

North Cornwall Township
General Meeting
Minutes for June 7, 2011

Call to Order:

The June 7, 2011 meeting of the North Cornwall Township Board of Supervisors was called to order by Mr. Heister at 7:00 PM with the Pledge of Allegiance to the Flag.

In attendance were Ralph D. Heister, III, Chairman, Ammon Peiffer, member, Robin L. Getz, Township Manager, Jim Caldwell, Rettew Associates and Jim Lillis, Solicitor. Mr. Kelly was absent from the meeting.

Per the Sign-in Sheet, Township residents in attendance were Perry Hilbert, John Norris, Pat Jornov, Donna Brandt, Ellis Salahub and John Salahub. Also in attendance were Andrea Gillhooley, Tom Long, Public Works Director and Chief Todd Hirsch, North Cornwall Township Police Department.

Announcement of Personnel/Executive Sessions:

Mr. Heister announced there were no personnel sessions since the last meeting.

Public Comment:

Perry Hilbert, 302 Quittapahilla Drive – Commented on Mr. Heister’s campaign material and wondered about the secret accounts he cited, specifically that his numbers conflict with the numbers he got from the Township. Mr. Heister responded that there were no secrets. As part of the settlement agreement with Springwood we are to receive \$500,000.00 for parks and recreation. There are certain triggers as to when those increments are received. So far we received \$200,000.00 for our park program. Mr. Hilbert would like to meet with Ms. Getz to review all of the numbers.

Approval of Minutes:

The minutes of the general meeting of May 3, 2011 and the Joint Planning meeting of April 26, 2011 were brought to the floor for discussion.

Mr. Heister made motion to accept the minutes of the general meeting of May 3, 2011 and the joint meeting of April 26, 2011. Mr. Peiffer seconded the motion. Vote was unanimous.

Treasurer’s Report:

Mr. Heister gave the fund totals for bills to be paid at this meeting. From the General fund \$107,173.03, from the General fund under \$100.00 \$529.10. From Sewer Fund \$157,832.12, from the Sewer fund under \$100.00 \$81.40. From the State fund \$5,667.53, from the State fund under \$100.00 \$22.94. From the Escrow Account \$6,6659.60. From the Parks and Rec Account \$553.96, from the Parks and Rec Account under \$100.00 \$16.50. From the Bridge Project Account \$4,526.72. From the Community Policing Account \$58.95. Payroll \$130,131.06. General Fund receipts \$484,448.46. Sewer Fund receipts \$50,326.15.

Mr. Heister gave the treasurer's report at this time with the fund balances as of June 7, 2011 as follows:

General Fund Total:	\$ 945,845.90
Liquid Fuels Total:	\$ 181,106.59
Sewer Fund Total:	\$ 798,340.81
Escrow Account:	\$ 76,543.11
Dairy Road Bridge:	\$ 1,452.82
Police Pension Total:	\$ 1,006.16
COPS Grant:	\$ 1,005.13
Parks & Recreation:	\$ 244,732.74
Community Policing:	<u>\$ 3,439.68</u>
GRAND TOTAL:	\$2,253,472.94

Mr. Peiffer moved to approve the Treasurer's report to be placed on file subject to audit and the payment of the bills presented. Mr. Heister seconded the motion. Vote was unanimous.

Public Works Director:

Working on updating the existing Township storm water information to an Arial view grid – Mr. Long explained that he is working with Mr. Caldwell to get all of the outfalls recorded and transferred on an aerial map system. Further that he has looked at equipment to do a proper inventory of the MS-4 stormwater facilities. He reported that he had attended an informational session at Rettew Assoc. concerning a hand held locator that could GIS stamp various items such as inlets, signs, manholes and a variety of other things you could inventory. Mr. Caldwell expanded that he had just received the unit that Mr. Long is referring to so that they can experiment with it. Further, there is about an \$8,000.00 start up fee for the unit and software. Ms. Getz commented that that would need to be a 2012 budget discussion. Mr. Heister agreed and further stated that each year thought needed to go into what would be necessary to meet our requirements in the next several years. Ms. Getz commented that at the Board's direction we have been successful in creating a multi municipal group that includes the County, City and County Conservation District and are identified as the Lebanon County Clean Water Alliance. This group is currently concentrating on the advertising and educational component of the requirement.

