordinance 303 for the Knox Box. Mr. Deitzler seconded the motion, and all voted in favor.

PUBLIC WORKS

Recreation Board: The Board held an informal meeting with the Rec Board to set up a teener baseball team for the Dairy Road field. Mr. Long stated the “Young Lungs at Play” signage is posted, and he expects a Press event at Gloninger Woods Park when the weather gets warmer. Next Recreation Board meeting is March 19, 2018 at 7:00PM.

Highway/Recycling: Discussion/Action – The Municipal County Aid for 2018 Paving Projects. Mr. Long stated the need to adopt Resolution 2018-09, the annual liquid fuels fund from the county. ACTION: Mr. Wahmann motioned to adopt Resolution 2018-09, North Cornwall Township intends to make application to the County for the allocation of County Liquid Fuel Funds. Mr. Deitzler seconded the motion, and all voted in favor.

Sanitary Sewer/MS4 Stormwater: Discussion/Action – Ordinance 301, which amends Ordinance 300, adding language to define private streets. ACTION: Mr. Abram motioned to adopt Ordinance 301. Mr. Deitzler seconded the motion, and all voted in favor. Discussion – Resolution 2018-08. Mr. Abram explained the need to create a Homestead Exemption credit for the new MS4 fees, and to amend the Stormwater Credit Manual to reflect the new credit. ACTION: Mr. Abram motioned to approve Resolution 2018-08. Mr. Deitzler seconded the motion, and all voted in favor. Discussion – Mr. Long presented the Board two Stormwater Fee applications for approval.

Mr. Copenhaver appeals to reduce his ERUs from 6 to 1. Mr. Sherk approved the appeal. ACTION: Mr. Wahmann moved to accept the credit application for Nevin Copenhaver for the reduction of six ERUs to one ERU, for the property located at 111 Ann Lane. Mr. Abram seconded the motion. All voted in favor.

Mr. Walters appeals his ERUs. Mr. Sherk denied the appeal. ACTION: Mr. Wahmann motioned to not approve the appeal of Donald Walters of 232 Waterford Way. Mr. Abram seconded the motion. All voted in favor.

ADMINISTRATION

Approval of Minutes: Mr. Abram motioned to approve the minutes from the February 20, 2018 meeting as written. Mr. Deitzler seconded the motion. All voted in favor.

Manager’s Report: None

Treasurer’s Report/Fund Balance Report: Mr. Abram presented the Treasurer’s report. The Board reviewed receipts, expenditures, and fund balances as listed on the agenda. Mr. Wahmann motioned to approve the Treasurer’s report. Mr. Deitzler seconded the motion. All voted in favor.

New Business: Discussion/Action: Resolution 2018-10, setting the NCT Rates and Fee Schedule. Mr. Long says this is our annual adjustment of rates, with a new section for Stormwater Fees. ACTION: Mr. Abram motioned to approve Resolution 2018-10, the Township Rates and Fee Schedule. Mr. Deitzler seconded the motion, and all approved.

Old Business: None

Solicitor’s Report: Ms. Leonard stated the agreement with Keystone has been fully executed.

Supervisor’s Report: Mr. Abram noted on March 15, 2018, from the hours of 4:00PM and 8:00PM, the Lebanon County Community Library will participate with Panera Bread to raise funds for the Library. If you present the “coupon” with your Panera purchase, a portion of the purchase will be credited to the Library. The coupon is available at the Library, and on the NCT website as well. Mr. Wahmann asked about the Chinese Lantern Light event discussion with Pat Kerwin of the Expo. Mr. Long says Pat will discuss the concerns with his Board, as he too is concerned about fire issues.

Additional Public Comment: Mr. Hilbert asked to confirm the Stormwater meeting date and time is March 8, 2018 at 6:00PM. Mr. Long confirmed.

Adjournment: Mr. Wahmann motioned to adjourn the meeting. Mr. Deitzer seconded the motion. All voted in favor.
Meeting was adjourned at 8:21PM

Respectfully Submitted,
Thomas J. Long, Sr.
Township Manager
TL/jt