

**NORTH CORNWALL TOWNSHIP
BOARD OF AUDITORS**

Reorganization Meeting Minutes
Held February 17, 2014 at 6:00PM

The North Cornwall Township Board of Auditors held their annual organization meeting on February 17, 2014, 6:00PM at the Township offices located at 320 South 18th Street, Lebanon, PA 17042 as required by state statute. The meeting was duly advertised and properly posted in accordance with the guidelines.

The meeting was opened at 6:00P.M.

In attendance was John Salahub, Tom Davis, Katy Abram and Robin L. Getz, Township Manager.

The first point of business was to set the slate of officers for the 2014 year. Mr. Davis made the motion to appoint Mr. Salahub as Chairman, seconded by Mrs. Abram. Vote was unanimous.

Mrs. Abram made motion to appoint Mr. Davis as Vice-Chairman. Mr. Salahub seconded the motion with all voting in favor.

Mr. Davis made motion to appoint Mrs. Abram as secretary. Mr. Salahub seconded the motion with all voting in favor. This concluded this segment of business.

It was noted that the correction of the year from 2011 to 2012 was necessary. Mr. Salahub made motion to accept the minutes of the January 4, 2012 noting the correction. Mrs. Abram seconded the motion with all voting in favor.

The Auditors then reviewed the listing of recommendations made by the Board of Supervisors at their reorganization meeting held January 6, 2014. Those dispositions are as follow:

1. Appointment was made for Mike Wahmann to serve as the Treasurer at no compensation. Bonding amount is recommended at \$1,000,000.00.
2. Appointment was made for Robin L. Getz to serve as the Secretary at no compensation.
3. It is accepted that the roadmaster position will not be held by an elected official, but by an hourly employee and it was approved that an hourly rate

of \$22.28 would be paid to any Supervisor working in an emergency capacity such as snow removal. The hourly rate was accepted by motion of Mr. Davis, seconded by Mr. Salahub with two in favor and an abstention by Mrs. Abram as the spouse of one elected supervisor.

4. Action was taken by the Board of Supervisors to engage the firm of Reinsel Kuntz Leshner LLP., to conduct the audit of the 2012 financial records at a rate not to exceed \$8,700.00. (no action required by the Board of Auditors)
5. Action was taken by the Board of Supervisors to recommend the eligible mileage reimbursement rate for employees attending bona fide Township related functions to be set in accordance with the PA IRS rate of \$.56 cents per mile when using their personal vehicles. Mr. Davis inquired if the township had considered the federal rates and he felt the 56 cents was low. All concurred at the rate listed.

There was no public comment.

With no further business to come before the Board, by motion of Mr. Salahub, seconded by Mr. Davis the meeting concluded at 6:09PM. Vote was unanimous

Respectfully submitted,

Katy Abram, Secretary
North Cornwall Township
Board of Auditors

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