Authorization to proceed with Line Painting Bids – Mr. Long requested authorization to move forward with preparing the line painting and intersection marking bids to be received by June 30th and awarded at the July meeting. Further that we had not done this painting in a year and a half.

Mr. Heister made motion to authorize the preparation and receipt of bids for line painting. Mr. Peiffer seconded the motion. Vote was unanimous.

Sewer Report:

Update with Springwood Project & Mr. Rehab repair schedule – Mr. Long reported that Gannet Fleming is reviewing the data received from Mr. Rehab. We still need to finish the inspections of the manholes and that those manholes at the creek behind Frederick Chevrolet will need to be equipped with waterproofing membrane lids to reduce the detected inflow.

Chief of Police:

Chief Hirsch reported on the 11th annual Bike Derby Event. The event was held May 25 and was the best attended to date with over 50 children participating. There were games and food and three bikes were given away. Everyone seemed to have a good time.

Chief Hirsch reported that the new reports system officially launched on June 1 the department. It seems to be working well so far and we are actually the first to launch. The City is already utilizing this program, N. Lebanon is slated for July 1 and Millcreek is working through their launch date as well.

Chief Hirsch reported that the COPS Grant was submitted with an award date slated for September 30. The grant was for one full time officer and would cover three years of salary if awarded.

Chief Hirsch reported that the Bike Patrol will be increased over summer month(s) (currently 3 officers are certified). He noted that when there are additional officers scheduled, our certified bike officers would be assigned bike duty and should be more prominent in neighborhoods. As was the case before, they will utilize the carry vehicle so they can still assist with calls when necessary.

Chief Hirsch gave the monthly summary for May.

Recreation Board:

Approval of Joseph Shay as Playground Director – The Center Street Playground Program is to run from June 15 through August 12. Mr. Long additionally reported that residents have started to make donations for food and drink items in anticipation of the opening and he has also had people offer to volunteer to help with the program.

Mr. Heister made motion to appoint Mr. Shay as the 2011 playground program director at a rate of \$11.00 per hour, not to exceed \$3,000.00. Mr. Peiffer seconded the motion. Vote was unanimous.

Mr. Long announced that the Lions Club will be holding a carnival at the Tot Lot on June 18.

Mr. Long reported on a future meeting schedule. He stated he has spoken to several of the baseball coaches about scheduling a meeting and with the current season it should be winding down in the next few weeks and we should be able to get something scheduled.

Mr. Heister commented that he had approached the recreation association as he felt it was time for a baseball/softball program and in fact he would like to see it expanded to other sports such as soccer. It was his hope that the Dairy Road fields could be utilized to accommodate softball, but these were all things that needed to be discussed at that meeting.

Planning Commission Report:

Mr. Heister announced that there was not a quorum in attendance at the May 25, 2011 meeting.

Mr. Heister announced the next meeting of the Planning Commission will be held June 29, 2011 at 7:00PM.

Manager's Report:

Ms. Getz reported on the Awards Ceremony at the GLRA for outstanding Recycling Efforts (was reported a month early). She announced that even though she had reported it at the last meeting it was in fact occurring this evening and she would let them know of our placement.

Ms. Getz reported that the MS-4 report was completed and mailed prior to the deadline date of June 9.

Ms. Getz reported on the retired Cruisers and generator currently under Municibid Auction. Action for release of these items is anticipated at July meeting. Ms. Getz located a site which is basically a clearing house for municipal equipment. Following registration and with the help of Chief Hirsch, who loaded the photos, our collaborative effort resulted in 4 cruisers being posted and a used generator. Hopefully we will be in a position to award final sale at the July meeting.

Ms. Getz announced the Milestone Meeting #1 kick off for the Cornwall Lebanon Comprehensive Plan on June 16 at the LGI room at Cedar Crest High School. The doors open at 6PM with the presentation at 6:30PM. Ms. Getz announced and informed those in attendance that flyers were available to anyone who was interested.

Ms. Getz announced that the current Zoning Officer Report was posted.

Ms. Getz announced that the Business Alliance renewals have been sent and new clings have arrived. A reminder, this is for residents who own businesses (outside of the Township) or Businesses located within the Township She announced and also added that we are now attempting to run the registration on a fiscal calendar verses a calendar year because it was just too much work combined with the calendars for Ms. Long at the end of each year.

New Business:

There was discussion and action to be taken regarding the appointment of an EIT/TCC delegate and alternate. It was noted that this also appeared a little later as Ms. Getz had confirmed membership and provided the appropriate resolution. She explained that in accordance with the Ordinance those municipalities within the Cornwall Lebanon School District were set on a rotating basis. Since her term is set to expire this month, the resolution needs to be passed for the next members, being Frank Dombrowski, Supervisors-West Cornwall as the voting delegate and Virginia Minnich, Councilwoman-Mt. Gretna Borough as the alternate. She further explained that as of January 2, 2012, Act 32 will officially take place and it is anticipated that this will create a problem with the municipal cycle. She is anticipating this to come back in six months for a new vote so that our cycle is in line with the bylaws.

Mr. Heister made motion to approve Resolution #2011-10. Mr. Peiffer seconded the motion. Vote was unanimous.

There was discussion and action to be taken regarding the Wetlands Banking Project Remediation. It was noted that representatives of Penn Dot were to be in attendance, however they were not able to make it. Mr. Peiffer voiced his disappointment as he had several questions he would have liked to ask. Ms. Getz reported that they are looking for someone from the Board to be appointed to work through the various remaining issues. Mr. Heister provided some history to those in attendance and explained that we are aware that first and foremost it will not be very attractive for at least the first year and it will continue to flood as it currently does during large rain events, however this project is to increase the hydraulic load allowing the water to dissipate at a faster rate. Penn Dot has obtained the necessary federal earth moving permits, which we have not been able to do in the past. He noted that there is concern over the size of the wetlands; the function of the two berm(s) that failed during our heavy spring rain and that we need to come to some resolution with this project.

Mrs. Jornov commented that it really is ugly right now with the stagnate water. Mr. Heister replied that we have contacted Phil Hall, who is the West Nile specialist for the Lebanon County Conservation District who will be monitoring the project moving forward.

Mr. Heister also informed those in attendance that the project is being paid for by PennDot along with some federal funding, some grants that we obtained and recreation fees that were paid by developers, so it is not being funded directly by local tax money.

Mr. Peiffer made motion for Mr. Heister to serve as the liaison for the project between DEP/PennDot. Mr. Heister seconded the motion.

For discussion Mr. Heister requested that Ms. Getz let PennDot know of this decision, let them know what dates he could be available and request that they copy her on all correspondence as well.

Vote was unanimous.

There was action to be taken regarding the approval of a Supplemental Engineering Agreement for the Chestnut Street Bridge Project. Ms. Getz explained that since this project has been on the books for 12 or 13 years now, we needed to sign a supplemental agreement to keep the project moving forward.

Mr. Peiffer inquired why it has taken so long. Ms. Getz explained that there were several reasons, one we are now on, she believes, the third artifact dig, the original design was determined to flood as it currently does, so we went back midway through the process and requested a larger bridge that would survive the anticipated hydraulic load. Then we had to secure the additional funding, which we did, and now we are ready to conclude and go to bid as of this year. There was some additional discussion.

Mr. Heister made motion to approve the agreement. Mr. Peiffer seconded the motion. Vote was unanimous.

There was action to be taken to authorize the completion of the necessary rights-of-way (construction and/or permanent) for the Chestnut Street Bridge. Ms. Getz explained that we now need to secure both the temporary construction easements as well as the permanent rights of way from those affected property owners. She had a preliminary conversation with Mr. Lillis concerning this item. Mr. Lillis recommended that Mr. Caldwell and Ms. Getz work through this with him.

Mr. Heister made motion to authorize Rettew, Mr. Lillis and the Township to move forward with acquiring the necessary easement/right of ways necessary to get this project to bid. Mr. Peiffer seconded the motion. Vote was unanimous.

There was action to be taken on Resolution #2011-10 regarding the appointment of voting and alternate members for the EIT/TCC Executive Committee. This item was handled previously.

Mr. Heister announced the 3rd Draft of the Proposed Zoning Ordinance in Progress. It will be posted when it is released. Mr. Heister announced that Ms. Getz had informed him that the third draft is in process and it is anticipated that it will be ready by the beginning of next week. Ms. Getz was instructed to post it on the web as soon as it was received. Mr. Heister stated he would like to set up a joint public meeting to get any additional comments, which at this point he suspected as few and then at that time schedule and advertise the formal public hearing. Following discussion it was agreed to schedule the meeting at the Fire Hall if it is available prior our next meeting of July 5th and beginning at 5:30PM. Further that no action would be taken on the ordinance at that time and we would immediately open with the Township meeting at 7PM. Tentatively we would be looking at September as a possible adoption date.

Mr. Norris addressed the Board and stated that he probably should have done this during public comment, however he attended the reassessment meeting last week and thanked Ms. Getz for the notice. He said it was poorly attended with perhaps 20 people in attendance, however his question is related to how this will work having the reassessment, a comprehensive plan and a new zoning ordinance all going at the same time.

Mr. Heister responded that people have different philosophies of how this should work. His opinion is that you need to work through your zoning first so that you know what you have to offer when you come to the table otherwise how can those discussions take place. He doesn't believe the reassessment will come directly into play other than the zoning districts perhaps.

Mr. Peiffer inquired if we would then qualify for the clean and green once the reassessment was complete.

Old Business:

-None

Plan Briefings:

Springwood – Since there was not quorum at the Planning Commission meeting, this will probably be on hold until next month.

Engineer's Report:

Mr. Caldwell had two items he wanted to discuss with the first being the Snitz Creek Park. He believed we were at a point where we could give notice to proceed to Handwerk. The land was dry enough for them to move forward and we are on a timeline with our existing grants. Mr. Heister raised concern that the wetlands project and park project would interfere with each other. Mr. Caldwell was comfortable that it would not, however they were hoping to delay the landscaping portion until the fall because it is difficult for plants to survive if planted during the heat of the summer.

Mr. Heister made motion to authorize Handwerk to proceed and to postpone the planting until September 30, 2011. Mr. Peiffer seconded the motion. Vote was unanimous.

The second item was concerning the GPS device he spoke of earlier and the need to municipalities to have a full sign inventory completed by February 2012.

Mr. Long inquired if Mr. Caldwell had received the information Ms. Getz had sent on Mr. Long's behalf with two areas of the park that needed some attention. One was the result of backhoe wheels with the wetlands project and the other section just wasn't completed initially with the original park work. Ms. Getz noted that any damage by the project was to be repaired at Penn Dot's expense. Mr. Heister agreed that this needed to be discussed further and a remedy reached.

Ms. Salahub inquired about the landscaping at Lebanon Catholic Homes. She noticed that two conifers appear to be dead and that she attempted to report it to Mr. Smeltzer but he is not returning her calls. She also noted that at the K-Mart Shopping Plaza they removed several trees on the parking planters and have not replaced them.

Solicitor's Report:

-None

Supervisor's Report:

-None

Standing Reports:

Fire Company Reports Monthly

Zoning Activity (posted on the web)

Adjournment:

Mr. Heister moved to adjourn at 8:17PM. Mr. Peiffer seconded the motion. Vote was unanimous.

Respectfully submitted,

Robin L. Getz
Secretary

slw